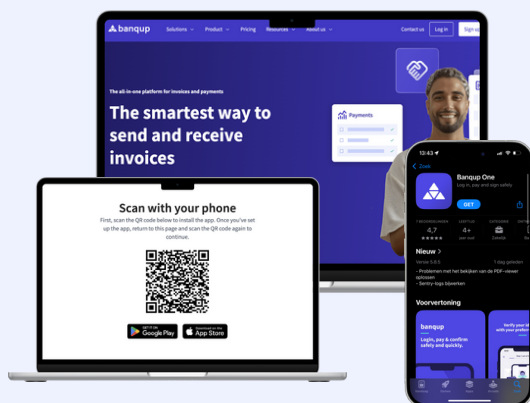


Get started quickly with Banqup

This brief guide will help you to quickly complete **the personal registration and identity verification** via your **mobile phone**, ensuring you are fully prepared for the next steps.

By doing this now, you will save time later, regardless of whether you are an entrepreneur wishing to complete the registration before receiving the invitation from your accountant, or an employee finalising identity verification while awaiting the invitation to your employer's Banqup Business Space. You will then be immediately ready to get started with Banqup.



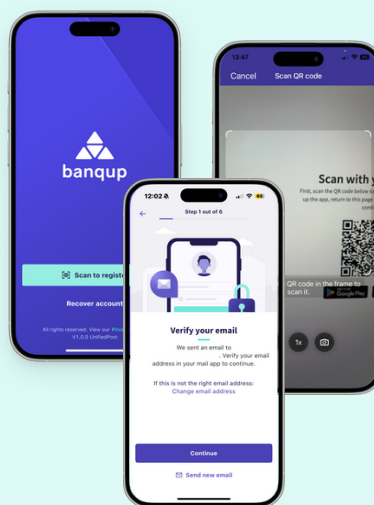
Desktop → Mobile

Getting started

- Go to www.banqup.com on your desktop and click on "**Sign up**" and then on "**Get Started**".
- A **QR code** will appear on your computer screen.
- **Scan** the **QR code** with your mobile phone's camera.
- **Install** and open the **Banqup One app** (available in the App/Play Store).

Start personal registration

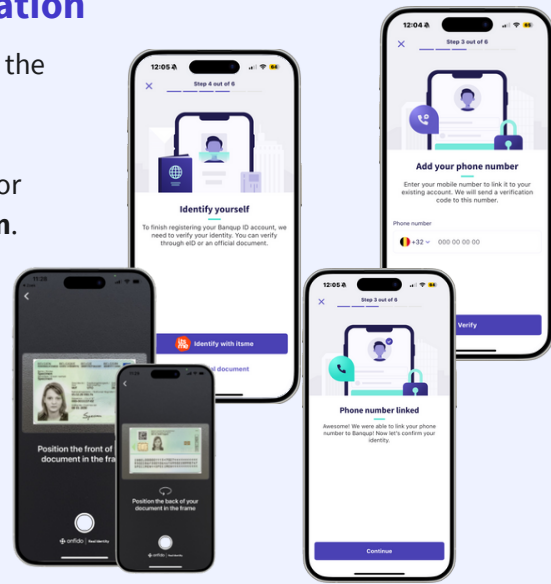
- Open the **Banqup One app** and select '**Scan to register**'.
- **Scan the QR code on your desktop again** to start the registration.
- **Enter your email address** (this will be linked to your account).
- **Check your inbox**: click on the activation link in the email that was sent.
- Then, **review and accept** the Terms of Service and the Privacy Policy.
- **Enable push notifications** when prompted by the app, so that you always stay informed."



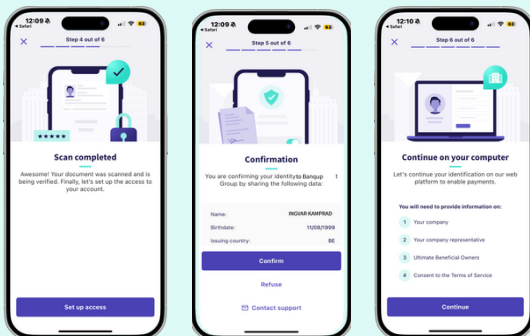
Mobile

Mobile number and identity verification

- **Enter your mobile phone number.** Then, enter the verification code you receive via SMS.
- Enable **Face ID** (or another biometric method) for secure access and start the **identity verification**.
- Choose your identification method:
 - **'Identify with Itsme'** or **'Use official document'**.
 - Follow the on-screen instructions.
- The app will confirm that your document has been successfully **scanned** and **verified**.



Mobile



Mobile

Complete personal registration

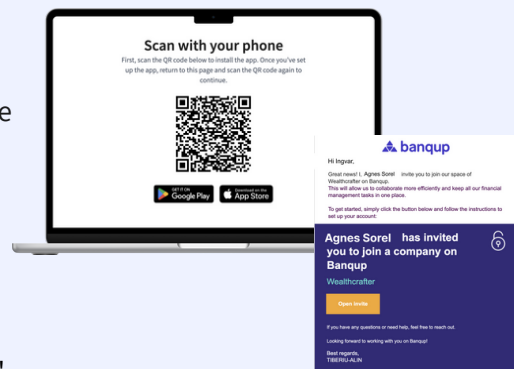
- Review the **personal data** you will share with Banqup Group.
- Click on **'Confirm'** to complete your personal registration.

Continue with your business registration

- Click on **'Continue on your computer'** and scan the QR with the app
- On your desktop, **fill in the company details**, the legal representative, and the UBOs to complete the identification.
- Accept the **'Terms of Service'**.

or wait for an invitation

- Wait for the Banqup invitation by email from your employer or accountant and click on **'Open invite'**.



Desktop