

# Design Development Submission Checklist - Retail

Equals 70% of Final Design Submission Pack

- ☐ 1:50 Architectural Drawing Pack (should reflect 70% of your final 'for construction' drawing set)
  - ☐ All Plans
  - ☐ Shopfront and Interior Elevations
  - ☐ Sections and Details
  - ☐ Mall tile to tenancy floor threshold / junction detail to be flush recessed 3mm demising strip
  - ☐ Where required, specify an expansion joint system capable of undergoing any site-specific movement. Specify the system to suit proposed floor finishes and application and provide detail to RDM for review.
  - ☐ Joinery Drawings including fixing methods and engineering where required.
  - ☐ Storage areas and location of fixtures including dimensions and confirmation of any required structural support.
  - ☐ Signage Pack – To illustrate location, dimension, materiality, lighting & fixing details of Primary and Secondary signage proposals (shop drawings from signage contractor required for final approval).
  - ☐ Graphics Pack – Show location, dimension, content and application of all feature graphics.
  - ☐ Schedules
    - ☐ Lighting
    - ☐ Equipment
    - ☐ Fittings and Fixtures
    - ☐ Furniture
  - ☐ Lighting Design including lux level diagrams, colour render plans and data sheets of all light sources. Shopfront zone lighting and signage wired to a 24/7 timer set to centre hours as advised by centre management.

*Note, A specialist retail lighting designer experienced with Australian codes and best practices is to be engaged to develop the lighting specifications.*

- ☐ Coloured 3D Renders
  - ☐ Updated 3D renders to reflect the Design Development drawings.
- ☐ Architectural Materials
  - ☐ Physical finishes board

*Note, Vicinity will require a copy of your physical finishes board for this submission to keep on file.*

- ☐ Authority Guidance
  - ☐ Principle Certifying Authority
  - ☐ Town Planning Consultant (if required)
  - ☐ Structural Engineer

## ANNEXURE 9

- ☐ No floor guides to be installed.
- ☐ Slab and finished floor level to suit levels nominated on Landlord's Tenancy drawings.
- ☐ Ramps and gradients of floors that comply with all relevant authorities' requirements.
- ☐ Glazing fins are not permitted. The Tenant will be responsible for providing a structural design from a suitably qualified structural engineer.
- ☐ Shopfront finishes to face of the left-hand side IT wall with tenant providing 'U' channel as demising detail between adjoining shopfront solid neutral zones – refer to typical detail drawings.
- ☐ Security System
  - ☐ All security devices and alarms must be concealed within the surrounding structure.
  - ☐ Freestanding posts are to be concealed or treated and unobtrusive. The system location is to be nominated on all drawings and the power supply to the system is to be concealed into the surrounding shopfront structure or floor finish, but not the Landlord's slab. Location of posts are to be behind door closure system.
  - ☐ Only small, dome type security cameras are permitted, with components to be installed and to match ceiling colour.
  - ☐ Security monitors etc are to be positioned in back of house and not located within the front of house.
  - ☐ Kiosks cannot have security cameras on their overhead structure. All cameras are to be located on low height walls. Your RCP and Elevation drawings must show locations.
  - ☐ Anti-theft systems (ie Sensormatic or similar) may only be fully concealed under-floor type. Security bollards are not permitted.
- ☐ Sound System
  - ☐ Any permitted sound systems are to be fitted with a sound leveler set to 75db within the tenancy, are to be located a minimum 3000mm from the entry and are not to be fixed to inter-tenancy walls.
  - ☐ Location of speakers are to be clearly nominated on your RCP.
  - ☐ Sound systems are not permitted for kiosk tenancies.
- ☐ Design Submission
  - ☐ Will consist of a face-to-face meeting with your Vicinity RDM.
  - ☐ Subsequent drawing submissions shall address the comments from Design Review feedback.
  - ☐ Design submission must be issued in 1 combined PDF set for review, not single pages please.
  - ☐ All revisions to be clouded and cross reference to a revision number.