



World Gymnaestrada 2027
Lisbon, Portugal
July 11th-17th 2027

Team Leader Handbook



**WORLD
GYMNAESTRADA**
LISBON 2027
CONNECTING THE WORLD

Version History

British Gymnastics reserves the right to make amendments to this Team Leader Handbook.

Notification of a change to the handbook will be communicated via the World

Gymnaestrada Event Page: [British Gymnastics Website](#)  and an updated version will be made available to download at the time of change.

All versions will be listed on this page, with reference to amendments made;

- **Version 1.0:** Original Team Leader Handbook published 22/05/2026

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Section 1 - Introduction

World Gymnaestrada 2027

World Gymnaestrada is a world-wide, non-competitive (FIG) World Gymnastics event held every 4 years and attracts the largest number of active participants of any World Gymnastics event. Participation is for everybody, regardless of gender, age, race, religion, culture, ability, or social standing. For 2027, we invite teams to participate as part of the GBR delegation to perform in Lisbon, Portugal.

One nation takes centre stage each day during the World Gymnaestrada, presenting special National performances showcasing Gymnastics in the country, often centred around a cultural theme. The World Gymnastics Gala, a specially choreographed selection of some of the most spectacular performances, tops off the week, a day before the World Gymnaestrada Closing Ceremony. The focus is largely on celebrating all types of Gymnastics, but World Gymnaestrada participants also tend to leave having made new friends for life.

Section 2 – Event programme

Opening ceremony

*The opening ceremony will be held at **The Restelo Stadium**. All nations gather in a parade of celebrations, introducing each nation into the event on the worlds stage in a stadium full of spectators from all over the world. All nations together in one place will spectate and be treated to entertainment and cultural experiences hosted by World Gymnastics and the Portuguese Federation.*

Group performances

*Group performances are designed to show the diversity of 'Gymnastics for All'. Groups include a minimum of 10 active performers (no maximum) Group performances are performed 3 times throughout the week in an indoor performance area – **FIL – Lisbon Exhibition and Congress Centre**. Each performance slot has a maximum of 10 or 15 minutes. Due to the large number of teams in the GBR delegation and to ensure equal performance slots are allocated, each team will be paired or in a group of 3 teams. Pairings will share a 10-minute performance slot (5 minutes per team) that must include transition from first team into second team. Groups of 3 teams will share a 15-minute performance slot (5 minutes per team) that must include transitions between each team.*

City Performances

City performances happen in the heart of the city of Lisbon, performing to the public. City performances are your teams 'group performances' performed on stages in squares and parks around the city. These performance slots are limited, if your team would like a city performance slot please inform British Gymnastics at the point of entry. If you request a city performance slot and are allocated it, this means you will have 1 city performance and 2 indoor performance slots. British Gymnastics cannot guarantee every group will receive a city performance. In some cases, where teams do not request any city performances, British Gymnastics will allocate a city performance slot into your team/groups performance schedule.

Great Britain Large Group Performance

*The large group performance is the Great Britain delegation coming together as one group to perform a specifically choreographed routine that celebrates Great Britain at the **University Stadium Lisbon**. The large group routine is choreographed by the British Gymnastics selected choreography team and performed 3 times throughout the week. The routine will be split into sections and sent directly to team leaders from the choreography team to learn in their own environment. Video evidence of progress is required to be returned to the choreography team when requested to ensure the development of the routine. All teams registered for World Gymnaestrada are automatically included in the large group. **If you do not wish to be included in the large group, you must inform British Gymnastics at point of entering the event.***

*British Gymnastics and the choreography team will organise and deliver a rehearsal weekend prior to the main event, this weekend is for all teams to attend and participate in a full schedule of group(team) routine and large group rehearsals. The rehearsal weekend is a fantastic opportunity to have the 2027 delegation all together before departure in July 2027. **The rehearsal weekend will be held in April 2027** (exact date to be confirmed once event entry has closed). There is no cost to attend the rehearsal weekend, however travel and accommodation must be sourced and funded independently.*

World Team

*The World Team is an international large group performance in which gymnastics from all over the world can take part, performed at the **University Stadium Lisbon**. It is not connected with any group, any individual registered with World Gymnaestrada can take part. The World Team will be performed twice throughout the week and choreographed by a team from World Gymnastics. All communication for this routine is sent digitally, with one rehearsal on the day of the first performance. **The World Team is optional and has an additional cost. Further details on how to register for the World Team will be shared by British Gymnastics.***

National Performances

*National performances are 'shows' held by different nations at World Gymnaestrada. The evening shows demonstrate Gymnastics for All from teams from the relevant nations at the **MEO Arena**. Tickets will be available to purchase to spectate if your team chooses to experience a national evening performance, **information on this will be shared on costings nearer the time.***

World Gymnastics Gala

*The World Gymnastics Gala held in the **MEO Arena** is an event organised by World Gymnastics which shows the variety of Gymnastics for All by their interpretation of the 2027 theme 'CONNECT US' All nations are encouraged to apply to World Gymnastics to be considered to perform in the Gala where a special team of evaluators select one team from each country to perform. Preparations for this have already begun and teams from across the world have already been selected. British Gymnastics **highly recommends** all teams to attend the Gala to celebrate World Gymnaestrada. **Information on ticket costings for the Gala will be shared nearer the time.***

Closing ceremony

*This event happens on the last day of the event. The closing ceremony is another celebration of World Gymnaestrada bringing the event to a close. A sentimental part of the event where all nations gather one last time to reflect and celebrate the experiences of the week. Held at the **Restelo Stadium**, nations parade for the final time and spectate entertainment and cultural experiences hosted by World Gymnastics and the Portuguese Federation.*

Provisional programme *subject to change

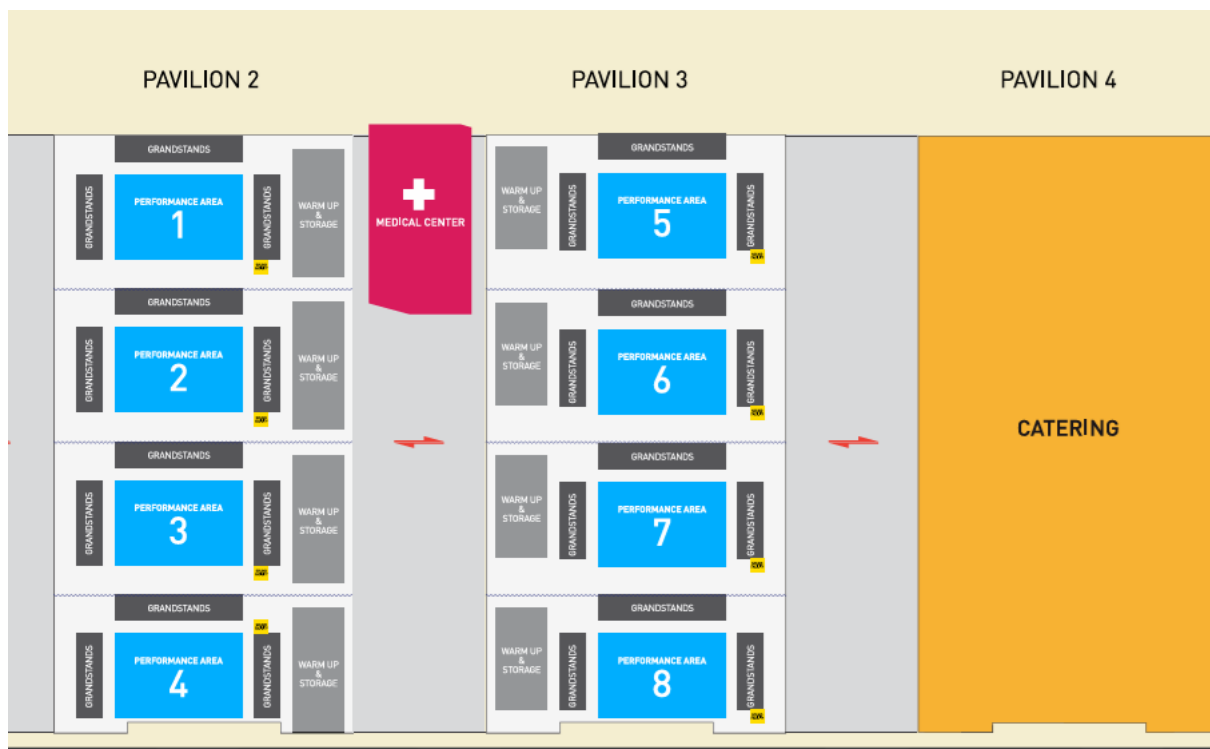
SUNDAY JULY 11 th	MONDAY JULY 12 th	TUESDAY JULY 13 th	WEDNESDAY JULY 14 th	THURSDAY JULY 15 th	FRIDAY JULY 16 th	SATURDAY JULY 17 th
	CITY PERFORMANCES	CITY PERFORMANCES	CITY PERFORMANCES	CITY PERFORMANCES	CITY PERFORMANCES	CITY PERFORMANCES
OPENING CEREMONY RESTELO STADIUM	GROUP PERFORMANCES FIL	GROUP PERFORMANCES FIL	GROUP PERFORMANCES FIL	GROUP PERFORMANCES FIL	GROUP PERFORMANCES FIL	WORLD GYMNASTICS GALA MEO ARENA
		LARGE GOUP PERFORMANCES UNIVERSITY STADIUM	LARGE GOUP PERFORMANCES UNIVERSITY STADIUM		LARGE GOUP PERFORMANCES UNIVERSITY STADIUM	CLOSING CEREMONY RESTELO STADIUM
	NATIONAL PERFORMANCES MEO ARENA	NATIONAL PERFORMANCES MEO ARENA	NATIONAL PERFORMANCES MEO ARENA	NATIONAL PERFORMANCES MEO ARENA	WORLD GYMNASTICS GALA MEO ARENA	

Section 3 – Performance Venues

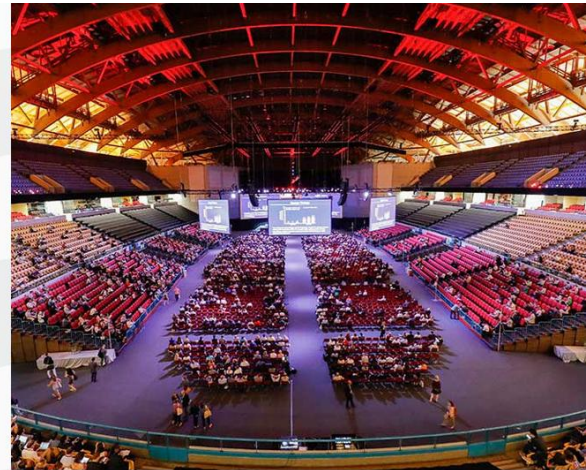
Restello Stadium – This venue will be used for the opening and closing ceremonies



FIL Exhibition Centre – This venue will be the heart of World Gymnastrada for group performances, catering and exhibition stands.



Restello Stadium – This venue will be used for all National Evening performances and the World Gymnastics Gala.



University Stadium of Lisbon – This venue will be used to host the Large Group and World Team performances



Layout of all performance areas:



Section 4 – Trip information

Event entry and accreditation

Team leaders (lead coach) must use the MyBG event entry system by searching 'World Gymnaestrada 2027' to complete the entry. All teams must enter:

- *A team leader (lead coach level 2+ any discipline – this will be the person of contact for British Gymnastics)*
- *Assistant coaches*
- *Welfare officer*
- *Chaperones (if required for ratios of 1:10)*

All participants registered through British Gymnastics will be provided with accreditation when arriving at the team's chosen accommodation which must always be worn/visible throughout the event. The accreditation provides the following:

- *Entry to allocated accommodation*
- *Entry to all performance venues/backstage/warm up areas*
- *Public transport across the City of Lisbon – only accessible to a specific remit that allows access to/from accommodation to all performance venues and within the allocated routes of the city. If you chose as a team to explore Lisbon further (when not required for performances) and your journey falls out of the remit, you will need to fund this independently.*

Any individuals who are not part of the delegation (not registered as part of the team) will not receive accreditation and will not have access to venues or accommodation. Any parent/carer who is attending to spectate must purchase tickets for all performances independently. British Gymnastics will not take management of this.

Team leader responsibilities

The responsibilities for all Team Leaders are as follows:

- *Be responsible for all gymnasts throughout the whole trip.*
- *Ensure ratios are adhered to: British Gymnastics recommends a minimum of 1 adult to 10 children for trips.*
- *Be responsible for all travel to and from venues for your gymnasts, coaches, welfare officers, parents and spectators, i.e. planning routes via public transport or on foot, etc.*
- *Key point of contact between your own team of staff/coaches and British Gymnastics, passing on relevant messages.*
- *Provide British Gymnastics with all the information that is required about participants in a timely manner.*
- *Read all the health and safety information, including risk assessments and insurance, before attending and be able to relay this to teams.*
- *Be responsible for your team at this event like you would if you were at an event in the UK.*
- *To agree with participants and/or their parent/guardian on any exchanges of money.*

At least one coach (preferably team leader) must apply and complete the World Gymnastics coaching licence prior to attending the event. Details on this will be shared with teams once entered and will come at an additional cost.

Accommodation - Schools

This accommodation type is included in the event price. Teams will be allocated classrooms within a school. Each country has school allocated for them. There may be situations where a school is shared with one or more countries, however strictly following British Gymnastics safeguarding policies and procedures. British Gymnastics will take full management of the allocation of rooming and will align with the following situations;

- *Male / female will not share rooms (this includes coaches/welfare officers/chaperones/gymnasts)*
- *Coaches will have rooms allocated separately to gymnasts but within reasonable distance of own team*
- *Under 16's are not roomed with over 18s.*

"It is not good practice for anyone over the age of eighteen to share a room with anyone under the age of sixteen. Members of staff such as coaches, judges, adult helpers/volunteers must not share with gymnasts. This is only acceptable if the member of staff is the parent or registered carer of the gymnast."

All schools are provided with 24 hour security. Accreditation must always be worn/visible at point of entry and exit which will be checked each time a person requests to enter the school. Anyone who does not hold accreditation will be allowed into the school.

Breakfast is included in this accommodation option and is served daily in the school. British Gymnastics will agree a curfew and 'lights out' within the school where all participants must be in their allocated room. This is to ensure safety and respect across the school with all teams from the delegation.

In the school accommodation, participants will be required to bring a single airbed, pump, pillow, sleeping bag/blanket. There will be an option to purchase sleep packages through British Gymnastics at an additional cost which will be provided to you upon arrival at the school. Details on how to order the sleep packages will be shared by British Gymnastics.

Accommodation - Hotels

Teams have the option to book a hotel for their choice of accommodation; the hotels are provided through the local organising committee and through British Gymnastics at an additional cost. Team leaders are expected to follow BG safeguarding policies for allocating participants rooms.

Accommodation - Hostel

Teams have the option to book a hostel for their choice of accommodation; the hostels are provided through the local organising committee and through British Gymnastics at an additional cost. Team leaders are expected to follow BG safeguarding policies for allocating participants rooms.

Accommodation – Independently sourced

This accommodation option is available for teams to source and manage independently. British Gymnastics will not be involved in the management of this option however team leaders are expected to follow BG safeguarding policies for allocating participants rooms.

Transport

Public transport is included within participants accreditation to use within the permitted remit of Lisbon.

British Gymnastics do not take management of flight arrangements. Team leaders must ensure that this is managed independently. Teams are expected to travel together, and lead coaches must ensure risk assessments are in place where required.

Arrival/departure airport: Lisbon, Portugal

Airport transfers can be booked through British Gymnastics (at an additional cost) if required. Alternatively, teams can source their own method of airport transport to/from accommodation.

Kit

All participants are provided with a GBR kit that consists of the following;

- *2 x t-shirts or vest*
- *1 x hoodie*
- *1 x shorts or leggings*
- *1 x rucksack*

It is expected that all participants are always wearing GBR kit throughout the event on performance days, and for the opening and closing ceremonies.

British Gymnastics will provide a 'kit order form' along with a Kukri size guide once teams have entered via MyBG. If you require sample kit to try on with in your environment, please let British Gymnastics know to arrange this.

Additional items of kit can be purchased at an additional cost through a private link. Information on this will be provided nearer the time.

Section 5 – World Gymnaestrada management team

British Gymnastics staff will manage all registration on behalf of the GBR delegation. There will be a team from British Gymnastics at World Gymnaestrada, consisting of a HoD (Head of Delegation) along with other members of supporting staff. Teams will be allocated a member of BG support staff to be their point of contact throughout the event.

Section 6 - Insurance and welfare

Legislation requires that when a club takes gymnasts under the age of eighteen on a journey involving an overnight stay, the club must ensure that there is a designated trained person responsible for child protection on the trip. To be suitably trained, the person must hold a current BG DBS disclosure certificate and a valid BG recognised Safeguarding qualification. Initial 3-hour face-to-face Safeguarding courses can be accessed locally, and an online refresher is then required for certification to remain valid.

To adhere to CPSU child protection standards, **the designated person must not be related to or in a relationship with the coach attending the trip in any way.** British Gymnastics does not recommend that the designated person is a key member of the coaching team.

All coaches and volunteers travelling with the team must have a current BG DBS disclosure in place. All teams attending World Gymnaestrada 2027 must be compliant with British Gymnastics policies. To prepare for your trip successfully, please thoroughly read the following policies, which specifically relate to this type of event:

- *Health, Safety & Welfare Guidance: Safe Trips – the checklists in the appendices may prove particularly useful*
- *Safeguarding Children: Safe Environment*

These can be found on the BG website: [Policies and Procedures \(british-gymnastics.org\)](https://www.british-gymnastics.org)

British Gymnastics will allocate a UK-based Welfare Officer for the trip. This person will attend in a support role to individual team Welfare Officers or those responsible for child protection and can be contacted for advice and guidance.

A first aid service will be available throughout the event, and participants can easily access local health services. A first aid service specialist (physiotherapist, doctor), where participants can obtain treatment for minor injuries/illnesses, will be available at the headquarters.

British Gymnastics insurance covers all participants from Great Britain for the gymnastics elements of the trip. A summary of the BG insurance will be shared with all registered teams; however, a summarised list of what is covered may be found below:

- *Medical and Emergency Travel Expenses (not applicable within the country of residence)*
- *Personal Belongings*
- *Money*
- *Fraudulent use of credit cards*
- *Cancellation, Curtailment, Replacement, Change of Itinerary and Evacuation*
- *Event ticket cancellation*
- *Seat bumping*
- *Travel delay*
- *Missed departure*
- *Hijack and Kidnap and Ransom*
- *Personal liability*
- *Legal experience*

If for any reason, your participants are not comfortable with the level of insurance that British Gymnastics provides, then it is the responsibility of the parent/guardians to secure a level of insurance that they are comfortable with. It is recommended that all participants have a current GHIC card - [Applying for healthcare cover abroad \(GHIC and EHIC\) - NHS \(www.nhs.uk\)](#).

Travel Permits (Scotland/Scottish teams)

Clubs making trips out of Scotland or any trips involving an overnight stay must complete a travel permit application.

If parents are travelling with the gymnasts, please still submit a travel permit so we are aware that these gymnasts are travelling. Please note, a travel permit is NOT required for performance programme trips or representative events where the gymnasts have been selected by Scottish Gymnastics.

The application form may be found on the Scottish Gymnastics website. For further information on why you must submit a travel permit, please visit the Scottish Gymnastics website and search "travel permit". Please email your completed travel permit application to travelpermits@scottishgymnastics.org.

Safety

The safety of all event participants is paramount, and British Gymnastics will plan a Risk Assessment trip to Lisbon prior to the festival and will work directly with the LOC (local organising committee) to ensure plans and procedures are always in place and adhered to. We will keep Team Leaders updated as to when this trip will take place and share relevant risk assessments and health & safety plans.

Incidents/accidents

In the event of an accident where injury occurs, team leaders must complete their own incident/accident form in addition to the British Gymnastics incident/accident form that can be found on the British Gymnastics Club Hub resources portal.

If a Scottish Gymnastics member has an accident whilst away that results in a hospital visit or may require physio as part of the recovery, the Scottish Gymnastics online accident form should be submitted, which is found under 'clubs reporting injury or damage' via the link [here](#).

Section 7 – General information for Lisbon, Portugal

Currency

The currency in Portugal is EURO

Weather

In the month of July, Lisbon experiences hot, dry weather with average daytime temperatures reaching around 27 to 29 degrees. Night-time temperatures can drop to about 18-19 degrees. The city enjoys 11 hours of daily sunshine.

British Embassy

Rua de São Bernardo 33 Lisbon 1200-824

+351 21 392 4000

Entry to Portugal

Entry requirements - Portugal travel advice - GOV.UK

Visa

All participants are required to apply for a **short stay visa or Schengen Visa**. You can start the application process up to 6 months in advance.

Section 8 – Registration and prices

This section includes all the information for registering for World Gymnaestrada, including the costs and some important dates in the run-up to the event.

British Gymnastics create a package for all participants. The package price depends on the number of entries to the event, once the entry closure date has been met and definitive entries are collated, the final package price will be communicated to teams.

The price of the British Gymnastics World Gymnaestrada package will be a maximum of £825 per person.

Included in the package:

- School accommodation from 10th – 17th July (8 nights – arrivals on 10th departure on 18th)
- Breakfast from 11th- 18th July
- Entry to all ceremonies
- 3 performances per team
- 3 performances for Large Group
- Public transport between accommodation and event venues throughout the event
- GBR kit

**This price will increase if teams choose to stay in hotels / hostels booked through British Gymnastics*

Event online entry/closing date:

Provisional booking is currently open until 30th June 2026, requiring a £40 per person non-refundable payment to secure a place on the delegation. The event will re-open for definitive entry on MyBG from July 2026, **all teams are required to pay £100 per person initial payment at point of booking**. Definitive entries will close on 31st September 2026.

Payment Plan

The payment plan below details the deadline dates for all payments made to BG via the online entry system. Once team leaders have registered all members of their delegation via the online entry system and made the **£100 per person initial payment**, the following

instalments will be taken from the dedicated account registered on the entry system automatically on the below dates. It is the team leader's responsibility to ensure that the sufficient funds are available on the given dates.

- Until 31st September 2026 - Payment of £100 per person (non-refundable initial payment) for definitive entry*
- 1st October 2026 - £155 per person*
- 1st November 2026 - £95 per person*
- 1st December 2026 - £95 per person*
- 1st January 2027 - £95 per person*
- 1st February 2027 - £95 per person*
- 1st March 2027 - £95 per person*
- 1st April 2027 - £95 per person*

Instalments are calculated based on the maximum event cost of £825. Should the overall event cost reduce due to higher entry numbers, the instalment amounts will be adjusted accordingly and you will be kept informed during this process.

All payments are based on exchange rates at the time of publishing this document and the estimated numbers expected to attend the event. British Gymnastics reserves the right to change the payment amount to reflect any fluctuation in exchange rate since publication of this document, or if the minimum estimated participants are not met.

Cancellation/Refund Policy

No cancellations or refunds of entry will be issued once payment is made to the Local Organising Committee.

If a participant who has paid money towards the event decides they no longer want to go, you can change the name of the participant attending up until March 2027. From this point, on accreditation passes will be issued and confirmed with individual participant names. In this instance, it is the Team Leaders responsibility to agree with the participant and/or their parent/guardian any exchanges of money. British Gymnastics will not be accountable for this process taking place. Please note that any kit already ordered for the previous participant will be transferred to the new participant, as the kit will have been ordered based on the details provided at the time of ordering.