

### **Manager – Day Services**

**Applications are invited for the above full-time permanent position**

#### **The Organisation:**

Stewarts is a voluntary organization providing comprehensive community based services to people with an intellectual disability. We support people with a wide range of support needs across residential settings, day services, supported independent living, job advocacy and vocational training.

**Purpose of the Post:** The post holder will have responsibility for providing managerial and professional leadership in the running of assigned area(s) of responsibility within Day Services and influencing future service delivery and development. This is in line with best practice, using a Person Centred approach in accordance with New Directions Standards. The post holder will contribute to the future direction of area(s) of responsibility being accountable for the delivery and standards of care provided to day attendees using a person centred approach.

**To be considered for this post applicants must demonstrate the following:**

#### **Essential Criteria**

- Have successfully completed a degree (Honours) in Social Care, Nursing, or Training & Education discipline desirable.
- A minimum of five years' experience working in a management role is essential.
- In-depth knowledge of the New Directions (Interim) Standards and knowledge of national policies in the disability sector.
- Ability to work strategically ensuring effective planning and delivery of services within budget.
- Ability to build effective relationships with both internal and external stakeholders, including staff, families, HSE etc.
- Strong interpersonal and communication skills.
- Excellent computer literacy and information technology skills.
- Report writing skills with strong attention to detail.

Salary and qualifications are in accordance with HSE consolidated pay scales Grade VII €50,834 - €61,653

**Job description may be obtained by contacting the HR Department.**

**Applications should include CV and cover letter demonstrating how you meet the essential criteria:**

Closing date: Thursday 29<sup>th</sup> April 2021

Email: [HR@stewartscare.ie](mailto:HR@stewartscare.ie) or by Post: HR Dept., Stewart's Care Ltd, Palmerstown, Dublin 20.

**Stewarts Care Ltd is an Equal Opportunities Employer**