



**IBC**  
Insurance Bureau  
of Canada



# So, you've been involved in a collision

Call your insurance representative. Use this form to record important details you may need for the police or to file an insurance claim.

## Record the details here:

**Date:** \_\_\_\_/\_\_\_\_/\_\_\_\_ **Time:** \_\_\_\_:\_\_\_\_ AM/PM

**Location:** \_\_\_\_\_

### Other vehicle(s)

\_\_\_\_\_  
Name of driver(s) of other vehicle(s)

\_\_\_\_\_  
Driver's licence number(s)

\_\_\_\_\_  
Licence plate number(s)

\_\_\_\_\_  
Name of insurance company

\_\_\_\_\_  
Policy number

\_\_\_\_\_  
Contact info (phone/e-mail)

### Police officer(s) at the scene

\_\_\_\_\_  
Name of driver(s) of other vehicle(s)

\_\_\_\_\_  
Driver's licence number(s)

If it's safe, take photos at the scene with your cellphone.

### Call the police if:

- someone is hurt
- you think another driver may be guilty of a Criminal Code offence, such as impaired driving
- you suspect you're the victim of a staged collision
- there is damage to private property

In a collision? **Determining fault isn't your priority – your safety is.** Do not sign any documents regarding fault or promise to pay for the damages. **Call your insurance representative for more information.**



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