

**AUTOMOBILE REPAIR INVOICING AUTHORIZATION**

Name and Address of Garage

To

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_

Attention: \_\_\_\_\_

Name and Address of Insurance Company

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Attention: \_\_\_\_\_

Re: Policyholder  
Address  
Policy/Claim No.  
Vehicle  
VIN No.  
Licence No.

☐ **GST/HST/QST INCLUDED**

The insured has authorized you to proceed with repairs as quickly as possible at the agreed figure of \$

\_\_\_\_\_

The insured is responsible for the deductible and betterment which you should invoice to the insured direct. Please forward to us your invoice for the balance stated below after completion of the work.

Agreed Figure	\$ _____
<u>LESS</u> Depreciation	_____
Deductible	_____
Balance Payable by Insurer	\$ _____

☐ **GST/HST/QST NOT INCLUDED**

REGISTRATION NO. \_\_\_\_\_

PERCENT RECOVERABLE \_\_\_\_\_

The insured has authorized you to proceed with repairs as quickly as possible at the agreed figure of \$

\_\_\_\_\_

Settlement of your invoice is the responsibility of the insured and you should address the invoice to the policyholder. A copy of the invoice should be sent to us after completion of the work which on the insured's behalf we will settle less depreciation, recoverable GST/HST and deductible.

Agreed Figure	\$ _____
<u>LESS</u> Depreciation	_____
Recoverable GST/HST	_____
Deductible	_____
Balance Payable by Insurer	

**IMPORTANT** Should any additional damage be found during repairs we must be advised by telephone immediately and authority obtained before the above figures are exceeded.

**SPECIAL INSTRUCTIONS:**