



# EF ACADEMY

International  
Boarding Schools

## IB Assessment Deadline Policy Agreement at EF Academy

Each IB course includes at least one major written or oral assessment (in addition to the Extended Essay). These assignments may be assessed internally (IAs) by the subject teacher and moderated by the IBO, or they may be marked externally by an IB examiner.

### EF Academy IB Deadline Types

1. **Draft deadlines** are opportunities for the student to get feedback on a major work-in-progress. Students who receive feedback on their work and incorporate that feedback in their final product consistently produce a higher-quality product than those who do not. Failure to submit a draft prior to the deadline set by the teacher may result in no feedback given by the teacher and/or a grade consequence prior to the final deadline.

Teachers will clearly communicate to their students which draft deadlines are absolutely critical for success and authentication purposes. If a student misses one of these draft deadlines, the teacher may choose to refer the student to the IB Academic Review Panel, which will be composed of the IB Coordinator, the relevant teacher(s), the UAA and the Academic Dean. The student will have the opportunity to share why he / she / they missed the deadline(s). The Panel will determine if the student may continue as a full diploma program candidate or course candidate and work toward subsequent key deadlines or the final draft deadline. If the Panel determines that the student may not continue, the decision is final.

2. **Final draft deadline** is the date established by the teacher when the final copy of the work is due. Failure to submit a final, authentic piece by the final deadline will result in a mark of "N" being awarded for the component. As a result, credit will not be granted for the course by the IBO, and the IB Diploma will not be awarded.

**The subject teacher will notify the IB Coordinator of a missed final draft deadline. The IB coordinator will communicate with the parent, pathway manager, academic dean, and university advisor to establish a plan to leave the IB Diploma Program.**





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3. **Submission deadline** is the day on which all authenticated IB assessments will be accepted by the IB Coordinator from the teacher for submission to the IBO.

## EF Academy IB Benchmarks

Students will be removed from the IB Diploma Program for meeting one of the following criteria:

- Failure to complete the final draft of the Extended Essay by May of year 1
- Failure to meet all IA or Externally Assessed Final Deadlines
- Accrued more than two instances of academic dishonesty at any time

Please sign below stating you have read and understood the IB Assessment Policy Agreement

Student Name: \_\_\_\_\_

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_

