

STEWARTS CARE RESEARCH ETHICS COMMITTEE

Stewarts Care Research Ethics Committee meets approximately 5 times per year and promotes, supports and encourages research.

Steps in gaining ethical approval

Stage 1

- Complete the Stewarts Care Research Ethics Application Form available for download [Click HERE](#)

Stage 2 – Submit completed Application Form and Associated Appendices to
Liz.McMahon@StewartsCare.ie

No late submissions will be accepted.

Stage 3

- Stewarts Care Research Ethics Committee will review each application at their next meeting and every effort will be made to return feedback in 7 working days. Once amendments/requirements have been completed the amended application will be reviewed by the Chair of the Research Ethics Committee. The decision of the committee will be notified to the applicant.

Submission dates for receiving research proposals for Stewarts Care Research Ethics Committee meetings are as follows:

2024 Submission Dates:

- Monday January 15th
- Monday March 11th
- Monday 10th June
- Monday 2nd September
- Monday 11th November

OPERATING PROCEDURES FOR STEWARTS CARE RESEARCH ETHICS COMMITTEE

- Researchers should be explicit about their role and position in the research.
- Researchers must be explicit as to their role and area in the service (if Stewarts Care employees), in order to identify any possible relationship between the researcher and the participants.
- Applicants are responsible for informing Stewarts Care Research Ethics Committee if their project changes significantly during the period for which approval has been given. In such cases, the Committee will determine if a new application for approval is necessary, or if only amendments to the conditions of the approval are required.
- In the case of student researchers, the academic supervisor must sign the declaration in Section 7.
- Incomplete or unsigned submissions will not be reviewed.
- Ethics application must be made on the Stewarts Care research application form.
- Late submissions will not be reviewed (please see submission deadline dates).
- A researcher must have written ethical approval before they commence research.
- On completion of the study, each researcher must provide a copy of their final research report to the Research committee.