

Charity Shop Health and Safety Risk Assessment

This risk assessment covers potential hazards identified in the Helping Hands Charity Shop scenario. It aims to ensure a safe environment for both volunteers and customers through effective control measures.

Hazard	Who Might Be Harmed	Risk	Control Measures	Responsible Person	Review Date

Charity Shop Health and Safety Risk Assessment

Hazard	Who Might Be Harmed	Risk	Control Measures	Responsible Person	Review Date
Blocked fire exit (bags of donations)	Volunteers, customers	Inability to exit in an emergency; potential injury	Keep always exits clear; post clear signage; conduct daily checks	Shop Manager / Fire Warden	Monthly
Unstable step ladder	Volunteers	Fall from height causing injury	Inspect ladder regularly; replace damaged equipment; provide safe step stool	Shop Manager	Quarterly
Slippery floor (spilled coffee)	Customers, volunteers	Slip and fall injuries	Clean spills immediately; display 'Wet Floor' signs; provide cleaning kit near till	Duty Volunteer / Shop Manager	Weekly
Incorrect manual handling	Volunteers	Back strain or musculoskeletal injuries	Provide manual handling training; use trolleys or ask for help with heavy items	Shop Manager / Trainer	Annually
Lack of safety training	Volunteers	Increased risk of accidents due to unawareness	Ensure all volunteers receive induction and refresher training	Shop Manager	Annually
Cluttered storage area	Volunteers	Trips and falls	Organise storage zones; keep walkways clear; label areas clearly	Shop Manager / Volunteers	Monthly