

Minutes of the 81st Meeting of the CLUB COUNCIL

Date/Time: Thursday 7th April 2022, commencing at 10.00am, conducted via ZOOM

Attendees:

Club Council Members:

Madeleine Grubb, Club Leader - MG
Pete Gregory, Deputy Club Leader - PG
Gerard O'Sullivan, Club Treasurer - GS
Ian Jarrett, Motoring Leader – IJ
Bernard Ward, Motoring Groups Deputy Leader – BW
Graham Davis, Camping and Caravanning Leader - GD
Trevor Rudderham, Social Breaks and Holidays Leader - TR
Janice Stace, Local Groups Representative - JS
Bob Thomas, Local Groups Representative - BT
Jeff Kenyon, Local Groups Representative - JK
Martin Fearn, Independent Council Member – MF
Richard Ashcroft, Independent Council Member – RA

By Invitation:

Nick Hoath, Head of Member Communities & Events – NH
Kadie Crichton, Member Communities Marketing Manager – KC
Geoff Hadnam, Peterborough Group Chair - GH

PG welcomed Geoff Hadnam to the meeting

1. Apologies for absence

Pete Worster, Chief Operating Officer – PW

2. Club Leader Election

NH confirmed the result of the Club Leader election held via email during the last week, electing Madeleine Grubb as the Club Leader for a further 3-year term of office.

3. Minutes from the 80th Meeting held on 9th February 2022

IJ noted that Page 3, item 3.1, line 4 should read Motorsports are looking for new committee members not MSUK. Otherwise, the Minutes were accepted as a true record.

3.1 Matters Arising

There were no matters arising from the Minutes not covered elsewhere on the agenda.

3.2 Action Points

Action No.	Description of Action	Who responsible?
1	<p><i>CMG to develop an appropriate proposal to widen the Club Leadership election process/field and circulate to Club Council members prior to the February Council meeting.</i></p> <p><i>ONGOING: CMG to discuss at their May meeting</i></p>	<i>Club Management Group</i>
2	<p><i>NH to send out a message to all Groups regarding the requirements for a Member/Non-Member pricing or value structure for all events.</i></p> <p><i>ONGOING: CMG to discuss further at their May meeting</i></p>	<i>Nick Hoath</i>
3	<p><i>NH to order the recommended Club Award</i></p> <p><i>COMPLETE: Waiting on delivery</i></p>	<i>Nick Hoath</i>
4	<p><i>KC to prepare a brief summary of the Historic Houses project requirements for Groups for the Communique.</i></p> <p><i>COMPLETE: KC advised of the changes to the Historic Houses project and the limitations now placed on this initiative. The option of buying the annual corporate passes is now no longer viable, however we will still be providing tickets for the 9 Groups that had already planned events and have members committed to attending</i></p>	<i>Kadie Crichton</i>
5	<p><i>NH to circulate the 100th Anniversary branding.</i></p> <p><i>ONGOING: NH to send the 100th Anniversary Branding out to Club Council members.</i></p>	<i>Nick Hoath</i>

4. Matters Arising from the Interest Group Leaders and Local Groups

4.1 Motoring Groups Report

IJ previously submitted a Motoring Groups report and a Motorcycle Group appendix to the meeting. IJ indicated the Motorcycle and Motorsports Group are looking for new volunteers and committee members. IJ added that Motorsports are also struggling to find suitable venues following the Covid interruptions and many sites being re-purposed. IJ was pleased to report that 22 members attended the inaugural meeting of a new local Hampshire group held at Middle Wallop

4.2 Camping and Caravanning Report

GD previously submitted a report to the meeting. GD added that the Rallies this year are being well attended, with several Rallies now having a waiting list.

4.3 Social Breaks & Holidays Report

TR previously submitted a report to the meeting. TR added that some Breaks have been cancelled due to hotel availability being used for other purposes. MG enquired with TR as to how the member/non-member differential could be implemented at Social Breaks, noting that the Committee had already discussed it. MG also indicated she would like to explore the operational processes within the Social Breaks committee. TR invited MG to attend the Social Committee meetings, to investigate any apparent concerns within the committee's operating procedures.

4.4 Local Groups Report

The LGR's previously submitted their reports to the meeting. JK updated that a number of Local Groups have been identified for specific development opportunities. JK added that most Groups provided an update, since the report was submitted JK has also had a verbal update from North Somerset to confirm they will be re-starting their activities. PG enquired as to the status of Kingdom of Fife, JS confirmed the Group are looking to hold a meeting and re-establish a committee and Secretary. IJ noted that Shropshire Group have recruited a new Treasurer. JS noted that Leeds Group will be putting forward 3 events for the Autumn for wider promotion. BW indicated that North-East London will also be part of the promotional development programme, although this may be moved to the end of 2022 instead of early 2023. MF updated regarding the Tamar Group's activities and the reluctance of some members to take on committee positions.

MG indicated she was pleased to see that several Groups have new Committee members, adding that once all Group AGMs are completed, NH will be in touch with all Groups to enquire as to their training needs or any support required, particularly for any new committee members.

MG thanked the LGRs for their excellent report and their on-going work in keeping in touch with their groups.

5. Update from CMG/Club Leadership - MG

MG indicated that Pete Worster has developed a 'Volunteer Toolkit' outlining the detail of the Boundless member benefits. CMG have reviewed the first draft – the purpose of the document is to clarify the membership benefits enabling volunteers to explain to potential and existing members the benefits of membership.

MG explained that CMG had reviewed the proposed 100th Anniversary funding arrangements and the likely impact this will have on the 2023 budget.

MG noted that it has been decided not to award the Group of the Year award for 2020 and 2021 due to the disruption caused by the pandemic. MG has personally recognised those specific Groups who did well during the pandemic; Lunch Bunch, Thames Valley, Berkshire, Ipswich, Leeds & York Groups were all recognised as doing well during the pandemic.

MG noted the 2 significant Covid out-breaks at Group Events, and have been informed that the organisation will be recording significant outbreaks going forward

MG indicated that the CMG review of the Recognising Volunteer Survey agreed that although some minor revisions will be introduced for the 2022 scheme, the basic principles for this year's scheme should remain the same as last year.

MG reiterated that all Groups will be contacted in May following their Interest Group Election Meetings or Local Group AGMs to enquire if any specific training is required for new Group Officers, or other areas such as Social Media, Advertising Best Practices, etc..

MG indicated that CMG will be discussing the Member vs Non-Member pricing strategies at their May meeting and will update the June Council meeting with the proposals. NH added that a guiding principle is for members to see real value in their membership (i.e. non-members should not receive the same benefits as members do)

6. Club Treasurer's Update – GS

GS updated regarding the Expenses Committee meeting in March. GS has now met with the Carbon Offset organisation Tree-V. A proposal has been received and will be reviewed in due course. GS added that the considerations around the mileage rate will be re-assessed in September when the world fuel situation is hopefully less volatile. GS added however that any changes in the mileage rate would not take effect until January 2023 due to the changes in the budgeting required.

GS was pleased with the Recognising Volunteers Survey findings and has concluded that some minor amendments will be proposed for the 2022 scheme, including the restricting of the individual One4all cards to multiples of £100 to avoid the validation issues some members experienced.

ACTION: GS to reconvene the Expenses Committee to discuss the Tree-V proposals and Recognising Volunteers survey findings.

GS explained that the 100th Anniversary funding for Groups has been circulated and hoped this would help Groups to plan their 2023 100th Anniversary events. JK enquired whether a single member can attend more than one 'subsidised' event – NH confirmed that this would be allowed as it would be impossible to track anyway.

7. Independent Council Member Update Report

MF/RA previously submitted a report to the meeting. MF indicated that the communication problems, which are the basis for the ICM project are well known, and hence the ICM project will focus on how these issues can be addressed. MF confirmed that he and RA will be contacting Groups to establish the detail of what individuals think are the specific communication issues and what should be done to resolve these.

8. Member Communities Update

NH informed the Club Council that we will be recruiting for a Member Communities Executive replacement for Zuzana Bauerova who leaves at Easter. NH added that Joselyn Williams will be off on Maternity Leave from 8th April, Christina Loizou will be a direct replacement for Joselyn picking up her Groups. IJ noted his thanks to Zuzana for all her work with the Motoring Groups, this was re-iterated by RA for Motorcycling and TR for Zuzana's work with the Social Committee.

NH noted that the new SEN testing is going well and thanked the representatives of the Interest Groups who have conducted the first tranche of testing. NH indicated that representatives of the Local Groups will be invited to test the SEN in the next few weeks.

NH noted that there is a new brand colour, blue, however the existing large-scale event resources (flags etc..) will not be updated as we're expecting to utilise the 100th Anniversary branding in 2023, smaller resources have however been updated.

NH indicated that following the circulation of the C&C Handbook and the Social Breaks Brochure, and the request for members to contact us and let us know whether they wanted a printed version – we've only to date received 52 requests for postal versions from C&C Handbook recipients and 67 for a postal version of the Social Breaks Brochure. This is a huge reduction in the number of postal Handbooks and Brochures we've been previously sending out (circa 2039 for the C&C Handbook and 1163 for the Social Brochure) GD indicated that most C&C Members will not have realised the requirement to ring up to order a printed version of the Handbook.

ACTION: NH to contact all C&C Rally Marshalls and Social Break hosts to indicate the need for members to contact Member Services to request a printed Handbook/Brochure.

ACTION: CMG to consider options for addressing this reduction in postal requests

NH indicated he will include the current Member Events schedule in the minutes of the meeting for Club Council members attention.

2022 Member Events programme (as at 7th April 2022):

Hospitality	Bristol Balloon Fiesta	11-14 Aug
Hospitality	Eastbourne	18-21 Aug
Member Day	WWT Slimbridge	21-May
Member Day	WWT Martin Mere	14-May
Member Day	WWT London	07-May
Member Day	Kew Gardens	16-Oct
Member Day	Wakehurst Place	04-Sep
Member Day	Eden Project	25-Jun
Member Day	Winter Nightglow	Nov - TBC
Member Day	RHS Bridgewater	23-Jul
Member Day	Christmas Railway	Dec - TBC
Member Day	Haynes	7 Oct
Member Day	Cotswold Motoring Museum	17-Sep
Flagship	Williams F1	29-May
Virtual Event	Have a Go @ #3 - Bird ID Springwatch TBC	25-May
Virtual Event	Have a Go @ #4 - Drawing and Watercolours with Kew	Sept - TBC
Virtual Event	Have a Go @ #5 – Stargazing	Nov - TBC
Virtual Event	Have a Go @ #6 - Intro to Photography	Dec - TBC
Virtual Event	Allotment #2	19-May
Virtual Event	Allotment #3	22-Sep
Virtual Event	Avro Lancaster / NASA	Nov - TBC
Virtual Event	F1 Mid Season Round up	Sept - TBC
Virtual Event	Robert Lywleyn - Electric cars 2023	Nov - TBC
Virtual Event	A Night in the Museum #2 – Haynes	21-Apr
Virtual Event	A Night in the Museum #3 – Beaulieu	Oct - TBC
Virtual Event	A Night in the Museum #4 - Kew	10-May
Virtual Event	World Cooking #2- Goan	12-Apr
Virtual Event	World Cooking #3 – Japanese	06-Oct
Virtual Event	Festive Truffle and gift box making	12-Dec
Virtual Event	Festive #2 - Ghosts of Xmas Past?	Dec - TBC
Virtual Event	Festive #3 Kids Craft	Dec - TBC

9. Health and Safety Incidents at Groups Activities

NH noted there had been 2 significant Covid outbreaks at Groups events and he will now be requesting Groups inform him of any similar outbreaks so that he can update the Boundless H&S team. NH added there had also been an accident-causing minor injuries at a Local Group karting event during March.

10. Any other urgent business

TR enquired as to the 'single supplement' comment included in the Networking Meeting feedback and what this meant. MG indicated that several members had mentioned the single supplement on most Social Breaks is off-putting and whether something can be done to reduce or remove this. MG noted that NH is currently looking in to potentially utilising our Boundless partners to see if non-single supplement breaks could be provided.

Next Meeting: 10.30am, Clermont Charing Cross Hotel, Strand, London, WC2N 5HX, in conjunction with the Association AGM.

ACTIONS FROM 7TH APRIL CLUB COUNCIL MEETING

Action No.	Description of Action	Who responsible?
1	CMG to develop an appropriate proposal to widen the Club Leadership election process/field and circulate to Club Council members prior to the February Council meeting.	Club Management Group
2	NH to send out a message to all Groups regarding the requirements for a Member/Non-Member pricing or value structure for all events.	Nick Hoath
3	NH to circulate the 100 th Anniversary branding.	Nick Hoath
4	GS to reconvene the Expenses Committee to discuss the Tree-V proposals and Recognising Volunteers survey findings.	Gerard O'Sullivan
5	NH to contact all C&C Rally Marshalls and Social Break hosts to indicate the need for members to contact Member Services to request a printed Handbook/Brochure.	Nick Hoath
6	CMG to consider options for addressing this reduction in postal requests	Club Management Group