



**Minutes of Classic Vehicle Group
Committee Meeting 04/22
Held at The Bird in Hand, Knowl Hill
7.30pm on Monday 10 October 2022**

Those present: Dave Roshier DR Secretary
 Geoff Davies GD Committee (Severn & Avon)
 Chris Laver CL Committee
 Barry Haughton BH Committee
 Allan Goddard AG Committee
 Pete Gregory PG Deputy Club Leader
 Christina Loizou CLo Member Communities Exec.

Meeting started at 7.45 pm (Item 5.8 questions discussed beforehand)

1. APOLOGIES & INTRODUCTIONS

Nick Hoath (NH), Bernard Ward (BW) Chairman & Treasurer

Due to a recent positive covid test, BW was unable to attend and requested AG should chair the meeting, to which all present agreed. AG & all present wished BW a speedy recovery AG then thanked CLo for attending on behalf of MemComm.

2. MINUTES OF LAST MEETING – 03/22, 04 July 2022 - Accepted after PG had clarified a query from GD regarding item 4.3. which is still ongoing with CMG.

3. MATTERS ARISING

3.1) Review of Action Points from mtg 03/22 (See Appendix A for new actions)

	Agenda Item	Actions	Resp.	Status
1	5.3	DR to request CLo put Squeaky Wheel on CVG FB page	DR	Done for SW58
2	7	DR to contact Clive Wilson re York show	DR	Revisit in 2023
3	7	DR to contact Gillian Figures to display at NEC	DR	Done
4	7	BW to book NEC hotel	BW	Done

4. FEEDBACK

4.1) From Club Council meeting – 14 Sept

PG – said there was some discussion regarding the decision to disband the Social Committee. Gerard O’Sullivan will be the new Association Vice Chair and a new Club Treasurer will be elected. PG to stand for re-election as Deputy Club Leader

4.2) From Sept Communique

Good content this month.

4.3) SEN testing

DR enquired as to why it says assessment name, when it is for an event. CLo said it's how the OneTrust system is designed. DR felt the overall feel was too corporate and not intuitive for planning an event. DR also queried the need to re-verify each month. CLo advised this was for security.

AG had little success using it and was concerned it will put volunteers off, thus affecting events being publicised in a timely manner.

Action: AG to contact CLo to go over some of these issues and raise SEN for NYR (PMN. Event now on website)

DR was concerned that the requirement for PLI certificates for all venues to be visited were needed in order for an event to be listed on the website. With advance planning, many current at present would have expired by time of event.

CLo understood the problem and going forward was prepared to delay this until 3 or 4 weeks before the event.

There was further discussion about clarifying event titles in order they were relevant. Just ticking Classic Car did not necessarily cover the three types of event that could be run.

DR suggested everyone might try completing a SEN for a dummy event to help familiarize themselves.

5. COMMUNICATION & PUBLICITY

5.1) Motoring Ahead -

Due to lack of content from some groups an events list was circulated recently, rather than a booklet format.

5.2) Squeaky Wheel - issue 58

Issue 58 has been sent to Brighton and is scheduled for e-shot on 19 October. A promotional advert for the new Classic Vehicle insurance partner will appear inside front cover.

BH & DR will continue to liaise regarding the takeover of editorship.

Deadline for January issue is 6 December.

5.3) Facebook Page –

Few around the table used it but BH felt it was case of use it or lose it.

Maybe it needs someone who is a regular FB user to give it a purpose and be more of a noticeboard for our events.

GD said he had tried this but when an event was posted, it got lots of ticks from people who said they would go but this did not result in actual entries.

Still worth posting Squeaky Wheel on it and CLo will do this for issue 58.

A suggestion was also made to post the upcoming committee vacancies on it.

5.4) 100th Anniversary Celebration Dinner – 2 reps plus partners invited

This is the same weekend as the DiD run.

The meeting agreed that if BW were going on behalf of NEL group. GD & DR with wives should go as reps for CVG.

Action: DR to discuss with BW and then advise NH accordingly.

5.5) Mike Biss is now the Deputy Motoring Leader on Club Council

5.6) NH has requested number of committee vacancies for forthcoming Interest Group elections –
 Meeting agreed that having a further two members would be desirable to help cover future succession
 CL & BW will continue liaising with regard to CL taking on the role of treasurer.

5.7) BW & DR have received an email from NH detailing options for recognizing volunteers funding. Interest Groups will receive £700.
 Meeting agreed that if funds allow, last year's format worked well and should be used again. Committee Meeting in afternoon followed by an evening meal.
 Suggested 9 January meeting date.
 AG made a provisional booking and the pub has offered a 25% reduction on room rate for anyone staying over.

5.8) Prior to the meeting, BW sent out some Questions from ICM Geoff Gaunt regarding information flow between CC / CMG / Leaders / Local Groups / Members

See appendix D for meeting's responses.

6. REVIEW OF PAST EVENTS

Date	Event	Organiser	SEN	Att
20 July	S&A run to Berkeley Castle GD was only able to be present at the start to see everyone off and Colin Moore stepped in to take over and cover proceedings at the finish for the guided tour; which was very good. GD & Sandra have been back to visit since.	GD C of E 126902	5112	25
6 August	Display at Coolings, Knockholt No attendance figures available	Mike Twomey	4940	
9 August	Visit to Mike Hawthorn Museum 38 cars registered and 36 turned up on the day. Excellent visit on a very hot day. BW has done a write up for Squeaky.	DR/AH/ MG	434	68m 3g
20 August	Display at Capel Classic Car Show 12 entries on the day but 2 were sent to wrong location by marshals, so weren't in our line up. Very busy with more visitors than expected. Lots of interest in the Moir's Hillman Imp DR has done a write up for Squeaky	DR/CL		26
21 August	Windrush Run Event run without an event plan 11 entries Report for Squeaky by Tony Morgan-Nash	DH		25
26-28 Aug	Display at Silverstone Classic 19 entries but disappointing number of cars each day, despite fine weather. PG felt it lacked usual atmosphere.	BW / DR	4876	54

	DR felt Bank Holiday weekend was not the best time to hold it. Meeting agreed not to attend in 2023 unless one of our regular participants was keen to take on co-ordinator role. Write up for Squeaky by DR			
9 - 11 Sept	Retro Run - in the Cotswolds 57 attended plus Christina & Josie as Scooby Doo,,,!? (Metropole has also been booked for 3 rd week in September 2023) Mike Harrison expected to do report for January Squeaky	M&MG		59
8 October	Members Day at Haynes Museum Complimentary entry for 20 members offered by Rob Eagles. 16 cars turned up for a very enjoyable day. Events team meet & greet worked well and fine weather meant time could be spent outside as well as in the museum.	DR/BW	486	34

S&A Noggin & Natters – GD advised: 9 attended for July, 10 each for August and September, with 19 expected for October. Low summer attendances probably due to holidays.

(PMN – 18 for October)

7. FUTURE EVENTS

Date	Event	Organiser	SEN	Att
11-13 Nov	NEC Classic Motor Show Hotel Booked and three cars now confirmed BH - Triumph Spitfire. DR - Peugeot 205 XS Gillian Figures – Vauxhall Cavalier Sportshatch BW has produced draft rota and DR should be able to finalise after tonight. GD & PG will be available to man stand Sat & Sun. AG & CL available if needed on Friday CLO advised that wristbands will be given out on site and not sent in post. CLO showed a suggested plan of stand which is slightly different to 2021 and will have a dedicated stan-alone TV running continuous loop but not via a laptop. New trophy cabinet and two seating areas.	DR/BW/ GD	5101	

	<p>DR suggested picket fencing shown on plan should not come further than halfway along each side of stand in order to provide good access around cars.</p> <p>GD has agreed to make his Porsche Boxster available as a reserve exhibit should any of the other three cars have to pull out.</p>			
15 Jan 2023	<p>New Year Run Starting from The Bar 'n' Block at Winnersh. Finish near Theale</p>	AG		
23 April	<p>Drive it Day Run BH unable to assist due to family commitment</p>	CL		
29/30 April	<p>Donington Historic Festival Ticket and Club Code details not yet available</p>	GD		
12/14 May	<p>Invite from Motorsports Group to Curtis Bennett Rally reunion weekend at Llandrindod Wells</p>	AG		
3 June	<p>Sussex-Surrey Spree Plan to start from Old Barn Nursery again and finish at Gatwick Aviation Museum</p>	DR/PB		
TBC	<p>Midweek trip to France Brittany Ferry Prices not available yet Coronation date could influence decision (PMN – Coronation date now 6 May, so June OK)</p>	BH		
10 June?	<p>Invite from C&C Group to hold a display at their 100th Anniversary Rally at Shrewsbury</p>			
2 July	<p>CVG 100th Anniversary run and display to Old Warden, Beds.</p> <p>PG advised that Leighton Buzzard railway is likely to be the start point for the run.</p> <p>NH advised DR/BW that Rob has now spoken with Old Warden re. the 2nd July event, and has the following information:</p> <p>Reserved space on site for vehicle display for event day (Sunday)</p> <p>Numbers TBC</p> <p>Hangars cannot be used as Boundless area - if bad weather the planes need to be parked in</p>	BW/PG		

	them (planes take priority). Marquee may needed if exclusive area required ? Any thoughts on likely numbers etc...? (PMN – NH has suggested 40-50)			
9 July(tbc)	Dorset Run Hope to start from West Cliff Hotel	CL		
23 July(tbc)	Cream Tea Caper	AG		
5 August	Display at Coolings, Sevenoaks	Mike Twomey		
19 August	Capel Classic Car & Bike Show	DR/CL		
20 August	Windrush Run, Cotswolds	Derrick Holden		
15/17 Sept	Retro Run, Llandrindod Wells	MG/MG		
Sept (tbc)	Kent Run			
Nov	NEC Classic Motor Show			

8. FINANCE REPORT

Prior to the meeting BW supplied a financial report - See Appendix B
and a 2023 budget submission – See Appendix C

9. AOB

9.1) Meeting agreed for DR to investigate possibility/viability of an Easter Sunday breakfast meet at Old Barn Garden Centre, A24 Dial Post

10. DATES OF 2022/3 MEETINGS -

9 Jan 2023, 17 April, 10 July, 16 October

Meeting ended – 10.20pm

Appendix A - Actions

	Agenda Item	Actions	Resp.	Status
1	4.3	AG & CLo to liaise over SEN completion	AG CLo	
2	5.4	DR & BW to finalise CVG 100 th anniversary attendance	DR BW	
3				
4				

Appendix B - Finance Report

CSMA <i>Classic Vehicle Group</i>		Treasurer's Report October 2022	
Agreed Budget; 9,630		Income (£)	Expenditure (£)
Funds at start of Q1 2022		3,115.56	
Imprest drawn		0	0
Administration		0	50.00
Events			75.50
	Totals	7,834.56	2,444.57
Funds at start of Q2		5,389.99	
Imprest drawn		0.00	0.00
Administration		0.00	1,301.99
Events		2,035.00	3,354.84
	Totals	7,424.99	4,656.83
Funds at start of Q3		2,768.16	
Imprest drawn		9,100.00	0.00
Administration		0.00	444.43
Events		13,187.00	19,159.69
	Totals	25,055.16	19,604.12
Funds at start of Q4		5,541.04	
Imprest drawn			
Administration			
Events			
	Totals		
Funds at end of Q4			
Main events			
New Year Run	09/1/22	967	934
Wallop	02/4/22	460	523
Drive It Day Hants	24/4/22	1,100	1,008
Drive It Day S&A	24/4/22	0	47
Sussex Spring Spree	28/5/22	1,637	1,670
Berkeley	20/7/22	234	183
MH Museum	09/8/22	570	570
Windrush	23/8/22	304	361
Silverstone	28/8/22	0	1,140
Retro	11/9/22	13,860	?
Cider Hop	24/9/22	DNR	
Haynes	8/10/22		
NEC	8/11/22		

Appendix D – Responses to ICM questions

CVG committee meeting responses to ICM questions from Geoff Gaunt of effectiveness of communications through the club governance structure.

- How does information flow between the CC / CMG / Leaders / Local Groups / Members?

Meeting was happy with current communications within CVG which already include:

Direct emails from Nick, Communique, Squeaky Wheel and occasional e-shots cover most issues. Event communication and promotion to members is generally felt to be good. Word of mouth at events is, and always has been, another effective method.

DR felt that maybe there could also be occasional updates of what is happening at corporate/board level, as used to appear in the club magazine.

- Is the process working?

Meeting felt that CVG members were currently well informed of what was going on but there is room for improvement regarding promotion and updates from some individual event organisers.

- How quickly is the information disseminated downwards?

There doesn't appear to be any method of monitoring this other than the feedback received from members either at, or after, each event. Meeting felt that feedback was generally positive in relation to CVG events, although we do occasionally get comments from members who were unaware of an event taking place.

- In the reverse direction, how is information gathered and how is it acted upon?

Meeting felt that we had a positive connection with MemComm to feedback any issues and did so when necessary

- Are there alternatives to what's in place that would be more effective?

CVG could probably make more use of Facebook as a promotional tool and should maybe try and find someone who is a regular user to keep things up to date. C&C group use it to good effect in that respect. Meeting felt that FB doesn't necessarily work for getting direct event entries but can still make members aware of them.

- What are the views on the methods of communication, including the Boundless website, Zoom and the traditional methods?

Website still needs too many clicks to get to group pages and a bit frustrating that SEN needs to be complete before event can be listed. Zoom meetings worked well during lockdown and some members felt that MS Teams was another good tool. May not be suitable for current CVG style events but could be for a guest speaker, similar to format used by Brighton Events. DR gets several enquiries about non-receipt of Squeaky Wheel which can usually be solved by explaining to members how to update their website preferences. Most of these have been as a result of changes each member was unaware of.