

## **Person in Charge**

#### Applications are invited for the above Full Time Permanent Position

### The Organisation:

Stewarts is a voluntary organisation providing comprehensive community based services to people with an intellectual disability. We support people with a wide range of support needs across residential settings, day services, supported independent living, job advocacy and vocational training.

# **Purpose of the Post:**

The role encompasses management of all aspects of the Designated Centre to include provision of a high quality, person-centred service to residents and effective management of the staff team and resources.

### Candidates must meet the following criteria relevant to the role:

- Be registered with the Nursing and Midwifery Board of Ireland (NMBI) or have completed a Social Care Degree.
- Meet the requirements of the Health Act (2007) Regulations (2013) with regard to the requirements of a Person in Charge
- Have a strong working knowledge of the HIQA Standards and Health Act (2007) and associated Regulations and Guidance; and knowledge of national policies in the disability sector.
- Have excellent computer literacy and information technology skills.
- Possess excellent report writing skills.
- Have an up-to-date, valid Irish Driving Licence.
- 3-5 years' experience in the disability sector would be an advantage
- A management qualification would be an advantage
- 2-3 years' experience of managing a service, staff or a home would be an advantage

Salary and qualifications are in accordance with Department of Health & Children Regulations and HSE consolidated pay scales: CNM1 - €47,389 – €55,808

A panel may be formed for future suitable vacancies.

Job description may be obtained by contacting the HR Department.

Applications should include CV and cover letter demonstrating how you meet the essential criteria:

Closing date: 22<sup>nd</sup> June 2022

Email: <u>HR@stewartscare.ie</u> or by Post: HR Dept., Stewarts Care Ltd, Palmerstown, Dublin 20.

**Stewarts Care Ltd is an Equal Opportunities Employer** 



