# THE SYD

Tour Operations and Ticketing Assistant (SYD) – Frontier Touring

# OPPORTUNITY DESCRIPTION

## Tour Operations and Ticketing Assistant with Frontier Touring, Sydney

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| **Opportunity** | Tour Operations and Ticketing Assistant<br>N.B. This is a volunteer opportunity with an honorarium of $3,750. |
| **Location** | In person, 232 Forbes Street Woolloomooloo |
| **Program Period & Frequency** | 1 February 2027 - 25 June 2027<br><br>1 - 2 days per week on Mondays and/or Wednesdays<br><br>Exact start and end dates to be agreed upon with successful applicant.<br><br>150 hours total |
| **Reports to** | Chloe Morgan<br>Operations Manager – Tour Operations and Ticketing |

## Brief Description

This participant will work within the Tour Operation and Ticketing teams at Frontier Touring, to learn key skills to be able to provide administration support to the teams for Live Touring. Noting our preference is someone who has had some exposure to ticketing (box office) or operations in their casual/volunteer employment to date – or who is looking for a career in this space.

## About The Push

The Push is Australia's youth music charity, backing young people across the country to find their place in music: on stage, in the wings, or in the crowd. We're connecting millions of young people to music through all-ages gigs, workshops, studio access, and industry mentoring, from Busselton to Brunswick.

Young people connect, build confidence and find community through music. We believe everyone should have access, no matter their age or their postcode.

## About Music Industry Mentoring

Music Industry Mentoring is a free program that connects young people at the start of their careers with workplace experience across Australia's music industry. The Push places young people in some of Australia's biggest music organisations to gain industry experience, build networks, and develop the skills and confidence to take the next step in their career.

Young people can work across a range of pathways, including live events, production, marketing, the business side of music, and more.

## About Frontier Touring

Frontier Touring is one of the most respected, long-standing, and proactive concert promoters in Australasia. Formed in 1979, Frontier has had a fundamental role in entertaining Australians and New Zealanders across four decades.

Founded by the late Michael Gudinski, Frontier Touring fast developed into one of the most highly respected touring companies in the Southern Hemisphere and continues to produce some of the most memorable tours to ever visit "down under".

Frontier Touring has toured some of the world's most established and up and coming artists. Many of the most successful tours were the result of years of planning and the gradual (or sometimes meteoric) increase in venue size from tour to tour over the span of an artist's career.

## Opportunity Tasks

As the **Tour Operations and Ticketing Assistant**, you will develop the following skills by completing the following tasks with support from your mentor:

- Maintaining and updating the Avails spreadsheet
- Venue database administration
- Assist with researching potential support acts
- Provide support with contract drafting
- Conducting Tour research
- Oversee the Poster tracking process
- Helping with ticket price comparisons and updating documents

- Capturing scaling information for larger tours
- Providing general administrative support to the teams
- Have a genuine interest and curiosity in using AI to suggest improvements to processes and systems

## About You

Successful applicants will be able to demonstrate their commitment to a career in the music industry through:

- Evidence of pro-actively pursuing training, practical experience or work relevant to this opportunity.
- Current interests and future career goals aligned to the opportunity description.

## Volunteer Honorarium

This is a volunteer opportunity for participants to undertake a workplace-based learning program. To ensure this program is accessible to all, The Push will provide participants with an honorarium to help cover the cost of travel and meals on the days of the program. Participants will receive an honorarium of $3,750.

This honorarium is not linked to the number of volunteer hours, and once paid is not subject to any reimbursement obligations.

## How to Apply

To apply for this opportunity, head to the application form at [thepush.com.au/for-young-people/programs/music-industry-mentoring](thepush.com.au/for-young-people/programs/music-industry-mentoring) and when asked "What opportunity are you applying for?" select this role.

Complete the application form, making sure your responses and examples speak directly to the opportunity, and upload a copy of your current CV.

**Applications close 5pm AEDT, Monday 30 November 2026.**