



## Minutes of Classic Vehicle Group Committee Meeting 03/25

boundless BY CSMA

Monday 14 July 2025  
Held on Zoom

Those present:      Dave Roshier              DR      Chairman/Secretary  
                                  Chris Laver                CL      Treasurer  
                                  Bernard Ward            BW      Committee  
                                  Gillian Figures        GF      Committee / Severn & Avon / Minutes  
                                  Pete Joyner              PJ      Committee  
                                  Emily Witty              EW      Snr Marketing Executive Communities & Magazine

Meeting started at: 2.20pm held on Zoom

### 1      **APOLOGIES & INTRODUCTIONS.**

Geoff Davies            GD      Committee / Severn & Avon Coordinator  
 Kadie Crichton        KD      Senior Marketing Manager, Member Communities & Magazine  
 Barry Haughton        BH      Committee / Newsletter Editor  
 Pete Gregory            PG      Deputy Club Leader  
 Allan Goddard         AG      Committee

DR welcomed everyone and introduced Emily to everyone for her first CVG meeting .

### 2.      **MINUTES OF LAST MEETING – 02/25 14 April 2025**

Agreed & accepted.

### 3.      **MATTERS ARISING**

#### 3.1) Review of Action Points from mtg 02/25 ( See Appendix B for new actions )

	<b>Agenda Item</b>	<b>Actions</b>	<b>Resp.</b>	<b>Status</b>
1	3.1	Club Council Minutes circulation issues ongoing.	KC/DR PW	Draft March minutes now on V Hub
2	3.2	Update from follow up telcon w/c 22 April with PW as to discussion points.	DR/PW	Did not happen Still some issues to be addressed with PW
3	3.4	Sharing of DR's email addresses database with GF as secondary holder.	DR/GF	Ongoing, DR to email .csv format files to GF
4	7 (MM)	Progress Event Plan, SEN and publicity asap	GF/DR/ CL	Done
5	8.2	Progress all events for maximum exposure	All	All SENs now raised Some final details needed for website

## **4. FEEDBACK**

### **Feedback & Communication**

#### **4.1) From Club Council Meeting 11 March & update from 1 July Club Council meeting, plus Motoring groups Zoom with Ian Jarrett on 3 Jul.**

The minutes of club council meetings and notes from Zoom meeting with Ian Jarrett had been circulated prior to the meeting. DR advised there had been no further updates regards a heat map for targeting members in a locality for future events. Brighton holds postcode database this would be helpful in relation to attracting new members further north of Birmingham, the SW and East Anglia. This has been ongoing request since 2024 and DR hoped it was something EW might be able to follow up on.

**Action: EW to make enquiries – possibly with Andy Hunter...?)**

#### **4.2) Volunteer Recognition awards, Network Meeting and AGM email from Kadie**

It was noted the award categories for the forthcoming Volunteer Recognition awards have now been agreed and are due to be shared around groups in the near future. The Stratford event AGM and Gala Dinner is confirmed as going ahead.

#### **4.3) ICM nomination email from Kadie.**

Should be getting results this week for nominations and categories

#### **4.4) Volunteer Recognition event was discussed**

More information expected in the near future

*(PMN – Email from Kadie on 17 July on behalf of Geoff Gaunt advising of volunteer recognition update – plus further emails with full details on 21 July)*

#### **4.5) Finance & Strategy update email from Association Chair, Gerard O' Sullivan**

Noted

#### **4.6) Spring Communique.**

Released in May 25, members found it useful and informative. Details of new MemComm staff members were included

#### **4.7) Email from Kadie for LGR vacancy**

Closing date has now passed and shortlisting currently in progress.

#### **4.8) Invite for Zoom meeting on 12 June with Pete Worster & Geoff Gaunt**

DR & CL attended the meeting. Concern was expressed that there seems to be less focus on Motoring events and more on the marketing of (non motoring) events. General membership no longer associate Boundless with Motorsport. The committee felt the re-branding has lost the Civil Service Motoring Association aspects.

It was noted membership is declining with average age of existing members 67 and average age of new members 53yrs.

It is hoped that a presence for motoring groups or other groups to have an opportunity to engage with members at future Member days ( where appropriate) can still be explored with Brighton staff.

#### **4.9) Email invite from Kadie for nomination for Chair of Club Council.**

Nominations closed 4<sup>th</sup> July 25. Group Committees will shortly be invited to vote for their preferred candidate.

#### **4.10) Email from Kadie re- Volunteering opportunitiess. with UK air ambulance at British Touring Car events**

As part of the wider Boundless foundation the organisation supports the Air Ambulance UK charity . An email was circulated around the various motoring groups members with opportunites to Volunteer and help with Bucket collection and to raise awareness of AAUK at British Touring Car championship races across the UK.

GF has offered to volunteer for the event with them at Donington Park on 31<sup>st</sup> August 25.

#### **4.11) Email from Alan Smith informing of 20 new CSMA winged wheel badges.**

Alan has been at the museum sorting through some of the vast archives. He has found a supply of the Red winged wheel car badge, issued about 10/15 years ago to the membership to purchase. These have been passed to the CVG as possible awards to give out. Members of committee are being asked to come up with some suggestions for next meeting as to how to make best use of these 20 badges.

DR collected the badges from Alan at the Cream Tea Caper

### **5. PUBLICITY**

#### **5.1 Squeaky Wheel –**

Issue 69 e-shot due 16 July

Already distributed by DR to his circulation list.

Version ready for distribution, website page has been updated by Brighton.

As BH sent his apologies there were no further updates.

*(PMN – e- shot sent on 16 July)*

#### **5.2 CVG Facebook Page.**

Some discussion took place as to how members could be accessing Facebook for any event information for new events/activities in their locality which they might like to attend. It was noted many members may not wish to use Facebook and other members may only us Facebook for events. This could be down to generational difference, as well as other factors such as security.

EW would be happy to assist if anyone wanted an event publicised on FB

### **6. REVIEW OF PAST EVENTS**

<b>Date</b>	<b>Event</b>	<b>Organiser</b>	<b>SEN</b>	<b>Att</b>
	S&A Noggin & Natters May June July		1990	8 6 7

20 <sup>th</sup> April	<p><b>Weston Park</b> The event has a lot to offer Members from access to the Weston Park House, Walks around the estate, Miniature Train Rides Large childrens' play Area and Picnic site. One new member A small turnout but GF happy to organise for CVG members again in 2026 when there would be more opportunity to advertise earlier.</p>	GF	120	4
27 April	<p><b>Drive it Day Run to Tangmere Aviation Museum</b> This annual event in aid of Childline was well supported. 3 first timers took part. A popular venue in the locality. 6 members of the MCG came along as well.</p>	DR	106	53 (22 cars)
3/4 May	<p><b>Donington Historic Weekend –</b> GD unable to attend, so BW covered the event on his behalf on the Friday. Whole weekend event. Attendance should therefore have been 7 cars for Friday, 7 cars for Saturday and 8 cars for Sunday.</p>	GD/BH	038	22
8 June	<p><b>Dorset Delights Drive</b> New Forest Visitor Centre was used as a new starting point. It was very welcoming and would be considered for future Runs. The event crossed from New Forest to Dorset with a finish at Portland Bill for a Cream Tea at the Lobster Pot restaurant. A new and very successful finish venue next to the lighthouse.</p>	8 June	183	43 (22 cars)
23-28 June	<p><b>Midweek trip to France –</b> good comments on Facebook. 1st night stopover in Caen and the next day on to Fougères. The Ibis hotels accommodation arranged was well received by the Group. Clean, basic with good breakfasts. Free day in Fougères, then a visit to Manoir de l'Automobile museum at Loheac on Wednesday. Good photo opportunity but a very hot day. Two more free days to explore the local area at leisure, which was appreciated, returning to Cherbourg on Friday. Request for another trip next year already.</p>	BH		18
12 July 25	<p><b>Wallop Wheels &amp; Wings –</b> By invitation from CVG and Aviation group member George Bacon. PG visited on the day and met up with two members. He advised it was well organised</p>			

	compared to previous years, with designated space for clubs and suggested we consider supporting it in 2026			
13 July 25	<p><b>Cream Tea Caper.</b> AG disappointed with the low turnout; maybe too many other events happening that weekend. Route well planned and enjoyed, especially second half. A couple of entries had to drop out on the day for various reasons. Sandwiches and cakes were served instead of a cream tea but were still enjoyed.</p>	AG		27

## 7. FUTURE EVENTS

### 7.1 2025

Date	Event	Organiser	SEN	Att
19/20July	<p><b>Shelsley Walsh Classic Nostalgia</b> All is going as planned; unfortunately the last update from Shelsley Showed that there were only 7 cars booked for the CVG stand. If we don't get 10 cars before cut off date (for either day) they will not allocate a dedicated area for the club. In which case CVG members will have to park in the general public parking area. This will not affect their overall enjoyment of the event.</p>	GD	069	
26 July 25	<p><b>William Heynes Tour,</b> A Jaguar restoration business Factory Tour guided by the owner with a light lunch. 10 expressions of interest and payments received</p>	BW		
16 Aug	<p><b>Display at The Capel Show, Surrey.</b> 18 entries for the event, booking has now closed. May put the Gazebo up if space allows. Dedicated roped display space provided for each of the clubs on a large field at this major village show.</p>	DR	044	
31 Aug	<p><b>Cambridgeshire Run,</b> Final parts of the route still to be completed. The start and finish venues have been identified. Ready to submit to RLO with brief map details for MSUK approval</p>	PJ	305	
19-21 Sep	<p><b>Retro Run.</b> About 25 entries DR has advised MG to contact RLOs early August and will apply for C of E Next route recce mid August</p>	MMG		

28 Sept	<b>Weald of Kent and Sussex Run.</b> Starting from The Old Barn Garden Centre which has been used successfully before. The rout will go east over the South Downs and the Weald to finish at Chiddingstone Castle with a cream tea. There will also be an interim stop. RLO consent received	CL	314	
4 Oct	<b>Midland Meander Day Run</b> Event is advertised 3 RLOs to be consulted late July for MSUK input. Additional Supplementary info uploaded to event pages. Both event Booking and supplementary regs available for members to view on website.	GF	251	
	<b>S&amp;A Noggin &amp; Natters,</b> 2 <sup>nd</sup> Tuesday of each month 7pm The Bell , Lower Broadheath WR2 6QG. August September October November December : Christmas lunch TBC	GD	1990	

## 7.2 Provisional Ideas for 2026 events

Some consideration was given to the Groups events diary for next year. As AG & BH were not present, the committee were unsure if AG may still be planning a New Year Run and whether he would want to also organise another CTC or, if will be BH happy to arrange another Overseas Tour.

*(PMN – AG currently intending to just organize a New Year Run)*

Consider having a display at Wallop, Wheels and Wings - PG

Bromley Pageant now relocating to Ardingly showground. Possible CVG will have a display again. - Peter Blake & DR may go to check suitability for 2026

PJ is considering a possible run around the Chilterns area may be for next year.

DR suggested maybe including events/displays that do not have restricted attendance times for attending a display. This would allow some members to attend who do not want to stay all day, or prefer a shorter visit to an event.

Suggest all organisers consider using FBHVCs events pages. As CVG are a member we are able to advertise any of our runs and events on this page. This is another opportunity to attract interested participants to events.

**Action: All to suggest and provide provisional event dates at next meeting**

## 8. FINANCE REPORT

See appendix A below for Q2 report.

### 8.1 Finance update –

CL presented the finance report for the end of the 2<sup>nd</sup> quarter around the agreed budget for CVG.

New Year Run, DiD and Dorset Delights had all performed well in budget terms for different reasons. The organisers had minimised their own claimed costs and outgoings had been kept low.

It was noted some new events may only attract a small attendance but with extra advance publicity in 2026 are worth keeping in the events calendar for promotion of the Group.

### 8.2 2026 budget.

To be discussed more fully at next face to face meeting with more committee members present when further discussion can take place regarding events. Please consider for the next meeting any events you may be proposing.

*(PMN – Date for submission of 2026 group budgets has been brought forward from 18 to 3 September, so suggestions for including any further events to DR & CL are needed asap)*

## 9. AOB.

9.1) It was noted that CVG policy is to attract non classic cars owners as well to enter our runs. This could help generate more interest from people who may not have a classic vehicle but may be contemplating such a purchase.

9.2) It was mentioned about including Motor cyclists on events. Discussion took place around handling Tulip routes, could these be converted to a Satnav route, and charges for a solo rider on a bike. Meeting decided this would be too complicated for organisers.

9.3) BW advised that Alan Smith, Archivist at the Cotswold Museum, found some information relating to CSMA in its early years. He found details of a 1927 road trip to Aix Les Bains and one to Prague in 2029. BW thought is this something CVG could do as recognition of the 100 yr anniversary, with reference to its original foundation as a Motoring Group for Civil Service.

It would need a Big push in the quarterly magazine and plenty of advertising, with Boundless to support. Would it be possible for HQ to help subsidise the event pages in the Magazine. It could be an exciting event which members may want to go attend.

*(PMN – BW suggested if we are serious about this, we should invite Alan to our September meeting)*

9.4) EW advised they are doing spotlight articles on special interest groups, with the article devoted to that group, CVG could be a spotlight group in a future edition. DR requested Circulation numbers for squeaky wheel and Eshot downloads.

**Action: EW to look into SW circulation and how many downloads were made.**

## 10. DATES OF NEXT MEETINGS :

Possibility of an August face to face for all to attend if available as some members couldn't make today's meeting DR to advise of date in due course.

*( PMN - Provisional dates for consideration are now : Mon 15 September & Mon 10 Nov 2025)*

Meeting closed at: 4.40pm

## Appendix A – Finance Report

**CSMA** *Classic Vehicle Group*

Treasurer's Report June 2025

End of Quarter 2

Agreed 2025 Revised Budget; £7,340

### BUDGET STATEMENT - OVERALL SUMMARY POSITION EACH QUARTER FOR 2025

	Expenditure (£)	Income (£)
<b>Funds at start of Q1 2025 Jan - Mar</b>		<b>2868</b>
Administration/Promotion/Publicity	465	43
Events	1568	2455
<b>Totals</b>	<b>2,033</b>	<b>2498</b>
<b>Funds at start of Q2 Apr - June</b>		<b>3333</b>
Administration/Promotion/Publicity	736	0
Events	1684	2176
<b>Totals</b>	<b>2420</b>	<b>2176</b>
<b>Funds at start of Q3 July to Sept</b>		<b>3089</b>
Imprest drawn	0	0
Administration/Promotion/Publicity	0	0
Events	297	100
<b>Totals</b>	<b>297</b>	<b>100</b>
<b>Funds at start of Q4 Oct to Dec</b>		
Imprest drawn	0	0
Administration/Promotion/Publicity	0	0
Events	0	0
Volunteer Recog Dec 25	0	0
<b>Totals</b>	<b>0</b>	<b>0</b>
<b>Funds at end of Q4</b>		

### DETAILED POSITION ON ADMINISTRATION /PROMOTION/PUBLICITY AT Q2 END =

Budget 2025	Spent
3410	1158

### DETAILED COSTS PER EVENT AT 8/7/25

### INFORMATION ITEM FOR EACH EVENT - ANALYSIS OF EXPENDITURE + INCOME

Note: Col 1 figures refer to the approved budget attached

Compare Col 1 with Col 4 for event financial result

		1	2	3	4	
Main events	Date	Target Net Profit/Loss as per Budget Approval	Actual Expenditure	Actual Income	Results (over =red, under = green)	Organiser
New Year Run 25	12-Jan	200	1316	850	466	AG
British Motor Museum, Gaydon	29-Mar	0	144	0	144	R Eagles
Weston Park Show, Shropshire	20-21 Apr	100	0	0	0	GF
Drive It Day Run, Hampshire	27-Apr	200	1089	1122	-34	BH/DR
Donington Historic Display	3-4 May	200	0	0	0	GD
Dorset Delights Drive	08-Jun	200	914	959	-45	CL
Overseas Tour France	23-27 Jun	100	347	350	-3	BH
Cream Tea Caper	13 July	150	32	550	-518	AG
Shelsley Walsh	19-20 July	200		0	0	GD
CVG/William Heynes Visit	26-Jul	0		200	-200	BW
Coolings Display	03-Aug	100		0	0	MT
Capel Classics Display	16-Aug	80		0	0	DR
Windrush Run	17-Aug	100		0	0	DH
Cambridge/Suffolk Run	31-Aug	200		0	0	PJ
Retro Run	19-21 Sept	1500		1050	-1050	MG
Weald of Kent and East Sussex Run	28-Sep	200		0	0	CL
Midland Meander, Derbyshire/Yorks	04-Oct	100		50	-50	GF
Local group Severn & Avon	tba	150		0	0	GD
Local group Hants	tba	150		0	0	GB

## Appendix B – Actions

Action	Agenda Item	Actions	Resp.	Status
1	4.1	Enquire if an updated heat map of CVG member interest could be provided	EW	
2	7.2	Provide ideas and suggest dates for additional 2026 event ideas	All	
3	9.4	Look into SW circulation and download numbers	EW	
4				
5				
6				