

Role Specification

Title: Technical Product Owner (Assistant Manager)

Grade: 7

Unit: ICT & Digital Unit

Reporting to: Business Applications Manager

Ref: 468

Role Summary:

SOLAS is seeking to recruit a Technical Product Owner for its Information Technology & Digital department. Reporting to the Business Applications Manager the successful applicant will have product ownership in a web-based project environment. The successful candidate must be flexible, positive, and enthusiastic and demonstrate an outstanding record of achievement in their career to date. The successful candidate will have the opportunity to contribute to, guide and influence the direction of significant strategic projects and gain experience with emerging technologies.

SOLAS currently operate a hybrid working model where employees can work from home up to three days per week subject to business requirements. SOLAS offers an excellent benefit package including a contributory pension scheme and the opportunity for further training and development.

Key Tasks & Responsibilities:

- Responsible for working with internal and external stakeholders on setting, evaluating, prioritising, and delivering on key business projects and initiatives.
- Responsible for maintaining business requirements documents and functional specifications in-line with requirements.
- Apply a mix of process mapping, data analysis, and project management skills to work as part of a team designing and upgrading business projects.
- Work closely with key business subject matter experts, development, and testing teams to help produce business requirements associated with business, operational and technical changes.
- Collaborate with testing support teams to ensure full understanding of changes and full complement of testing is performed.
- Support of business partners during User Acceptance Testing phases.
- Responsible for reviewing and approving test scenarios/test cases.
- Responds timely to support queries and end user issues.
- Reports to stakeholders on the progress of development initiatives and any variances compared to agreed plan and specification.
- Represent ICT & Digital Unit on committees and working groups as required.
- Perform such other duties as may be assigned from time to time

Requirements:

Essential:

- Relevant qualification in Business Analysis\ICT.
- Good understanding of software development lifecycle and change management.
- A minimum of 5 years' experience working on significant IT related projects in a business analyst\product owner or similar role.
- Excellent project management skills.
- Excellent written, spoken and presentation communication skills.

Desirable:

- Experience and knowledge of Further Education and Training systems, e.g. Programme and Learner Support Systems (PLSS).
- SQL Querying.