



Programme Manager – Corporate Services

Applications are invited for the above Full-Time, Permanent Position

The Organisation:

Stewarts is a voluntary organisation providing comprehensive community based services to people with an intellectual disability. We support people with a wide range of support needs across residential settings, day services, supported independent living, job advocacy and vocational training.

The Role:

The Programme Manager -Corporate Services is responsible for the oversight of the following functions; Transport, Laundry, Stores, Sports Centre, and Commercial Enterprises. The post holder is expected to ensure effective and efficient support services, to implement the strategic plan to foster reform across the organisation to the benefit of persons with intellectual disabilities supported by Stewarts Care.

Candidates must meet the following criteria relevant to the role:

- Bachelor's degree in business management or relevant discipline is essential.
- Masters qualification in business management or relevant discipline desirable
- Experience managing a team is essential
- Experience in the management in any of: Transport, Laundry, Stores, Sports Centre, or Commercial Enterprises, is essential
- Good working knowledge of data analysis and performance metrics
- In depth working knowledge of the healthcare sector, specifically within the Intellectual Disability sector is desirable

Salary and qualifications are in accordance with Department of Health & Children Regulations and HSE consolidated pay scales: Grade VIII €68,310 – 81,883

Job description may be obtained by contacting the HR Department.

Applications should include CV and cover letter demonstrating how you meet the essential criteria:

Closing date: Wednesday 23rd September 2020

Email: HR@stewartscare.ie or by Post: HR Dept., Stewart's Care Ltd, Palmerstown, Dublin 20.

Stewarts Care Ltd is an Equal Opportunities Employer

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