



INTERNATIONAL WELL BUILDING INSTITUTE

# Works with WELL

## Program Guidebook

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The Works with WELL program enables organizations to license the Works with WELL mark for products and services that align with the WELL Standard — demonstrating how their solutions connect to the global standard for promoting health and well-being outcomes for people in buildings, organizations, and communities worldwide.

Questions? Contact the Works with WELL team at [workswithwell@wellcertified.com](mailto:workswithwell@wellcertified.com).

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## **Overview of the Program**

The International WELL Building Institute (IWBI) may grant a license to use the Works with WELL mark to organizations whose products or services have been validated as aligning with one or more strategies in the WELL Building Standard (WELL Standard).

For organizations that design, manufacture, or provide solutions for the built environment, use of the Works with WELL mark can demonstrate that your offerings can help project teams achieve healthier buildings and spaces. Licensed solutions are showcased in the WELL directory, where architects, designers, facility managers, and project teams worldwide search for products and services to support their WELL journey.

Works with WELL participation is also a signal to the market that the organization is invested in health and well-being. The WELL Standard is deployed across billions of square feet globally, with tens of thousands of WELL APs (Accredited Professionals) and hundreds of Fortune and Global 500 companies engaged. Aligning your solutions with WELL connects you to the world's leading health-focused real estate communities.

### **Avoiding misrepresentation**

The Works with WELL mark is not a product certification, health designation, product declaration, or endorsement. It is not a guarantee that a solution is healthy, nor that it will improve human health or ensure the achievement of any WELL strategy or associated milestone. Licensing the Works with WELL mark is not equivalent to earning a WELL Certification, WELL Rating, or any other WELL designation.

The Works with WELL mark is a verified signal that a product or service aligns with one or more WELL strategies, which also signifies that the organization licensing it is committed to supporting healthier built environments.

# Key Terms

The following terms are used throughout this guidebook. Familiarity with them will help you navigate the program.

**Alignment type.** The category that describes how a product or service relates to a WELL strategy. There are three alignment types: **Directly Contributes**, **Measures**, and **Supports**. (See Section 5.)

**Compatibility table.** The [Works with WELL compatibility table](#) lists all product types and services currently pre-vetted for **Directly Contributes** and/or **Measures** alignments, the WELL strategies each type is compatible with, and whether alignment with each strategy is mandatory or optional for that type. It also lists all **Supports** alignments that have already been vetted for the product type or service. The table is not necessarily an exhaustive list of available alignments, especially **Supports** alignments, for which a product type or service may be eligible. New vetted alignments are added on a regular basis as new applications are received, reviewed and approved.

**IWBI membership platform.** The digital platform through which organizations enroll as IWBI members, access program resources, manage their Works with WELL applications, and initiate reviews.

**Product group.** A group of related products that share the same function, materials, and working principles. Products within a group are typically identical except for slight variations in color, material, size, or pattern. The Works with WELL mark is licensed at the product group level and is the solution the organization lists with WELL. It carries one shared profile: name, description, product type(s), application, and supporting documents that, together, demonstrate WELL claims. Some product groups may contain more meaningful differences (“variations” as defined below), which must be disclosed when they affect WELL alignments.

**Product type.** The general classification of a product, based on Construction Specifications Institute (CSI)'s MasterFormat division (e.g., office furniture, acoustic ceilings, etc.). Used to display products with similar uses together in the WELL directory.

**Review.** The period during which IWBI and/or an assigned third-party reviewer evaluates submitted application materials to validate alignment with WELL strategies. The number of reviews available per year is determined by the organization's membership tier.

**Service group.** A group of related services that share the same scope and function. Like product groups, Works with WELL licenses for services are managed at the service group level.

**Solution.** A shorthand term used throughout this guidebook that refers to the collective “product or service group”.

**Support summary.** A written narrative, authored by the applying organization, that describes how a product or service supports the implementation of a specific WELL strategy.

**Variations:** Some product groups may contain variations. Variations are versions of a product that differ in a meaningful way, such as by model, series, region, formulation or SKUs. (A SKU is a unique identifier ("stock keeping unit") for a specific product variant within a product group — for example, a particular color or size.) Not all variations affect WELL alignment. When they do, they must be disclosed so reviewers and customers can accurately evaluate WELL claims. Variations can also be used to organize the organization's directory profile.

**WELL directory.** The publicly searchable directory at [directory.wearewell.com](https://directory.wearewell.com) where licensed Works with WELL solutions are showcased to WELL users and project teams.

**WELL Standard.** The WELL Building Standard, a library of evidence-based strategies across ten core concepts — Air, Water, Nourishment, Light, Movement, Thermal Comfort, Sound, Materials, Mind, and Community — that organizations use to put people at the center of how they operate their businesses as well as design and maintain their spaces.

**WELL strategy.** An individual strategy within the WELL Standard (also known as a WELL feature part) against which Works with WELL alignments are evaluated. Each strategy defines specific requirements that a building project or organization can implement to advance health and well-being outcomes.

# How the Program Works

The Works with WELL journey follows five steps. The sections that follow provide detail on each.

1

## **Subscribe**

Enroll as an IWBI Cornerstone or Keystone member through the IWBI membership platform. Your membership tier determines the number of product or service groups you can submit and the number of reviews available per year.

2

## **Validate**

Submit your application demonstrating how your product or service aligns with WELL through the Works with WELL section of your IWBI membership platform. A reviewer evaluates your materials against WELL strategy requirements for **Directly Contributes** and **Measures** alignments. IWBI evaluates your materials against WELL strategy requirements for **Supports** alignments.

3

## **Showcase**

Once licensed, your solutions are featured in the Works with WELL directory with a customized profile page that links buyers and specifiers directly to your alignment details. You are also provided with a unique QR code that links to your customized profile page.

4

## **Amplify**

Use the Works with WELL mark and QR code across your marketing channels and, where applicable and approved by IWBI, on product packaging. These assets help to demonstrate your solutions' connection to the WELL Standard as well as health and well-being more broadly.

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## **Renew**

Maintain your license through annual renewal, confirming your solutions continue to meet alignment requirements. Use this as an opportunity to add new product or service groups.

# Membership & Eligibility

<b>1</b>	<b>Subscribe</b> Enroll as an IWBI Cornerstone or Keystone member through the IWBI membership platform. Your membership tier determines the number of product or service groups you can submit and the number of reviews available per year.
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## Becoming a member

Participation in the Works with WELL programs begins with enrolling in IWBI membership through the WELL membership platform. Your membership tier determines the number of product or service groups you can submit and the number of reviews available per year. There are two membership tiers available that include Works with WELL review:

Cornerstone membership	Keystone membership
1 product or service group	Up to 10 product or service groups
1 review per year	2 reviews per year

For current pricing and benefits, visit our [IWBI membership](#) page.

## Understand your eligibility

### Eligible solutions

An eligible product type or service is one that has demonstrated compatibility with one or more WELL strategies — meaning it is directly called for in strategy requirements or otherwise meaningfully supports strategy achievement (see Section 5 to learn more about alignment types and compatibility).

Works with WELL alignments are evaluated against the WELL Building Standard version 2 (WELL v2). Alignments cannot be demonstrated for WELL strategies in the following versions of the WELL Standard: WELL v1, the WELL v2 pilot, the WELL Community Standard, or the WELL for residential program. Additionally, alignments do not apply to the WELL Accredited Professional (WELL AP) credential. IWBI periodically updates the WELL Standard through addenda. Organizations must meet the requirements applicable to the addenda in effect at the time of application and then at each renewal.

### Ineligible solutions

Please note that disinfectants and foods and beverages are not eligible product types.

# Identifying Your Alignments

A Works with WELL profile is built around alignments — the specific WELL strategies your solution connects to, and the nature of that connection. The program uses three alignment types to describe the strength and character of that relationship. Understanding which types apply to your solution is the starting point for building a profile that accurately and fully represents how your solution contributes to the WELL Standard.

Many solutions will have a combination of alignment types across their profile. A product might **Directly Contribute** to an ergonomics strategy and **Support** several additional WELL strategies through its functionality, for example. The Works with WELL program is designed to capture all of these connections.

The goal of a Works with WELL profile is to showcase the full breadth of how a solution contributes to health and well-being — organizations are encouraged to pursue every applicable alignment across all alignment types that their solution can genuinely support.

## **Directly Contributes**

*Called for in WELL strategy requirements*

Your solution directly contributes to a WELL strategy because it is explicitly called for and meets the relevant criteria within the requirements.

## **Measures**

*Validates performance*

Your device is used to measure specific parameter(s) and validate performance during onsite testing; it meets the hardware quality specifications in the [WELL Performance Verification Guidebook](#).

## **Supports**

*Helps implement a WELL strategy*

Your solution supports the implementation of a WELL strategy, even if that product type or service is not explicitly called for within the requirements.

## **Leveraging the compatibility table**

The [Works with WELL compatibility table](#) lists all product types and services currently pre-vetted for **Directly Contributes** and/or **Measures** alignments, the WELL strategies each type is compatible with, and whether alignment with each strategy is mandatory or optional for that type. It also lists all **Supports** alignments that have already been vetted for your product type or service. The table is not necessarily an exhaustive list of available alignments, especially **Supports** alignments, for which a product type or service may be eligible. New vetted alignments are added on a regular basis as new applications are received, reviewed and approved.

Certain product types and services may be associated with mandatory **Directly Contributes** alignments. These mandatory alignments must be demonstrated before any other alignments (including **Supports** alignments) can be approved. Optional alignments for any alignment type may be pursued at the organization's discretion.

If your solution and/or aligned WELL strategy is not currently listed in the compatibility table, you may utilize your Works with WELL application to suggest a new product type and/or WELL strategy for alignments.

## Understanding alignment types

### Directly Contributes

A product or service **Directly Contributes** to a WELL strategy when it is **explicitly** called for in the strategy's requirements and meets the corresponding requirements. Application questions for this alignment type are based on the relevant WELL strategy requirements.

**Review:** Applications for **Directly Contributes** alignments are reviewed by an independent third-party reviewer.

**Mark use:** If licensed, the Works with WELL mark and unique QR code may be used in digital marketing. Use on physical product packaging may be permitted upon written approval by IWBI.

#### Examples:

- A paint or coating that meets the VOC requirements in strategy X06, Part 1 as validated through an HPD or other supporting documentation.
- A lamp that meets the flicker requirements in strategy L08, Part 2
- A cleaning product that complies with a third party standard listed in strategy X11, Part 2

### Measures

A product **Measures** a WELL strategy when the WELL Performance Verification Guidebook **explicitly** calls for the use of an approved measurement device for collecting environmental performance data and the product satisfies the corresponding requirements within the guidebook. This alignment type is intended for all product types used for onsite testing or continuous monitoring. Application questions for this alignment type are based on the hardware quality specifications in the WELL Performance Verification Guidebook.

**Review:** Applications for **Measures** alignments are reviewed by an independent third-party reviewer.

**Mark use:** If licensed, the Works with WELL mark and unique QR code may be used in digital marketing. Use on physical product packaging may be permitted upon written approval by IWBI.

## Examples:

- A spectrometer that meets the requirements listed in the WELL Performance Verification Guidebook for devices used to validate parameters in strategy L03, Part 1
- A particulate matter monitor that meets the requirements listed in the WELL Performance Verification Guidebook for devices used to validate parameters in strategy A01, Part 1

**Note:** Software platforms that aggregate or display sensor data are not eligible for **Measures** alignments, but may pursue **Supports** alignments instead. The sensor hardware itself — not the platform — would seek its own **Measures** alignment.

## Supports

A product or service **Supports** a WELL strategy when the strategy's criteria do not explicitly call for a product or service, but the product or service still supports the implementation of that WELL strategy. This alignment type is the most flexible: *any product or service* may demonstrate **Supports** alignments for any WELL strategy it meaningfully helps implement.

Rather than responding to structured application questions, organizations seeking **Supports** alignments provide a written narrative describing how the solution supports the implementation of each targeted WELL strategy. This narrative is the organization's own account of the connection, supported by accompanying documentation.

**Review:** Applications for **Supports** alignments are reviewed directly by IWBI and are not verified by an independent third-party reviewer.

**Mark use:** If licensed, the Works with WELL mark and unique QR code may be used in digital marketing and the WELL directory profile. Products that have only validated **Supports** alignments (i.e., products that do not also have a **Directly Contributes** or a **Measures** alignment), **may not** place the Works with WELL mark and unique QR code on physical product packaging or product materials.

## Examples:

- Platforms that collect and analyze data from indoor environmental quality sensors about parameters listed in WELL strategies
- Products or collections of products that are part of a larger system (e.g., buildings mechanical systems, planting soil mix)
- Products that may help a building or space meet the overall intent of a WELL strategy and/or performance targets in a WELL strategy (e.g., automated shading systems supporting the thermal comfort targets in strategy T01, Part 1)
- A consulting scope of work (e.g., facilitating clients through a stakeholder charette as outlined in strategy C02, Part 1)

## Maximizing your alignments

A single product or service can demonstrate alignment with multiple WELL strategies across multiple alignment types. A product might **Directly Contribute** to several WELL strategies, hold a **Measures** alignment for another strategy, and have **Supports** alignments for a few more. Building the broadest, most accurate profile of how a solution connects to WELL demonstrates the full value of that solution to WELL project teams and specifiers, and makes the solution more discoverable in the WELL directory.

**Directly Contributes/Measures** alignments are mutually exclusive from **Supports** alignments. A product type cannot have *both* a **Directly Contributes/Measures** and a **Supports** alignment under any given strategy.

# The Application Process

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## **Validate**

Submit your application demonstrating how your product or service aligns with WELL through the Works with WELL section of your IWBI membership platform. A reviewer evaluates your materials against WELL strategy requirements for **Directly Contributes** and **Measures** alignments. IWBI evaluates your materials against WELL strategy requirements for **Supports** alignments.

Applications for Works with WELL are submitted through the IWBI membership platform. Once enrolled as an IWBI Cornerstone or Keystone member, you can access the Works with WELL application and begin entering information for each product or service group (i.e., each solution) seeking a license.

## **Submit a Works with WELL Application**

Complete the following steps in the Products tab of the IWBI membership platform for each product or service group seeking alignments.

### **Step 1 — Enter product or service group and variation details**

Add your product or service group and related details, including name, type, description, and any variation-level information. Not all variations affect WELL alignment, but you must disclose the ones that do as part of your Works with WELL application so reviewers and customers can accurately evaluate your WELL claims. Add variations at least at the level where they affect WELL alignments (such as by tier, model, region, etc). Each variation will have its own entry under the product group within the WELL directory. You can also nest variations under one another to create groupings in your directory listing.

### **Step 2 — Complete the application questions**

The application is tailored to your product type. Which alignment questions appear, and for which strategies, depends on what has been pre-vetted for your type and which additional alignments you choose to pursue.

#### **Directly Contributes and Measures Alignments**

For each **Directly Contributes** or **Measures** alignment you are pursuing, you will answer structured application questions based on the relevant WELL strategy criteria. Answer all

mandatory questions for your product type. Optional questions may be answered for any additional alignments you choose to pursue.

For each application question, indicate whether the answer applies to all variations in the group or only to a specific subset. This variation-level confirmation enables alignment tracking across relevant product differences and allows the WELL directory to reflect exactly which variations carry which alignments.

### Supports Alignments

For any **Supports** alignments you are pursuing, provide a support summary explaining how your solution helps project teams implement a specific WELL strategy. Focus on how specific aspects of your solution relate to the strategy's criteria and contribute to the strategy's health intent. Write the narrative clearly and specifically, as it will be used to assess whether the described connection is credible and meaningful. Further, once approved, the support summary will be published in your profile.

**Example:** An acoustic carpet seeking an alignment with S02 Maximum Noise Levels strategy might write their support summary like this: *"The carpet's dense backing reduces footfall impact noise, contributing to quieter environments and thus supporting the sound level requirements in S02."*

Note, the [compatibility table](#) lists all alignments that have already been vetted for your product type, but it is not an exhaustive list of available alignments. Consider new alignments beyond those that have already been published for your product type by reviewing the WELL Standard.

IWBI will review your narrative and determine the alignment type (**Directly Contributes, Measures, Supports**). If IWBI reviews your narrative and determines that the proposed alignment should be classified as **Directly Contributes** and additional documentation is needed to demonstrate this alignment, this feedback will be provided in the form of a mid-review clarification (MRC). Otherwise, feedback about the alignment type will be provided with your final review report.

### Step 3 — Upload supporting documentation

Utilize the **Documents** section to provide supporting documentation as evidence for all alignments within your application. Supporting documentation must be based on publicly available information and may not contain confidential information unless otherwise approved by IWBI in advance.

Typical documentation types include:

- Relevant screenshots from your website
- Product specification sheets or technical data sheets listing relevant product attributes, materials, and performance characteristics
- Applicable laws or regulations that the product is required to comply with in its market

- Third-party certifications, test reports, or laboratory results confirming independent validation of specific product attributes or criteria

While not required, we strongly recommend that you annotate supporting documentation to highlight the specific sections that demonstrate compliance with each alignment; this may assist the WELL Reviewer in easily identifying specific compliance details about your solution.

Once all supporting documents are uploaded, click “Mark Ready for Review” for that product group. Then go back to your Products Tab where you can click “+ Add Product Group” and add other product groups. Complete steps 1-3 for each additional product or service group.

#### **Step 4 — Initiate a review**

Application materials may be uploaded as they are prepared, but the review will not commence until the organization formally initiates it. To initiate a review once all product or service group(s) have been added, click “Submit Review Cycle”.

**Note:** A review cycle can include any number of product or service groups within the limits of your membership tier. The number of reviews available per year is also determined by your membership tier.

Learn more about tier options at [www.wellcertified.com/membership](https://www.wellcertified.com/membership).

# Review Process

Once a review cycle is initiated, IWBI assigns the appropriate reviewer to evaluate each submission. **Directly Contributes** and **Measures** alignments are reviewed by an independent third-party reviewer. Additional alignments, including **Supports** alignments, are reviewed directly by IWBI. Each review cycle takes up to 25 business days to complete.

If the submitted materials are not sufficient for the reviewer to complete their evaluation, a mid-review clarification (MRC) may be issued. The MRC describes what additional information the organization must provide for the review to proceed.

## Review statuses

When a review cycle is complete, the organization will receive a **Review report**, which is a document from the reviewer confirming the approved alignments for each product or service group and, if applicable, variations. Each alignment for each variation is assigned one of the following statuses:

<b>ALIGNED</b>	The submitted materials demonstrate that the product or service group aligns with the targeted WELL strategy. The license for the Works with WELL mark is granted for the applicable product group and relevant variations.
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<b>NOT ALIGNED</b>	<p>The submitted materials do not sufficiently demonstrate alignment with the targeted WELL strategy. The review report will explain the reason, which may include:</p> <ul style="list-style-type: none"><li>• The supporting documentation does not provide enough information to substantiate the responses in the application</li><li>• The supporting documentation demonstrates that the requirements are not met</li><li>• Reviewers requested additional information during the review, but none was provided</li><li>• A proposal for a new product type or compatibility was submitted and approved, but the application did not demonstrate that the strategy criteria were met</li></ul>
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A submission may be approved for some but not all targeted alignments, or for some but not all variations in a product group. Partial alignment results are reflected in the organization's WELL directory profile at the variation level.

## **Navigating alignments that are not approved**

Product groups marked as 'not aligned' do not meet the criteria for alignment. If the product is updated to align with WELL, new or expanded supporting documentation may be submitted in the next available review cycle (which is determined based on the organization's membership tier). Providing updated supporting documentation in a future review cycle is not subject to additional review fees. Contact [workswithwell@wellcertified.com](mailto:workswithwell@wellcertified.com) with questions about the outcome of your review.

## Use of the Works with WELL mark

### Showcase

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Once licensed, your solutions are featured in the Works with WELL directory with a customized profile page that links buyers and specifiers directly to your alignment details. You are also provided with a unique QR code that links to your customized profile page.

### WELL directory profile

Once the right to use the mark is granted, your solutions are featured in the Works with WELL directory with a customized profile page that links buyers and specifiers directly to your alignment details ([directory.wearewell.com](https://directory.wearewell.com)). You are also provided with a unique QR code that links to your customized profile page.

The profile page showcases the WELL strategies that are aligned with your product or service, variation-level alignment details, and link to the organization's website. The content of each profile page is subject to IWBI review and approval.

### Amplify

4

Use the Works with WELL mark and QR code across your marketing channels and, where applicable and approved by IWBI, on product packaging. These assets help to demonstrate your solutions' connection to the WELL Standard as well as health and well-being more broadly.

Upon receiving a license, organizations will also gain access to the **Works with WELL mark** in approved variations, for use across marketing channels, product profiles, and advertising, subject to the usage guidelines described below. The [IWBI Trademark Usage and Brand Guidelines](#) describes rules around usage of the trademarks licensed to you and guidelines around promotion of your participation in the Works with WELL program. This document is also available through the organization's membership account.

As stated in the **IWBI Trademark Usage and Brand Guidelines**:

- The digital Works with WELL mark and QR code can be placed on websites, specification documentation, print and digital marketing collateral and education materials.

- Use of the Works with WELL mark and QR code on on-product/on-packing requires written approval from IWBI by contacting the Works with WELL team at [workswithwell@wellcertified.com](mailto:workswithwell@wellcertified.com). Only products with **Directly Contributes** or **Measures** alignments may seek approval. The use of the Works with WELL mark must be consistent with IWBI's Trademark Guidelines and must never be used in a misleading manner nor in a manner that misstates or overstates the scope of the license, nor should the the Works with WELL mark be used or displayed in a manner that suggests that IWBI is the product or service developer or is in any way involved in the supply or manufacturing process.
- The unique QR code **must be** featured next to or below the Works with WELL mark in digital and on printed materials.

<p><b>Directly Contributes &amp; Measures</b></p> <p>Mark may be used in digital marketing and advertising. May be used on physical product packaging and materials <b>upon written approval</b> from IWBI.</p>	<p><b>Supports</b></p> <p>Mark may be used in digital marketing and advertising. May <b>not</b> be placed on physical product packaging or materials.</p>
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We encourage the use of the Works with WELL mark and QR code across your marketing channels and, where applicable and approved by IWBI, on product packaging. These assets help to demonstrate your solutions' connection to the WELL Standard as well as health and well-being more broadly.

# Renewal

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## Renew

Maintain your license through annual renewal, confirming your solutions continue to meet alignment requirements. Use this as an opportunity to add new product or service groups.

IWBI membership and Works with WELL licenses must be renewed on an annual basis to maintain program access and continue using the associated marks. Renewal is an opportunity to adjust the organization's membership tier and/or add new product or service groups to the directory.

At renewal, organizations are required to complete the Works with WELL renewal step to confirm that the aligned solutions continue to meet all applicable alignment requirements. If the product or service group, its constituent variations, targeted alignments, or supporting documentation have changed since the last submission, organizations must document those changes as part of the renewal.

Organizations with product groups approved in separate review cycles are encouraged to consolidate all product groups into a single 12-month cycle going forward by renewing some licenses ahead of their original renewal date. Renewals must be completed within an organization's available review cycles per year (which are determined by the subscription tier); additional review cycles are not available at this time.

After completing the payment process for IWBI membership, the Works with WELL renewal step will become available on the platform. Organizations have 12 months to complete the Works with WELL renewal step.

## WELL Standard updates

IWBI periodically issues updates to the WELL Standard that may impact existing WELL Strategy criteria or alignment requirements or incorporate new strategies that offer new alignment opportunities. Organizations are responsible for monitoring updates to the WELL strategies with which their solutions are aligned.

If an addendum affects an existing **Directly Contributes** or **Measure** alignment, application questions within the platform will be updated on a rolling basis and the organization will be invited to respond to any new questions during your next renewal cycle, as well as submit updated documentation demonstrating continued compliance to maintain WELL strategy alignments.

## Unpublishing or withdrawing a product group

If a product or service group no longer meets the minimum requirements for a license, the organization must remove that group from the directory. Organizations may remove a product or service group in two ways:

- **Unpublish:** Unpublishing a product or service group changes its publication status in the directory. The details, alignments, and supporting documents are all retained and the product or service group can be updated, reviewed, and republished again later.
- **Withdrawing:** Deleting the product or service group removes all associated details, alignments, supporting documents, and rulings. If that solution becomes relevant again in the future, a new product or service group entry and application would need to be created and completed from scratch.

Unpublishing or withdrawing a product or service group does not affect the organization's membership tier or term. With an active membership, the organization may submit new product or service groups for review provided there are remaining review cycles available during the term.

Upon unpublishing or withdrawing a product or service group, or upon or expiration or termination of the organization's membership, the organization must immediately cease all use of the Works with WELL mark for that solution. Except where IWBI provides alternative written consent, a 30-day grace period is granted for organizations to discontinue mark usage on circulating materials as well as to clear remaining inventory and update packaging that features the mark.

## **Program Policies**

### **Use of submitted information**

Pursuing a Works with WELL license requires the submission of information. By submitting materials, the organization grants IWBI and its affiliates, employees, agents, representatives, and contractors consent to access and review all submitted information as necessary to conduct the evaluation and administer the program, consistent with this guidebook and any written agreement with IWBI.

All supporting documentation must be based on publicly available information. Documentation submitted to IWBI for review purposes will not be disclosed to third parties other than assigned reviewers without the organization's consent.

### **Scope of the Works with WELL mark**

The Works with WELL mark is not an indication, representation, guarantee, or suggestion that a product or service is healthy or can improve human health. Licensing the Works with WELL mark is not equivalent to earning a product declaration or certification mark, and does not suggest that use of a licensed solution guarantees the achievement of any specific WELL strategy, points, or designation. It is important to be clear and not misleading about the implication of participation in the Works with WELL program.

IWBI authorizes individual use of this document. In exchange for this authorization, the user agrees:

1. to retain all copyright and other proprietary notices contained herein;
2. not to sell or modify this document;
3. not to reproduce, display or distribute this document in any way for any public or commercial purpose; and
4. to ensure that any and all authorized uses of this document, including excerpts thereof, are accompanied by attribution.

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### **Disclaimer**

Although the information contained the Works with WELL program materials including this document are believed to be reliable and accurate, all materials set forth within are provided without warranties of any kind, either express or implied, including but not limited to warranties of the accuracy or completeness of information or the suitability of the information for any particular purpose. The Works with WELL program materials and resources related thereto including this document are intended to educate and assist organizations, building stakeholders, real estate owners, tenants, occupants, residents and other users; and the grant of a Works with WELL license or guidance provided herein or related thereto should not be considered, or used as a substitute for, quality control, safety analysis or legal or regulatory compliance. Granting of a Works with WELL license does not in any way guarantee, represent or warrant that the users of Works with WELL products or services will make users healthy or healthier or be free from illness, injury, exposure to air contaminants, viruses, pathogens, bacteria, allergens or volatile organic compounds. Neither IWBI nor any of its representatives shall have any liability resulting from the use or content of or information from, or any action taken or inaction occurring in reliance on this document.