Are you interested in opening an account with Republic Bank?

Here are the required documents you'll need to get started.



COMPANY ACCOUNTS

Organisation Documents



Companies' Registration Documents:

- Articles of Incorporation including Certificate of Incorporation/Continuance
- Notice Of Address
- Notice Of Directors
- Notice Of Secretary
- Beneficial Ownership (Form 45)

Company Stamp (for registered entities)

Accounts and Financial



Annual Return (most recent for companies in existence for more than one (1) year)

Up-to-date Audited Financial Statements/Management Accounts (for the last three (3) years) **OR** an opening Balance Sheet & Cash Flow projections for start-up entities

Bankers Reference (applicable, if no financial statement/management accounts are available)

Board Resolution or minutes authorizing the opening of the account or the establishment of the relationship

Legal



- Where there is a Power of Attorney the POA deed or a letter from the company granting the third party access to perform certain activities must be submitted
- Where a shareholder holding 10% or more of the company's shareholding in an Entity, the Certificate of Registration/Incorporation is to be provided
- Where the company is an external company, please provide the following:
  - POA filed at the Companies Registry
  - Two (2) references (Banker's Reference & a reference from a major supplier, relevant association, regulatory agency and/or credit bureau
  - Corporate Instruments of the Company
  - Authenticated Certificate of Registration/Incorporation of Continuance
- If the company is a listed business/ non-regulated financial institution. The following documents are to be provided:
  - Proof of registration with the Financial Intelligence Unit (FIU)
  - A confirmation letter indicating that a Compliance Program exists and is in line with the Proceeds of Crime Act (Amended). This letter must be on the company's letter head and signed by senior management.

Additional Information



- Utility Bill in the company's registered business name at the physical business location where the service would have been installed, within the last six (6) months e.g. TSTT, WASA, T&TEC, Cable Bill
- A Utility bill must also be submitted for the following officials:
  - → Shareholders holding 10% or more of the company's shares
  - → POA (if applicable)
  - → Directors
  - → Signatories
  - → Secretary
- One (1) form of Identification which clearly states your nationality (e.g. National Identification Card or Passport) for the following:
  - → Shareholders holding 10% or more of the company's shares
  - → Directors, Signatories, Secretary and Power of Attorney (if applicable)

Non-Resident/ Foreign Based Nationals

- One (1) form of Identification which clearly states your nationality (e.g. National Identification Card or Passport)
- Utility Bill (telephone, electricity, water, cable/internet) from country of residence

  NOTE: If utility bill is not in your name, you can submit the lease agreement, or a letter from the landlord addressed to the Bank.
- A reference letter from Bankers abroad showing length of relationship, type of business and operation of the account
- Proof of income: Job letter and a recent payslip dated within the last three (3) months
- Where applicable, Work Permit/CSME Certificate/Other official document granting permission for employment/Missionary Permit/Student Permit

NOTE: *Students are required to submit a letter of enrolment/acceptance from institute in Trinidad and Tobago*

Foreign Account Tax Compliance Act (FATCA)

- Completion of IRS Tax forms with US Tax Identification Number

NOTE: In some cases, additional information may be required



For your convenience, you can apply easily online and visit the branch simply to sign.

APPLY TODAY!