

# Annexure 3

## DESIGN CONCEPT PROPOSAL CHECKLIST

# Design Concept Proposal Checklist

In preparation for your Design Concept presentation with your Vicinity RDM, please refer to the following checklist items to ensure you have everything in your presentation pack ready.

Subsequent drawing submissions shall address the comments from the Design Concept Review feedback.

## DRAWINGS - INLINE TENANCY

- ☐ Minimum of 2 coloured shopfront perspectives submitted in A3 PDF format,
- ☐ Minimum of 3 coloured internal perspectives submitted in A3 PDF format,
- ☐ 1:50 Floor plan showing proposed layout of the tenancy including joinery, fixtures and furniture, submitted in A3 PDF format,

## DRAWINGS - KIOSK

- ☐ Minimum of 4 coloured perspectives, showing all 4 sides of kiosk, including any related seating areas, submitted in A3 PDF format,
- ☐ 1:20 Floor plan showing proposed layout of the kiosk including joinery, fixtures and furniture, submitted in A3 PDF format,

## ARCHITECTURAL MATERIALS

- ☐ Finishes Board with physical samples of proposed finishes,
  - ☐ Finishes to be notated on relative drawings,
- Note: Check on availability of materials and potential lead times and factor into section,

## IMAGERY

- ☐ Further developed imagery to support Design Concept Proposal including, but not limited to, key design elements, furniture, lighting

## EQUIPMENT

- ☐ Details and specifications of all equipment and elements necessary for trade, including elements which Vicinity, Services Consultants or Council need to be aware of with regard to weight, connections and/or permits,

## OPERATIONAL PLANNING

- ☐ Operational workflow plan demonstrating all aspects including flow of stock and management of waste.