

## British Gymnastics Membership Rules

### Approval

Approved by	Owner	Dept	Date
Board	Community Director	Community	06/11/2024

### Document History

Version	Summary of Changes	Document Status	Date
1.0	Adopted at British Gymnastics Board	Live	09/09/2015
2.0	Amendment to 11.3.1.11 regarding DBS and amendment to 12.3.2 HC nominations	Live	02/12/2015

3.0	Addition of Club Rules to incorporate old Registered Club Regulations and Standards of Conduct. Changes due to GDPR regulations	Live	01/10/2017
4.0	Amendment to terminology to reflect the changes to membership category names in the membership registration and renewal system	Live	31/08/2018
5.0	Amendment to clarify Member Rules relating to dual registration and dual insurance	Live	11/09/2019
6.0	ADDITIONS – Activity Instructor, Course Enrollee, UKAD	Live	14/09/2022
7.0	ADDITIONS – Sport Support Services membership type and clarity on Taster sessions added to Registered Clubs	Live	21/06/2023
8.0	14/07/2023 Amendment to reflect change of membership process for WG. 13/09/2023 Amendment to reflect changes to the Articles of Association. Addition of clarification on Home Country or Affiliated Association membership. 31/10/2023 Amendments to reflect the changes in Welsh Gymnastics administration of membership and corrections to references to GDPR and the role of the ICO. 12/12/2023 Change from ‘gold’ to ‘full’ members and amendment to 18.5 to align with amendments to the Articles of Association approved at the AGM on 28/11/23	Live	12/12/2023
9.0	Addition of BG communication with members in the event of removal or refusal of club registration by the BG Board	LIVE	13/03/2024
10.0	Amended to align with new membership categories. Approved by Board	LIVE	12/06/2024
11.0	Amended to clarify the membership requirements for international qualification transfers, the terms of membership provision by virtue of Home Country agreements and to formalise the incident reporting and data recording requirements for Registered Clubs.	LIVE	18/09/2024
12.0	Amended to 3.3.1 to reflect the start date for approved membership applications is the first day of the month in which the application is made and clarification in 4.9.2 that suspended members do not qualify for membership benefits while	LIVE	06/11/2024

	suspended unless expressly agreed by British Gymnastics.		
13.0	Following a review by UKAD article 3.6 has been updated with their confirmed required wording	LIVE	11/07/25

**The British Amateur Gymnastics Association**  
(“British Gymnastics” or the “Association”)

**Membership Rules**

CONTENTS

1. Membership Application.....	4
2. Affiliated Home Country Members.....	4
3. Membership and Renewal of Membership.....	7
4. Cessation of Individual Membership.....	9
5. Changes to the Membership Admission Process and Annual Subscription Fee....	11
6. Enhanced Membership.....	11
7. National Membership.....	12
8. Competitive Membership.....	12
9. Community Membership.....	13
10. Sport Support Services Registration.....	13
11. Registered Club Application.....	15
12. Club Registration.....	15
13. Block Registration.....	22
14. Affiliated Associations.....	23

These membership rules (the “Rules”) are made pursuant to Article 17.1 of the Association's Articles of Association (the “Articles”). The terms used in these Rules shall have the meaning given in the Articles. Where there is any inconsistency between these Rules and the Articles, the provisions of the Articles shall prevail. The interpretation of these Rules shall be the prerogative of the Board.

The reference within the Articles to ‘full members’ shall, for the purpose of these Rules, be deemed to include the following membership roles operating within British Gymnastics registered clubs and/or British Gymnastics recognised environments:

- Coach
- Activity Instructor
- National/Brevet Judge
- Honorary Life
- Complimentary (other than staff directly employed by British Gymnastics, Scottish Gymnastics or Welsh Gymnastics)
- Welfare Officers
- Affiliated Home Country membership categories equivalent to the ‘full member’ categories of British Gymnastics.

Upon the dissolution of the Association, the liability of each full member is limited to the sum of £1.

Full members are Voting Members of the Association and are therefore entitled to receive notice of, attend and vote at general meetings of the Association.

## 1 Membership Application

- 1.1 In consideration of admission to membership of the Association, each member agrees to be bound by:
  - 1.1.1 The Articles;
  - 1.1.2 These Membership Rules;
  - 1.1.3 The Complaints & Disciplinary Policy;
  - 1.1.4 The Standards of Conduct where applicable to that membership role; and
  - 1.1.5 Any and all applicable regulations, policies and guidelines associated with membership and published by British Gymnastics from time to time on its website, and any conditions applicable to their class of membership.

## 2 Affiliated Home Country Members:

- 2.1 Members joining British Gymnastics by virtue of their membership with a Home Country or other Affiliated Association may have different benefits to those provided to members joining directly with British Gymnastics. Any and all benefits for British Gymnastics members, as published on British Gymnastics website from time to time, refer to member benefits for members joining

directly with British Gymnastics or via a British Gymnastics registered club.

2.2 Where a Home Country or other Affiliated Association membership operates on a different structure to that of British Gymnastics membership, with the result that such Home Country membership may terminate during the course of a British Gymnastics membership year:

2.2.1 the British Gymnastics membership provided by virtue of a Home Country or Affiliated Association membership shall deem to immediately terminate at the same time as the Home Country or Affiliated Association membership; and

2.2.2 any benefits associated with any British Gymnastics membership provided by virtue of a Home Country or Affiliated Association membership shall cease at the same time as the membership termination.

2.3 The following Home Country variations apply:

2.3.1 **English Gymnastics (EGA)** – members joining directly with British Gymnastics within the geographical territory of England (including Gibraltar or any other United Kingdom Overseas Territories and United Kingdom Crown Dependencies that are affiliated to British Gymnastics at that time) are deemed by virtue of the Memorandum of Understanding between British Gymnastics and English Gymnastics Association to automatically be members of English Gymnastics and are provided with all of the benefits associated with membership of British Gymnastics;

2.3.2 **Gymnastics Northern Ireland (GNI)** - members joining directly with British Gymnastics within the geographical territory of Northern Ireland are deemed, by virtue of the Memorandum of Understanding between British Gymnastics and Gymnastics Northern Ireland, to automatically be members of Gymnastics Northern Ireland and are provided with all of the benefits associated with membership of British Gymnastics;

2.3.3 **Isle of Man Gymnastics Association (IOMGA)** - members joining directly with British Gymnastics within the geographical territory of the Isle of Man are deemed, by virtue of the Affiliation with British Gymnastics, to automatically be members of Isle of Man Gymnastics Association and are provided with all of the benefits associated with membership of British Gymnastics;

2.3.4 **Scottish Gymnastics (SG)** – members joining Scottish Gymnastics within the geographical territory of Scotland (hereafter referred to as **SG & BG Members**), are deemed by virtue of the Partnership Agreement between Scottish Gymnastics and British Gymnastics, to automatically be Joint members of British Gymnastics, although some of the member benefits may be provided by Scottish Gymnastics directly, including but not

restricted to:

- 2.3.4.1 The provision of comprehensive insurance for all categories of registration and membership;
- 2.3.4.2 The provision of Wellbeing and Safe Sport, including relevant legislation, policies, procedures and processes;
- 2.3.4.3 The provision of member benefits provided through sponsorship or commercial arrangements that Scottish Gymnastics may hold with third parties, in addition to the member benefits provided by BG through sponsorship or commercial arrangements;
- 2.3.4.4 Access to the Scottish competition and festival programme delivered directly by Scottish Gymnastics or any partners they may have;
- 2.3.4.5 The accrediting body for BG recognised coaching and instructing qualifications;

2.3.5 **Welsh Gymnastics (WG)** – members joining Welsh Gymnastics within the geographical territory of Wales (hereafter referred to as **WG Members**) are deemed, by virtue of the Service Agreement between Welsh Gymnastics and British Gymnastics, to automatically be Associate members of British Gymnastics.

- 2.3.5.1 Some of the member benefits available to Affiliated Association or Joint members may be materially different from those available to Associate members, or may not be available at all, including but not limited to:
  - 2.3.5.1.1 There is no provision of any insurance by British Gymnastics;
  - 2.3.5.1.2 There is no provision of Customer Support and/or Membership Support via any relevant channel that is managed in its entirety by BG;
  - 2.3.5.1.3 There is no provision of digital platforms directly to WG Members by British Gymnastics with the exception of digital learning platforms related to member learning and development;
  - 2.3.5.1.4 There is no provision of digital content, including but not limited to, electronic communication and membership packs, directly to WG Members by BG;
- 2.3.5.2 In addition, some benefits may be provided directly and solely by Welsh Gymnastics, including but not restricted to:
  - 2.3.5.2.1 The provision of comprehensive insurance for all categories of registration and membership;
  - 2.3.5.2.2 The provision of Wellbeing and Safe Sport, including relevant legislation, policies, procedures and processes;
  - 2.3.5.2.3 The provision of member benefits provided through sponsorship or commercial arrangements that Welsh Gymnastics may hold with third parties;
  - 2.3.5.2.4 Access to the Welsh competition and festival programme delivered directly by WG or any partners they may have;
  - 2.3.5.2.5 The provision of any territory-specific recreational or

- development programmes provided in addition to the benefit of BG's Rise Gymnastics Programme and Award Scheme;
  - 2.3.5.2.6 The provision of digital platforms directly by Welsh Gymnastics in replacement of those provided to Affiliated or Joint members by British Gymnastics;
  - 2.3.5.2.7 The provision of digital content, including but not limited to, electronic communication and membership packs, directly to WG Members by WG;
  - 2.3.5.2.8 The provision of Customer Support and/or Membership Support via any relevant channel that is managed in its entirety by WG.
- 2.3.6 Throughout these rules, any reference whatsoever to membership shall be deemed to take into account any specific differences or limitations including but not limited to those referenced in this section 2.
  - 2.3.7 The Affiliated, Joint or Associate membership differences or limitations shall apply to all categories of individual and club membership.
  - 2.3.8 Specific details regarding any member benefit provided directly by an Affiliated Association, including Home Country Associations, will be provided by that organisation and any queries relating to them should be directed to the organisation providing them.
  - 2.3.9 In the event that an Affiliated Association, including Home Country Association, ceases to be an Affiliated Association, or the formal agreement between British Gymnastics and that Affiliated Association ceases or terminates, the British Gymnastics membership provided to members by virtue of such Home Country or Affiliated Association membership shall deem to immediately terminate at that time.

### **3 Membership and Renewal of Membership:**

- 3.1 Fees and Admission:
  - 3.1.1 The annual renewal fee for members is due on the same date each year as their membership term commenced.
  - 3.1.2 The cost of the annual fee is set each year by the Board.
  - 3.1.3 No person may be admitted as a member unless he or she has met all and any pre-requisites applicable to the role they undertake.
  - 3.1.4 No person may be admitted as a member unless he or she has completed an application online via British Gymnastics membership system, either directly or via their British Gymnastics registered club, or any BG-sanctioned Home Country equivalent online membership system including any such consents that are required to meet regulations or legislation in force from time to time\*. Where a person is under 16 years of age at the point of application, an authorised parent or guardian must apply on his/ her behalf for admission as a member or for renewal of his/her membership. The

- submission of his/her application to British Gymnastics or affiliated Home Country Association by the authorised parent or guardian shall sufficiently signify his/her agreement to the membership rules.
- 3.1.5 The Board may approve any membership applications made in accordance with Rules 3.1.3 and 3.1.4.
  - 3.1.6 The Board, or a committee to which the Board has delegated authority, reserves the right to refuse to approve, or renew an application for membership as it sees fit and where it is of the opinion that it is in the interests of British Gymnastics to do so.
- 3.2 Membership and renewal of membership (in each case notwithstanding which category of membership) is conditional upon:
- 3.2.1 due payment (in cleared funds) by the member, either directly or via their Registered Club, of the appropriate subscription fee;
    - 3.2.1.1 Where auto-renewal has been selected by the member and the payment transaction is automated, the due payment will be deemed to be received when the transaction is authorised and the payment requested from the issuing institution; and
  - 3.2.2 the category of membership being applied for being appropriate to the type of gymnastics activity being carried out by the member; and
  - 3.2.3 the member declaring to the club to which they will be attending, in whatever capacity, the details of any physical limitations, medical conditions or other conditions, including allergies, that may impact the safe participation of the member when attending the club and/or taking part in any activity, or may require reasonable adjustments or additional risk assessments by the club or British Gymnastics to ensure a safe environment is provided to that member;
  - 3.2.4 completion through British Gymnastics of a criminal record check as necessary for the role being undertaken in accordance with British Gymnastics Use of Criminal Records Checks Policy (or Affiliated Home Country Association equivalent, as appropriate) in terms acceptable to the Board; and
  - 3.2.5 compliance with the conditions of insurance imposed from time to time by the insurers of British Gymnastics; and
  - 3.2.6 the member not acting in any way which may invalidate any insurance policy of British Gymnastics; and
  - 3.2.7 compliance with the terms of these Rules; and
- 3.3 Provided the member has paid their subscription fee on or before the relevant date for their type of membership (renewal date) in the relevant year, they will be entitled to apply to renew their membership. Any subscription fee accompanying the application will be processed by British Gymnastics upon receipt, irrespective of whether the applicant is approved as a member.
- 3.3.1 If an application is accepted, the subscription fee is non-refundable and the start date of the membership as indicated by the application shall be set to

- the first day of the month in which the application was completed, and cannot be changed.
- 3.3.2 If an application is not accepted, the subscription fee received by British Gymnastics will be returned to the applicant.
- 3.4 The applicant must provide to British Gymnastics any other information which British Gymnastics may reasonably require in order to consider the suitability of the applicant's membership.
- 3.5 A member of British Gymnastics may but need not be a member of one or more Affiliated Associations.
- 3.6 The UK Anti-Doping Rules are the anti-doping rules of British Gymnastics and apply to all participating members for a minimum of 12 months from the commencement of membership, in accordance with the British Gymnastics Anti-Doping Policy and Procedure, whether or not the member is a citizen of, or resident in, the UK.
- 3.7 Benefits for all membership categories are as published on the British Gymnastics website from time to time.

#### **4 Cessation of Individual Membership:**

- 4.1 Any member whose subscription fee is unpaid after the due date for payment shall be deemed to have resigned their membership with effect from the relevant annual commencement date for their type of membership (which shall include the immediate cessation and withdrawal of any membership benefits including insurance provision), unless the Board decides otherwise;
- 4.2 The Board considers that conviction of any criminal offence (other than minor road traffic offences) may, depending on the seriousness of the offence and its circumstances, be incompatible with membership of British Gymnastics;
- 4.3 The Board views the following types of conduct as extremely serious and any allegations of this nature about a member may lead to temporary suspension of membership and if the allegation is proved, expulsion or another form of sanction:
- 4.3.1 Sexual offences;
  - 4.3.2 Offences against children, young people or adults at risk, encompassing all forms of abuse including Neglect, Physical, Sexual, Emotional/Psychological and Domestic abuse;
  - 4.3.3 Offences Against the Person (Assault);
  - 4.3.4 Fraud;
  - 4.3.5 Theft;
  - 4.3.6 Criminal Damage; and

- 4.3.7 Drug or substance misuse-related offences.
- 4.4 The above list is not exhaustive but is provided to highlight the most serious conduct. The Board reserves the right to consider any criminal convictions, other findings of fact or any other significant information concerning a member's suitability to retain membership and make a determination on a case-by-case basis.
- 4.5 The membership of any person who is found to have been convicted or cautioned for a relevant criminal offence as listed in Rule 4.3 shall cease with immediate effect and that member shall not be admitted or re-admitted to any category of membership until the Board (having been made aware at the time of application of the reason for the previous cessation of membership) has specifically agreed to their admission or re-admission.
- 4.6 The Board will, with limited exception, publish on its website the names and roles of members, who had been banned/expelled from British Gymnastics.
- 4.7 A person who ceases to be a member by virtue of Article 32.3 or 32.4 or who has been required to withdraw from membership in accordance with Articles 32.1 and 32.2, shall not be admitted or re-admitted to any category of membership until the Board (having been made aware at the time of application of the reason for the previous cessation of membership) has specifically agreed to their admission or re-admission.
- 4.8 A member who has been suspended from membership in accordance with Article 31 shall, for as long as he or she remains suspended, be deemed to have resigned his or her membership of the Association for all purposes except that he or she shall remain bound by and subject to the conditions of membership set out in Article 30.
- 4.9 A person who ceases to be a member during a period when they are suspended from membership or at a time when any complaint or disciplinary proceeding is pending against them in accordance with any Regulations shall:
- 4.9.1 remain subject to the Articles, these Rules and the Regulations insofar as they relate to the suspension, complaint or disciplinary proceedings; and
  - 4.9.2 No longer be afforded any of the benefits associated with membership unless access to specific membership benefits has been expressly agreed by British Gymnastics; and
  - 4.9.3 not be admitted or re-admitted to any category of membership unless and until the Board (having been made aware at the time of application of the matters giving rise to the suspension, complaint or disciplinary proceedings) has specifically agreed to their admission or re-admission.
- 4.10 The Board may make any admission or re-admission to membership subject to such conditions as it sees fit.

- 4.11 If a member ceases to be a member under these Rules for whatever reason no part of the annual subscription fee will be refundable to that member unless the Board decides otherwise.
- 4.12 In accordance with Article 32.3, a member may withdraw from membership by giving 14 calendar days' notice to British Gymnastics in writing to [memberservices@british-gymnastics.org](mailto:memberservices@british-gymnastics.org).

## 5 Changes to the Membership Admission Process and Annual Subscription Fees:

- 5.1 Subject to Rule 4.9, the Board reserves the right to amend these Rules without notice including, in particular:
  - 5.1.1 the application and admission requirements of membership; and
  - 5.1.2 the annual subscription fees payable by members.
- 5.2 The Board may not increase subscription fees retrospectively.
- 5.3 The Board may fix the levels of annual subscription fees to be paid by the different categories of membership, having regard to any relevant circumstances (including in particular financial hardship) that may impact on a member's ability to pay the annual subscription fee (in which case the Board may exercise its discretion to reduce or waive the annual subscription fee or agree to an appropriate payment plan, as the Board deems appropriate).

## 6 Enhanced Membership:

- 6.1 Who it is for:
  - 6.1.1 Members that hold a UKCC Level 2 Coach qualification or above (or an equivalent qualification recognised by British Gymnastics); or
  - 6.1.2 Members that hold a British Gymnastics Activity Instructor qualification (or an equivalent qualification recognised by British Gymnastics); or
  - 6.1.3 Any person whom the Board decides has rendered exceptional or distinguished services to British Gymnastics and, in recognition of such service, has been awarded Honorary Life Membership or any other Honorary membership award: or
  - 6.1.4 Members that are provided with Complimentary membership by virtue of being directly employed by British Gymnastics (or Scottish Gymnastics ("SG") or Welsh Gymnastics ("WG")); or
  - 6.1.5 Members that are engaged by British Gymnastics in specific committee roles that have a benefit of Complimentary membership for a fixed duration as defined by the Board from time to time; or

- 6.1.6 Members who previously were offered and accepted a one-off opportunity to purchase a continual British Gymnastics membership for life; or
  - 6.1.7 Such other persons as the Board may decide in its absolute discretion shall benefit from Complimentary membership; or
  - 6.1.8 Members that are engaged in a contract for services with British Gymnastics in any capacity defined by British Gymnastics, including but not limited to the capacity of tutor or assessor.
- 6.2 Admission:
- 6.2.1 All Enhanced members, with the exception of some Complimentary members, must be aged 18 years or over.
  - 6.2.2 The Board may in its absolute discretion at any time and from time to time admit any person as a Complimentary member of British Gymnastics.
    - 6.2.2.1 The Board reserves the right to revoke the membership of a Complimentary member as it sees fit and where it is of the opinion that it is in the interests of British Gymnastics to do so.
    - 6.2.2.2 Complimentary membership shall cease (as applicable):
      - 6.2.2.2.1 on the date the employee ceases to be a direct employee of British Gymnastics, SG or WG;
      - 6.2.2.2.2 on the date the Complimentary member ceases his or her engagement for British Gymnastics in the specific committee role that has the benefit of Complimentary membership; or
      - 6.2.2.2.3 on a date otherwise determined by the Board.
      - 6.2.2.2.4 There is no annual fee for Complimentary members.

## 7 National Membership:

- 7.1 Who it is for:
- 7.1.1 Members that hold a UKCC Level 1 Assistant Coach qualification (or an equivalent qualification recognised by British Gymnastics); or
  - 7.1.2 Coaches that are in the temporary coaching licence period of the international qualification transfer process; or
  - 7.1.3 Members that are competing in any competition where the rules are written by the National Technical Committee for that discipline and the competition is organised or delivered by British Gymnastics or an Affiliated Home Country Association with the exception of IoMGA or GNI

## 8 Competitive Membership:

- 8.1 Who it is for:
- 8.1.1 Members that are competing in any competition where the rules are written by the National Technical Committee for that discipline and the competition is

organised or delivered by a British Gymnastics registered organisation but is not organised or delivered by British Gymnastics or an Affiliated Home Country Association.

## 9 Community Membership:

### 9.1 Who it is for:

- 9.1.1 Members that hold a British Gymnastics recognised Judging qualification at any level ; or
- 9.1.2 Members that are carrying out the role of a Club Welfare Officer in any British Gymnastics registered club; or
- 9.1.3 Members that are carrying out the role of a Club Manager, Club Secretary, Club Administrator or any other administrative role in any British Gymnastics registered club; or
- 9.1.4 Members that are taking part in the My Leadership Academy programme; or
- 9.1.5 Members that have completed the Gymnastics Helper accreditation; or
- 9.1.6 Members that are taking part in recreational and/or non-competitive gymnastics activity, including participants of any age.

### 9.2 Admission:

- 9.2.1 The following membership roles must be aged 18 years or over;
  - 9.2.1.1 National/Brevet Judge;
  - 9.2.1.2 Club Welfare Officer;
  - 9.2.1.3 Club Manager/Club Secretary/Club Administrator.

## 10 Sport Support Services Registration:

### 10.1 Who it is for:

- 10.1.1 Persons providing ancillary sport services directly to British Gymnastics members within British Gymnastics recognised environments who are not involved, in any capacity, in the direct delivery of gymnastics in any recognised environment† through the coaching, instructing, judging or supervision of participants except for those holding accreditations below UKCC Level 1 Assistant Coach (or British Gymnastics recognised equivalent) or accreditations below Club Judge;
- 10.1.2 Examples of Sport Support Services providers could be, but are not limited to:
  - 10.1.2.1 Choreographers and associated provision of dance/artistry services (i.e. ballet teachers);
  - 10.1.2.2 Strength & Conditioning coaches (including any type of fitness/training specialists);

- 10.1.2.3 Nutritionists and other unregulated<sup>1</sup> wellbeing practitioners (e.g. massage, therapists)
  - 10.1.2.4 Sports psychologists and associated psychological support service providers;
  - 10.1.2.5 Physiotherapists and other regulated, associated physical health service providers (.e.g. chiropractors etc.);
  - 10.1.2.6 Other regulated medical practitioners including any associated health related service providers (e.g. injury recovery specialists, holistic therapies etc.)
- 10.1.3 Where a Sport Support Services provider holds gymnastics coaching, instructing or judging qualifications higher than those described in 11.1.1, they should hold the appropriate membership type for those qualifications.
- 10.1.3.1 Where the coaching, instructing or judging qualification is not being used in any capacity, including in the delivery of any Sport Support Services, the qualifications should be formally disabled with British Gymnastics by contacting Membership Services.
- 10.1.4 Any activity carried out by a Sport Support Services provider that may be deemed by British Gymnastics as coaching, instructing or judging will be considered to be a breach of these Membership Rules.
- 10.1.5 Where additional categories of membership exist that relate specifically to an Affiliated Home Country Association the rules relating to that membership category shall be provided by the Affiliated Home Country Association directly.
- 10.1.6 The duly British Gymnastics registered and recognised environment(s) engaging the services of the Sport Support Services member is responsible for:
- 10.1.6.1 the validation of any professional accreditation or qualification relating to the individual’s provision of services and ensuring that any regulated health/medical professionals only operate within their scope of practice as set out in accordance with Health and Care Professions Council (HCPC) [Scope of Practice](#) or equivalent standards set by the applicable medical regulator e.g. General Medical Council.
  - 10.1.6.2 following British Gymnastics Safe Recruitment policies, including Use of Criminal Records Checks Policy and other applicable procedures and guidance;
  - 10.1.6.3 ensuring appropriate supervision at all times the services are being provided to ensure the British Gymnastics members receiving the services are safe and protected from harm.
- 10.2 Fees/ Admission:
- 10.2.1 The annual renewal for Sport Support Services providers is due on on the same date each year as their registration term commenced unless otherwise

---

<sup>1</sup> In the UK, a profession is regulated by law where there is a legal requirement to have certain qualifications or experience in order to undertake certain professional activities or use a protected professional job title.

decided and communicated by the Board.

10.2.2 The cost of the any annual fee is set each year by the Board.

10.2.3 No person may be registered as a Sport Support Services provider unless he or she has met any pre-requisites and completed an application online via the British Gymnastics membership system or via the British Gymnastics registered club they are providing the services to, or any BG-sanctioned Home Country equivalent online membership system.

10.2.4 The Board may approve any Sport Support Services registration applications made in accordance with Rule 11.2.3.

10.2.5 The Board reserves the right to refuse to approve, or renew an application for Sport Support Services registration as it sees fit and where it is of the opinion that it is in the interests of British Gymnastics to do so.

10.2.6 All Sport Support Services providers must be aged 18 years or over.

10.3 Benefits:

10.3.1 As Sport Support Services providers are not members of the Association, there are no member benefits provided.

## 11 Registered Club Application:

11.1 Each Registered Club will be bound by:

11.1.1 The Articles;

11.1.2 These Membership Rules;

11.1.3 The Complaints and Disciplinary Procedure;

11.1.4 The Standards of Conduct for Registered Clubs; and

11.1.5 Any and all applicable policies and guidelines published by British Gymnastics from time to time on its website and any conditions applicable to Registered Clubs.

## 12 Club Registration:

12.1 Who is it for?

12.1.1 Any gymnastics club within the Territories that wishes to become a Registered Club of British Gymnastics.

12.2 Admission / Fees:

12.2.1 Any gymnastics club that wishes to become a British Gymnastics Registered Club must submit an application form via the British Gymnastics membership system, or any BG-sanctioned Home Country equivalent online membership system.

12.2.2 No club shall be admitted as a Registered Club unless its application has been approved by British Gymnastics Member Services department or such other department as the Board may decide.

12.2.3 The club must provide to British Gymnastics any information which British Gymnastics may reasonably require in order to consider the suitability of the club's application.

- 12.2.4 The first annual registration fee (“**Registration Fee**”) will be due on the date of the application by the club as a Registered Club.
  - 12.2.5 The Registration Fee for Registered Clubs renewing their application is due on 1<sup>st</sup> October each year.
  - 12.2.6 The cost of the Registration Fee shall be set each year by the Board and is based on the number of members registered for the previous year as at 31<sup>st</sup> August.
  - 12.2.7 The Board, or any committee to whom it delegates authority, reserves the right to refuse to approve, or renew an application by a Registered Club as it sees fit and where it is of the opinion that it is in the interests of British Gymnastics to do so.
- 12.3 Conditions of Registration:
- To become a Registered Club, a club must:
- 12.3.1 Complete an annual online Club Registration and Declaration via the British Gymnastics online registration system.
  - 12.3.2 Ensure that it and every person who is a member of that Registered Club or who is associated with that Registered Club in the capacity of participation, delivering or administering the sport, is registered with British Gymnastics and holds current membership in the appropriate category set out in these Rules.
  - 12.3.3 Comply with any and all applicable regulations, policies and guidelines associated with Club Registration and published by British Gymnastics on its website from time to time, and any conditions attached to the individual membership of any member involved in either the coaching or management, in any capacity, of the Registered Club.
  - 12.3.4 Provide access to any information necessary for British Gymnastics to verify the Registered Club’s membership records match with the records held by British Gymnastics.
  - 12.3.5 Pay (in cleared funds) the Registration Fee (or such other amount determined by British Gymnastics for periods of less than a complete year of registration).
  - 12.3.6 Pay (in cleared funds) any sums outstanding in respect of subscription fees owed by all members of the Registered Club.
  - 12.3.7 Register with the British Gymnastics-affiliated Regional Association covering the area in which the Registered Club locates its principal training venue. A Registered Club shall affiliate to its national affiliated Home Country Association and (where applicable) to no more than one affiliated Regional Association within its nation. If a club is a Registered Club participating in both Gymnastics and Cheerleading, the Registered Club may also affiliate to the United Kingdom Cheerleading Association or any other such association as British Gymnastics may recognise from time to time.
  - 12.3.8 A Registered Club and the members of that club must not at any time be affiliated or registered with any other organisation relating to the delivery of gymnastics with the exception of those detailed in 12.3.7.

- 12.3.9 Ensure that it and every person who is a member of that Registered Club or who is associated with that Registered Club is aware of any complies with all and any regulations or rules issued by British Gymnastics or any Affiliated Association to which that Registered Club is registered including any applicable agreements, terms and conditions or terms of reference relating to the sharing or transferring of personal data on the British Gymnastics Membership system or other British Gymnastics hosted platform.
- 12.3.10 Ensure that any person that is engaged in any activity with or for that Registered Club, including but not limited to participation or delivery in the club environment, attendance at competitions and any other events either within the UK or overseas, or is representing or being supervised by that Registered Club in any capacity, is linked as a member to that Registered Club.
- 12.3.11 Appoint and maintain in office at least one person qualifying as a Registered Club Secretary/Manager. Any person for the time being appointed as the Secretary/Manager of a Registered Club must:
- 12.3.11.1 hold British Gymnastics Membership in the appropriate category;
  - 12.3.11.2 ensure all of the club's members delivering any coaching or other services that meet the regulated activity requirements as defined by the Disclosure and Barring Service or such other relevant Government agency as may exist from time to time (or Affiliated Home Country Association equivalent) complete an enhanced criminal record check and British Gymnastics approved Safeguarding and Protecting Children training course, both of which must be renewed every three years. For more information on recognised activity requirements please visit <https://www.british-gymnastics.org/dbs>
  - 12.3.11.3 assess all other club roles against the British Gymnastics Use of Criminal Record Checks Policy & Guidance (or Affiliated Home Country Association equivalent) and where required, complete the relevant criminal record check via British Gymnastics (or an Affiliated Home Country Association) and a British Gymnastics approved Safeguarding and Protecting Children training course, both of which must be renewed every three years; and
  - 12.3.11.4 ensure all of the club's members delivering any coaching hold any mandatory continuous professional development accreditations, including but not restricted to the Positive Coaching accreditation, as required by British Gymnastics from time to time.
- 12.3.12 Appoint and maintain in office at least one person as a Welfare Officer. Any person for the time being appointed as the Welfare Officer of a Registered Club must:
- 12.3.12.1 hold British Gymnastics Membership in the appropriate category;
  - 12.3.12.2 have obtained via British Gymnastics an enhanced criminal records check (or Affiliated Home Country Association equivalent) and a Safeguarding and Protecting Children Certificate (or Affiliated Home Country Association equivalent), in each case

- in terms acceptable to British Gymnastics;
  - 12.3.12.3 have a British Gymnastics Welfare Officer Training certificate (or Affiliated Home Country Association equivalent) in terms acceptable to British Gymnastics; and
  - 12.3.12.4 be free from any conflict of interests and be able to operate independently within the Registered Club and specifically must not be the Head Coach, a senior member of the coaching team, a senior member of the management team or related to or living with any of those role holders.
- 12.3.13 Appoint and maintain in office at least one person that holds a UKCC Level 2 Coach qualification or above (or British Gymnastics recognised equivalent) to act as Head Coach of the Registered Club.
- 12.3.14 Always have at least 10 members that are primary members of that club, who are gymnasts and shall ensure that every member of the Registered Club applies either via the Registered Club or directly to British Gymnastics to become a member and continues to be so for as long as they remain members of the Registered Club.
- 12.3.15 Use all reasonable endeavours to ensure that every member of the Registered Club and every person associated with the Registered Club that requires membership, complies with any and all conditions of insurance imposed from time to time on them by the insurers of British Gymnastics. This includes the specific prohibition of a Registered Club and its members holding dual insurance (that being more than one insurer providing insurance cover during the same time period for which the cover relates to the delivery of and participation in gymnastics);
- 12.3.16 Comply at all times with British Gymnastics recommendations for minimum coach to gymnast ratios and ensure that all coaches associated with the Registered Club have obtained the minimum standard of British Gymnastics accredited coaching qualifications recommended by British Gymnastics from time to time for the British Gymnastics recognised activity in which the members of the Registered Club participate.
- 12.3.17 Adhere to British Gymnastics Standards of Conduct for Registered Clubs including (in particular) paragraph 3 regarding the restructuring of activities and operations.
- 12.3.18 Comply at all times with British Gymnastics insurers requirements for injury incident reporting, that being that an Incident Report Form (IRF) is completed, via the club section of the British Gymnastics membership system, within 7 calendar days of any incident or injury occurring that requires the administering of first aid (with the exception of the application of a plaster or a temporary icepack for the treatment of very minor injuries) or any medical intervention or treatment either at the time or at a later time. The completion of an IRF is in addition to any internal incident or injury reporting forms a club may complete in-house.
- 12.3.19 Comply at all times with the requirements of the Health & Safety

Executive (HSE) with regard to the Reporting of Injuries, Diseases and Dangerous Occurrences Regulations ([RIDDOR](#))

12.4 Changes to the Registered Club admission process and Registration Fees:

- 12.4.1 Subject to Rule 12.2.2, the Board reserves the right to amend without notice:
  - 12.4.1.1 the application and admission requirements of Registered Clubs; and
  - 12.4.1.2 the annual Registration Fee.
- 12.4.2 The Board may not increase the annual Registration Fee retrospectively.

12.5 Register of Registered Club Members

- 12.5.1 Each Registered Club shall maintain a register of every member of that Registered Club (“**Register**”) and shall ensure that the Register is kept complete, accurate and up to date. It is at the sole discretion of the club whether participants taking part in the two available ‘taster’ trial sessions are included within the register. The Register may contain such information as the Registered Club considers necessary for the conduct of its affairs, but must in any case contain details of the following for each member of the Registered Club:
  - 12.5.1.1 first name and surname;
  - 12.5.1.2 current residential address;
  - 12.5.1.3 date of birth;
  - 12.5.1.4 gender;
  - 12.5.1.5 Email address and contact telephone number;
  - 12.5.1.6 details of the Gymnastic discipline(s) that such member participates in from time to time;
  - 12.5.1.7 details of any physical limitations, medical conditions or other conditions, including allergies, that may impact the safe participation of the member when attending the club and/or taking part in any activity, or may require reasonable adjustments or additional risk assessments to ensure a safe environment is provided to that member;
  - 12.5.1.8 confirmation of such member’s participation e.g. competitive, coach, judge, official; and
  - 12.5.1.9 the date upon which such person joined the Registered Club as a member.
- 12.5.2 The information referred to in Rule 12.5.1 above, together with any and all “personal data” (as defined in the UK General Data Protection Regulation (GDPR) controlled by the Registered Club, is referred to in these Rules as the “Data”\*.
- 12.5.3 The Registered Club shall promptly (and in any event within 2 working days) at no charge to British Gymnastics, upon written notice, grant access to any authorised representative of British Gymnastics to inspect any Register(s) held outside of any British Gymnastics membership system and provide copies of such Register(s) to British Gymnastics or its representative upon request.

12.5.4 The Registered Club shall comply with applicable data protection laws relating to privacy and the use of Data.

12.6 Membership of Registered Club members

12.6.1 At all times each Registered Club shall, in respect of each person who is a member of that Registered Club, either:

12.6.1.1 ensure that each person is currently a member of British Gymnastics; or

12.6.1.2 satisfy itself that each person has applied either via the Registered Club or directly to British Gymnastics for the appropriate category of membership on the date on which the member joined the Registered Club and before allowing any participation in any recognised activity†; and

12.6.2 for every additional person who joins as a member of the Registered Club after 1<sup>st</sup> October in any year, the club shall satisfy itself that each person has applied either via the Registered Club or directly to British Gymnastics for the appropriate category of membership on the date on which the member joined the Registered Club and before allowing any participation in any recognised activity†.

12.6.3 Participants taking part in ‘taster’ trial sessions are not required to have membership until they have attended two such sessions. Where a disabled participant reasonably needs additional sessions to support their safe inclusion into gymnastics activity, the Registered Club can increase the number of ‘taster’ sessions up to a maximum of 6 before membership is required. After such time the club shall satisfy itself that the person has applied either via the Registered Club or directly to British Gymnastics for the appropriate category of membership following the completion of the second taster session and before attending the club to participate for a third session to participate in any recognised activity†.

12.7 Voting Entitlement / Benefits

12.7.1 Registered Clubs are not members of the Association and are not therefore entitled to receive notice of, attend or vote at general meetings of the Association.

12.7.2 No British Gymnastics Registered Club has the status of a member or of an Affiliated Association. A Registered Club may not hold itself out to any person as being a member of British Gymnastics or an Affiliated Association.

12.7.3 Benefits for Registered Clubs are as published on the British Gymnastics website from time to time.

12.8 Cessation of Registered Clubs

12.8.1 Any Registered Club whose Registration Fee is unpaid by the due date for payment may be:

12.8.1.1 suspended as a Registered Club by the Board; or

- 12.8.1.2 removed as a Registered Club by the Board.
- 12.8.2 The Board may suspend or remove a club as a Registered Club if:
  - 12.8.2.1 it does not comply with British Gymnastics Rules and Regulations in force from time to time (which include, for the avoidance of doubt, these Rules); or
  - 12.8.2.2 it convenes any meeting of or enters into any arrangement with its creditors generally or is unable to pay its debts within the meaning of section 123 or section 286 Insolvency Act 1986 or a receiver and/or manager, administrative receiver, supervisor or administrator or any other person having similar powers or functions is appointed in respect of the Registered Club or all or any part of its assets or if the Registered Club is wound up or otherwise dissolved or ceases to exist; or
  - 12.8.2.3 it ceases to be a club whose principal activity is Gymnastics; or
  - 12.8.2.4 it does or omits to do anything that the Board reasonably decides will bring or is likely to bring the Registered Club, or any other Registered Club, British Gymnastics, any Affiliated Association or the sport of Gymnastics into disrepute; or
  - 12.8.2.5 in the reasonable opinion of the Board, a club has contravened paragraph 3 of British Gymnastics Standards of Conduct for Registered Clubs regarding the structure of its activities and operations; or
  - 12.8.2.6 in the reasonable opinion of the Board, a club has or is currently in contravention of the British Gymnastics Dual Registration policy.
- 12.8.3 If a Registered Club ceases to be a Registered Club as a result of its registration being removed or refused by the Board as referenced in rule 12.8.2, British Gymnastics shall:
  - 12.8.3.1 as soon as reasonably practicable and in any event within 14 days of the date of cessation, notify all members of the Registered Club and those associated with the Registered Club, (including for this purpose the parents or guardians of each such person who is under the age of 16 years) that hold membership with British Gymnastics:
    - 12.8.3.1.1 that the club has ceased to be a Registered Club;
    - 12.8.3.1.2 that the benefits associated with British Gymnastics membership, including but not restricted to the provision of insurance to the member, will not be available or valid to the member whilst coaching, administering or participating in gymnastics within that club from the date of cessation of registration;
    - 12.8.3.1.3 that any British Gymnastics members associated with that Registered Club will in future need to renew such membership directly with British Gymnastics or through an alternative British Gymnastics Registered Club; and
    - 12.8.3.1.4 the mechanism by which the British Gymnastics member can locate alternative British Gymnastics registered clubs.
- 12.8.4 A Registered Club who ceases to be a Registered Club as a result of its

registration being removed or refused by the Board as referenced in rule 12.8.2, the club shall not be admitted or re-admitted until the Board (having been made aware at the time of application of the reason for the previous cessation of registration) has specifically agreed to their admission or re-admission.

12.8.5 If a Registered Club ceases to be a Registered Club under these Rules for whatever reason no part of the annual Registration Fee will be refundable to that Registered Club unless the Board decides otherwise.

12.8.6 If a Registered Club ceases or gives notice that it will cease to be a Registered Club for any reason it shall: -

12.8.6.1 as soon as reasonably practicable and in any event within 5 days of the date of cessation, notify all members of the Registered Club and those associated with the Registered Club, (including for this purpose the parents or guardians of each such person who is under the age of 16 years):

12.8.6.2 that it has ceased or will cease to be a Registered Club;

12.8.6.3 that any members of the Registered Club or those associated with the Registered Club who are at that time members of British Gymnastics will in future need to renew such membership directly with British Gymnastics; and

12.8.6.4 the mechanism by which the British Gymnastics member can locate alternative British Gymnastics registered clubs.

12.8.7 On and from the date that the Registered Club ceases to be a Registered Club discontinue all use of British Gymnastics branded materials either in physical or electronic form, including any use of any British Gymnastics owned logo, branding, intellectual property, copyrights, trademarks, wordmarks or kite marks, including the immediate removal of any such branding from social media, websites or any other digital platform operated by the Registered Club; and

12.8.8 Not represent itself to any person as being a British Gymnastics Registered Club or otherwise having any association with, accreditation by or validation through British Gymnastics.

12.8.9 Rule 12.5.4 shall continue to apply to the Registered Club after it ceases to be a Registered Club.

## 13 Block Registration:

### 13.1 Who is it for?

13.1.1 Registered Clubs may apply for "Block Registration" to provide insurance on a per place basis for activity that falls outside of regular gymnastics activity.

13.1.2 For the purposes of Rule 13.1.1, a "place" is defined as a one-hour slot per week for the duration of the year as defined by the relevant membership period.

### 13.2 Admission / Fees:

- 13.2.1 Block Registration is provided on an application basis only.
  - 13.2.2 The Community Department or such other department as the Board may decide from time to time shall accept or decline individual applications at its discretion depending on the reason for application and the proposed use of the Block Registration cover.
  - 13.2.3 If an application is declined British Gymnastics will explain to the applicant why it has been declined and advise which type of membership or type of insurance cover is appropriate to the activity.
  - 13.2.4 Provision of Block Registration cover shall be consistent with the Club Registration period and cover shall not be provided retrospectively from the date of acceptance of the application.
  - 13.2.5 Applications must be re-submitted for each year that Block Registration cover is required, and any such application shall be deemed to be acceptance of any associated Block Registration terms and conditions.
  - 13.2.6 On acceptance of an application the annual fee per place shall become immediately payable by the Registered Club.
  - 13.2.7 The cost of the annual fee per place is set each year by the Board.
- 13.3 Benefits/Entitlements:
- 13.3.1 Participants taking part in gymnastics activity in any recognised environment† covered by Block Registration will not automatically be members of British Gymnastics and will not therefore automatically be entitled to any member benefits or entitlements.

## 14 Affiliated Associations

- 14.1 Admission / Fees:
- 14.1.1 The following associations are, as at the date of adoption of these Rules and as listed in the Articles, Affiliated Associations:
    - 14.1.1.1 the Affiliated Home Country Associations;
    - 14.1.1.2 the English Regional Gymnastics Associations;
    - 14.1.1.3 the Isle of Man Gymnastics Association; and
    - 14.1.1.4 the British Schools Gymnastics Association.
  - 14.1.2 An association not listed in Rule 14.1.1, the governing body of which shall have applied to the Board to become an Affiliated Association and agreed in writing to comply with such conditions of affiliation as may be set out in the Articles, the Rules, the Affiliated Associations policy and any applicable Regulations or British Gymnastics policies in force from time to time, may be admitted to membership of British Gymnastics in accordance with Articles 29 and 33 of the Articles and these Rules as an additional Affiliated Association.
  - 14.1.3 An individual member of any Affiliated Association, with the exception the British Schools Gymnastics Association, shall be required to be a member of British Gymnastics and shall be afforded the appropriate benefits

subject to section 2 of these Rules and any relevant rules, policies, regulations, or other contractual agreements between the Association and the Affiliated Association.

- 14.1.4 Each Affiliated Association shall ensure that its constitution, rules and regulations are compatible with and that it acts in accordance with the Articles, these Rules, the Affiliated Associations policy and any applicable Regulations or British Gymnastics policies in force from time to time.

14.2 Shared services and benefits:

- 14.2.1 An Affiliated Association may from time to time enter into one or more Working Party Agreements (“**WPAs**”), Memorandums of Understanding (“**MOUs**”) or Provision of Service Agreements (“**PSAs**”) with British Gymnastics to document shared services and benefits.

14.3 Benefits/ Voting Entitlement:

- 14.3.1 Every Affiliated Association recognised by British Gymnastics shall be entitled to:

- 14.3.1.1 control its own activities, business, finances and property;
- 14.3.1.2 register any Registered Clubs with training venues in its area;
- 14.3.1.3 register persons as members thereof; and
- 14.3.1.4 promote participation, performance and events in gymnastics within its area.

- 14.3.2 Each of the Affiliated Home Country Associations recognised by British Gymnastics as an Affiliated Association from time to time shall be entitled to submit applications in accordance with Article 25 for a Non-Executive Director with suitable skills for appointment to the Board. No person who is an employee of British Gymnastics or, an employee of any Affiliated Association or, holds office for any Affiliated Association shall be eligible for such nomination.

- 14.3.3 Details of the current services (including any applicable insurance cover) offered by British Gymnastics to Affiliated Associations shall be communicated to Affiliated Associations on an annual basis.

- 14.3.4 Affiliated Associations are Non-Voting Members of the Association and are therefore not entitled to receive notice of or vote at general meetings of the Association but may attend general meetings at the invitation of the Board.

14.4 Cessation of Affiliated Associations

- 14.4.1 The Board may suspend or remove from membership of British Gymnastics in accordance with Articles 31, 32 and 33 any Affiliated Association if the Board considers that Affiliated Association has:

- 14.4.1.1 conducted itself in a manner which in the Board’s opinion, is incompatible with British Gymnastics Objects set out in Article 2 or which, in the Board’s opinion, brings or might bring British Gymnastics into disrepute;

- 14.4.1.2 had their Government recognition removed;
  - 14.4.1.3 failed to comply with any of the provisions of the Articles, these Rules, the Regulations, or any other applicable contracts or policies in force from time to time; or
  - 14.4.1.4 failed to comply with any instructions, rules, regulations or directive of, or prohibitions imposed by, British Gymnastics, the Fédération Internationale de Gymnastique, the International Olympic Committee, the British Olympic Association or any other body or association which has jurisdiction over or is a governing body or authority in relation to Gymnastics or any competition for or involving Gymnastics.
- 14.5 If an Affiliated Association has its affiliation to British Gymnastics removed in accordance with Rule 14.4.1 and the Articles, that Affiliated Association shall (in accordance with Articles 31, 32 and 33) immediately cease to be an Affiliated Association and shall lose all its rights as such in relation to British Gymnastics.

† British Gymnastics **recognised activity** and **recognised environment** are defined as:

- The delivery of British Gymnastics disciplines and activities to members and non-members undertaken by a qualified British Gymnastics coach, where the delivery of all activity is within the highest qualification syllabus of the supervising coach;
- Delivery of gymnastics sessions organised and/or run by a registered club where the organisation and delivery meet the requirements of all Rules, Regulations and policies of British Gymnastics;
- Training for and the participation in competitions and non-competitive participation activities;
- Training camps and holiday camps organised and/or run by a club where the organisation and delivery meet the requirements of all Rules, Regulations and policies of British Gymnastics;
- Public gymnastics display by British Gymnastics members in public areas where all safeguarding and health & safety requirements have been met;
- Gymnastics based parties, including birthday parties, when supervised by a British Gymnastics registered coach;
- Social events and fund-raising events arranged by a British Gymnastics registered club but excluding activities involving the participation in a British Gymnastics discipline or activity by non-British Gymnastics members