



Job Offer: Student Assistant, Communications, World Health Summit 2026

Berlin, April 2026

Join the World Health Summit communications team in Berlin during the final preparation phase for WHS 2026. We are looking for **two proactive and motivated Student Assistants** to support the communications department of the World Health Summit from the **beginning of August to the end of October 2026**. This is a unique opportunity to gain hands-on experience in international event communications, work on content and media-related tasks, and contribute to one of the leading global health conferences.

The position is ideal for students with an interest in **communications, events, media, public health, health policy, or global health** who would like to strengthen their practical skills in a dynamic and international environment.

Duration: 3 months (beginning of August–end of October 2026)

About the World Health Summit

The World Health Summit is the leading platform for global health. It brings together leaders and changemakers from politics, science, the private sector, and civil society from around the world to catalyze collaborative and innovative solutions for key global health priorities. By uniting diverse perspectives and building unique opportunities, the World Health Summit fosters cross-sectoral exchange, evidence-based dialogue, and impactful partnerships. Scientific findings and new insights are translated into policies and real-world impact, driving progress toward a more equitable, resilient, and healthier future for all. Each October, the annual World Health Summit is held in Berlin, bringing together around 4,000 participants on-site and more than 40,000 online participants. In addition, the World Health Summit convenes annual Regional Meetings in different parts of the world, as well as other formats throughout the year, including Global Health Dialogues. The World Health Summit is organized by WHS Foundation GmbH, a wholly owned subsidiary of Charité – Universitätsmedizin Berlin.

The Role

As a Student Assistant in Communications, you will support the preparation and implementation of communication activities related to the **World Health Summit 2026 in Berlin**. You will work as part of a hands-on team and gain insight into communications for a high-level international conference involving stakeholders from science, politics, the private sector, civil society, and media.

This short-term position is especially suited to students who are interested in gaining practical experience during a peak and exciting phase leading up to a major international event.

What You'll Do

- Assist with drafting, editing, managing, and scheduling social media content for channels including LinkedIn, X, Instagram, YouTube and Facebook
- Support the creation and proofreading of written and visual content for the website, newsletter, and other communication materials
- Help prepare simple graphics and visual assets using design tools such as Canva
- Support media monitoring in German and international media outlets
- Assist with event communications, including the drafting and editing of materials for media and partners
- Support the maintenance of media and partner contact databases as well as media accreditation
- Support communication with WHS partners
- Contribute to day-to-day communications tasks related to the preparation of WHS 2026

What We're Looking For

- Enrollment in a relevant degree program, such as communications, media, public relations, public health, global health, health policy, or a related field
- Excellent written and spoken English; German skills minimum at the B2 level
- Strong organizational skills, attention to detail, and the ability to work reliably under deadlines
- Interest in communications work across different formats and for diverse international audiences
- Interest in global health, international cooperation, and/or event communications



- Ability to work independently, in a structured way, and as part of a team
- A hands-on, service-oriented, and quality-conscious approach to work
- Interest in digital tools such as social media management platforms, content management systems, and CRM tools; prior experience is an advantage
- Basic experience with design tools such as Canva and video editing software is a plus

What We Offer

- Practical experience in communications for a leading international conference
- The opportunity to work on a wide range of communications tasks during the peak preparation phase of WHS 2026
- Insight into high-level international stakeholder engagement and event communications
- A collaborative and international working environment in Berlin
- The chance to deepen your understanding of global health and build valuable professional experience and contacts

Employment Details

- **Employment type:** Part-time, up to 20 hours per week
- **Location:** Charité Campus Mitte, Berlin, with the option to work from home by arrangement
- **Start date:** beginning of August 2026-(until end of October 2026)
- **Application:** Please send your **cover letter and resume** in **German or English** by **May 17th** to: jobs@worldhealthsummit.org

We look forward to receiving your application.

WHS Foundation GmbH

Charité – Universitätsmedizin Berlin
Robert-Koch-Platz 4
10115 Berlin, Germany