

Schule  
lebendig gestalten.

Im Auftrag Ihrer  
Majestät.

## Elementary School Assistant (m/f/d) English Native Speaker

 **Location:**  
1040 Vienna

 **Salary:**  
from € 2.490

 **Employment:**  
full-time

 **School type:**  
private

### What to expect from us

We are a private full-day primary school with two classes per year group. Our campus boasts excellent infrastructure, including an indoor swimming pool, sports and playgrounds, and a large private park. In our school, you can engage actively with the children—in both sports and creative activities.

### How you will contribute

- Support teachers in the preparation and follow-up of lessons
- Organize leisure activities on the premises
- Assist in the design of English lessons
- Support in sports, craft and arts lessons
- Organise and supervise activities during summer camp

### What you should bring

- Native-level English speaker or C2 language proficiency
- Experience with children in learning and leisure environments
- Passion for creative and sporting activities
- Reliability and independence
- Team-oriented and flexible
- Resilience, social competence, and strong communication skills
- Pedagogical education (focus on primary school) and/or qualifications in leisure pedagogy is of advantage

### What we would appreciate

- Organisation of courses or activities as part of the full-day program
- Experience in working in full-day schools

### What you can look forward to

- A culture of appreciation characterized by respect, helpfulness, and teamwork
- Fully employer-financed materials: No additional personal costs for you!
- A dedicated workspace
- Support from our internal IT and technical services, so you can focus on your tasks
- Excellent public transport connections
- A lively campus atmosphere with numerous events for staff

### Personal Benefits

- „Jobticket“ for public transportation
- Referral bonus for bringing in new employees
- Discounted, freshly cooked daily lunch menu
- Fitness offerings and various social benefits

### Application & Questions:

Mag.<sup>a</sup> Marie-Anne Legrand  
(HR Departement)

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