



OCTOBER 11–13, 2026
BERLIN, GERMANY
& ONLINE

Invitation-only Circle Session

it to speaker@worldhealthsummit.org no later than three weeks prior to the conference. If you prefer not to use this template, you are welcome to submit the run of show in a different format, provided that all requested information is included.

Session Title & Subtitle:

Date & Time:

Room:

Circle

Session Timetable

Please outline the planned procedure for your session, including the order of appearance and speaking times of all speakers/chairs.

Due to the fishbowl setup and limited screen size in the room, the use of presentation slides and videos is generally not recommended. If considered essential to your session, their use is technically possible. Please indicate any planned media usage in the timetable.

Please note that remote participation is not possible. All speakers and chairs are expected to participate on-site.

If you plan to use videos or other media, please indicate this in the timetable and submit all files to speaker@worldhealthsummit.org at least three weeks prior to the conference (Name of video/presentation file(s): Room_MMDD_Name of Speaker (e.g. Circle_1015_Name)).

Video requirements:
MP4 / 1280×720 min.–1920×1080 max. / Bitrate 1.5–6 Mbit/s

Please find a filled out example [here](#) as a quick guidance.

[illegible]



Time	Who speaks?	What happens? (also mention video files / other specifics)	Media usage (not recommended due to fishbowl setup and limited screen size)	Participation
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On-site

On-site

On-site

On-site

On-site

On-site

On-site

On-site

On-site

On-site

On-site

On-site

On-site

On-site

On-site

On-site

On-site

On-site

On-site

On-site

On-site

On-site panelist arrangement

Please note that there can only be 5 panellists seated on stage at the same time (incl. Chair).

If required, additional speakers can be seated in the first row.

Please indicate any related stage changes and specify any required front-row seat reservations (example [here](#)).

If no simultaneous arrangement on the stage is planned, the speakers will be seated in the first row and enter the stage in sequence – please also state the exact order.

Additional information about your session (please report any planned **launches/declarations/requirements in the room** e.g. access to stage for a person who uses a wheelchair).

Please consider that chairs and speakers should **meet at least 15 min before start of the session** in the session room.
Your technical coordinator of the session will gladly welcome you and provide you with any needed instructions.