

OFF-LICENCE
(Remote Seller)

Sections 17 and 64, Sale and Supply of Alcohol Act 2012

Section 40 of the Act applies to this licence

PURSUANT to the Sale and Supply of Alcohol Act 2012 Trents Wholesale (Liquor) Limited is authorised to sell alcohol from the premises situated at 21 Midland Street, Dunedin, and known as "Trents", and to deliver it to any person for consumption off the premises.

The authority conferred by this licence must be exercised through a manager or managers appointed by the licensee in accordance with Subpart 7 of Part 2 of the Act.

CONDITIONS

This licence is subject to the following conditions:

- (a) No alcohol shall be delivered on Good Friday, Easter Sunday, Christmas Day or before 1.00 pm on Anzac Day.
- (b) **Orders may be taken at any time on any day**
Deliveries may be made Monday to Sunday 6.00 am to 11.00 pm
- (c) The licensee shall ensure that the provisions of regulation 14 of the Sale and Supply of Alcohol Regulations 2013 relating to the sale and supply of liquor to prohibited persons are observed and shall display appropriate signs on the Internet web page detailing the statutory restriction on the supply of alcohol to minors.
- (d) The Licensee must display on its website and in its catalogue and on every receipt issued for alcohol sold remotely:
 - (i) The licence holder's name and licence number;
 - (ii) The date on which the licence expires;
 - (iii) A legible image of the licence, or a clearly identified link to such image, to be displayed in a prominent place on the website.

DISPLAY OF LICENCE

A copy of this licence must be displayed on the website for the company.

DURATION

Subject to the requirements of the Act relating to the payment of fees, and to the provisions of the Act relating to the suspension and cancellation of licences, this licence continues in force -

- (a) either –
 - (i) until the close of the period for which it was last renewed; or
 - (ii) if it has never been renewed, until the close of the period of 12 months after the day it was issued; but
- (a) if an application for the renewal of the certificate is duly made before the certificate would otherwise expire, either –
 - (i) until the close of the period of 3 years after the period for which it was last renewed; or
 - (ii) if it has never been renewed, until the close of the period 4 years after the day it was issued.

DATED at Dunedin this 4th day of June 2026



Kevin Mechen
Kevin Mechen
Secretary

DUNEDIN DISTRICT LICENSING COMMITTEE

NOTE: This licence expires on the 4th day of June 2027

IN THE MATTER

of the Sale and Supply of Alcohol Act 2012

AND

IN THE MATTER

of an application by Trents Wholesale (Liquor) Limited for an off-licence pursuant to s.99 of the Act, endorsed pursuant to section 40 of the Act (remote seller), in respect of premises situated at 21 Midland Street, Dunedin, and known as "Trents"

DECISION OF THE DUNEDIN DISTRICT LICENSING COMMITTEE

In accordance with section 191(2) of the Sale and Supply of Alcohol Act 2012 this application has been considered under delegated authority.

DECISION

This is an application by Trents Wholesale (Liquor) Limited for an off-licence, endorsed as a remote seller, in respect of their premises situated at 21 Midland Street, Dunedin, and known as "Trents".

The application is in respect of premises in which the principal business is the sale of alcohol.

The application was duly advertised and no objection or notice of desire to be heard has been received. Accordingly we deal with the matter on the papers.

The style of proposed operation does not, on the face of it, appear to meet the requirements for a remote seller's licence. However, the matter has been tested before the Authority in Hamilton Liquor Merchants Limited ([2016] NZARLA 388) and has been found to meet the requirements.

We are therefore satisfied as to the matters to which we must have regard as set out in s.105 of the Act and we grant the applicant an off-licence, endorsed as a remote seller, authorising the sale and supply of alcohol for consumption off the premises.

Although sales are made remotely, the licensee must ensure a certified manager is appointed to the business at all times.

Remote sellers have different requirements to other premises. The first is a response to the fact the buyer is not confronted at the time of purchase and to this end, regulation 14 of the Sale and Supply of Alcohol Regulations 2013 details the requirements imposed on licensees to ensure prohibited people do not purchase alcohol. This regulation is reproduced here for clarity:

14 Reasonable steps to verify that people not under purchase age

- (1) *The procedures described in subclauses (2) to (4) are reasonable procedures for the purposes of complying with [section 59\(3\)](#) of the Act (which requires the holder of an off-licence to take reasonable steps to verify that the buyer of any alcohol that the holder sells by remote sale (and, if a person other than the buyer is to receive it, to verify that the receiver) is not under the purchase age)*
- (2) *In the case of an order made using an internet site, the procedure is to—*



- (a) *ask the prospective buyer to declare, by ticking an on-screen box, that he or she is 18 years of age or over (and, where a prospective receiver is involved, that the prospective receiver is also 18 years of age or over)—*
 - (i) *once when the prospective buyer first enters the internet site; and*
 - (ii) *again, immediately before the sale of any alcohol is completed; and*
 - (b) *refuse to sell alcohol to the prospective buyer unless, on both occasions, he or she declares that he or she is 18 years of age or over (and, where a prospective receiver is involved, also declares that the prospective receiver is 18 years of age or over).*
- (3) *In the case of a telephone order, the procedure is to—*
- (a) *ask the prospective buyer to declare, orally, that he or she is 18 years of age or over (and, where a prospective receiver is involved, that the prospective receiver is also 18 years of age or over)—*
 - (i) *once when the conversation concerned begins; and*
 - (ii) *again, immediately before the conversation is completed; and*
 - (b) *refuse to sell alcohol to the prospective buyer unless, on both occasions, he or she declares that he or she is 18 years of age or over (and, where a prospective receiver is involved, also declares that the prospective receiver is 18 years of age or over).*
- (4) *In the case of an order made on a physical order form, the procedure is to—*
- (a) *ensure that the form—*
 - (i) *requires the prospective buyer to sign the form at a place at or near its end; and*
 - (ii) *contains 2 requests for the prospective buyer to declare, by ticking a box, that he or she is 18 years of age or over (and, where a prospective receiver is involved, that the prospective receiver is also 18 years of age or over)—*
 - (A) *one at the beginning of the form; and*
 - (B) *the other, immediately before the place on the form where the prospective buyer is required to sign it; and*
 - (b) *refuse to sell alcohol to the prospective buyer unless he or she has ticked both boxes and signed the form.*

Regulation 15 describes the information to be provided by remote sellers. When using an internet website the licence holder must display prominently on the website, any catalogue produced and every receipt issued for alcohol sold remotely:

- (a) The licence holder's name and licence number
- (b) The date the licence expires.
- (c) And in addition to this either a legible image of the licence, or a clearly identified link to such image, must be clearly displayed on the website.

The licence will be subject to the following conditions:

- (a) No alcohol shall be delivered on Good Friday, Easter Sunday, Christmas Day or before 1.00 pm on Anzac Day.
- (b) Alcohol may be sold from the premises at any time on any day, and delivered somewhere else for consumption off the premises, only on the following days and during the following hours:

Monday to Sunday 6.00 am to 11.00 pm

- (c) The licensee shall ensure that the provisions of regulation 14 of the Sale and Supply of Alcohol Regulations 2013 relating to the sale and supply of liquor to prohibited persons are observed and shall display appropriate signs on the Internet web page detailing the statutory restriction on the supply of alcohol to minors.



- (d) The Licensee must display on its website and in its catalogue and on every receipt issued for alcohol sold remotely:
- (i) The licence holder's name and licence number;
 - (ii) The date on which the licence expires;
 - (iii) A legible image of the licence, or a clearly identified link to such image, to be displayed in a prominent place on the website.

DISPLAY OF LICENCE AND PRINCIPAL ENTRANCE/S

A copy of this licence must be displayed in a prominent position on the website or, as an alternative, a clearly identified link to such an image to be displayed.

DATED at Dunedin this 4th day of June 2026


Kevin Mechen
Secretary

DUNEDIN DISTRICT LICENSING COMMITTEE





APPLICATION FOR OFF LICENCE

Incomplete applications will not be processed

The application must be accompanied by the correct fee (see page 2).

When a licence has been granted, it will not be issued until the annual fee has been paid.

The District Licensing Committee (DLC) will notify the public of this application via the Dunedin City Council website and the Otago Daily Times (the advertising cost is included in the application fee). The contact person will be emailed a copy of the public notice to be displayed on the premises.

Please use separate pages to provide extra information where necessary.

If you have any questions while completing this form, please contact Dunedin DLC staff on 03 474 3481 or email dla@dcc.govt.nz.

Please read and complete the following checklist before submitting the application

- ☐ Written statement from the owner of the building or property giving you approval to sell alcohol from the premises. An email is acceptable, this can be sent to dla@dcc.govt.nz with the name of the premises and applicant included as a reference.
- ☐ If a body corporate: certificate of incorporation (or equivalent document)
- ☐ Planning and building certificates
- ☐ Supermarkets or grocery stores must provide a scale floor plan showing the areas where alcohol will be displayed and promoted
- ☐ All other premise types must provide a scale floor plan of the premises showing the principal entrance and the areas where alcohol is to be sold, with an indication of which areas are to be:
 - undesignated – anyone of any age allowed
 - supervised – minors must be with their parent/guardian
 - restricted – R18.
- ☐ Map showing location of 'sensitive' locations, e.g. schools, early childhood facilities, hospitals and churches
- ☐ A risk mitigation plan detailing how you will ensure impact upon the community will be minimised, e.g. control of noise and litter, parking and dispersal of patrons
- ☐ Copy of host responsibility policy
- ☐ If the application is for a grocery store, you will also need to complete a statement of projected annual sales revenue declaration and have it verified by a chartered accountant
- ☐ Letter of authorisation if a consultant is completing this form on your behalf

Calculate your application fee

Select your premises type:

Type of premises	Points
Supermarket, grocery store, bottle store	15
Off-licence in a hotel or tavern	10
Remote sale premises or premises not otherwise specified	5
Winery cellar doors	2
Premises points	

Select the latest time you intend to sell alcohol:

Latest alcohol sales time	Points
10pm or earlier	0
After 10.01pm	3
Trading hours points	

Add the premises points to the trading hours points to get your total points =

Use the table below to work out the fee payable:

Total points	Risk rating	Application fee (GST Inc)	Annual fee (GST Inc)	Total fee required
0-2	Very low	\$368.00	\$161.00	\$529.00
3-5	Low	\$609.50	\$391.00	\$1000.50
6-15	Medium	\$816.50	\$632.50	\$1449.00
16-25	High	\$1,023.50	\$1,035.00	\$2058.50
26 plus	Very high	\$1,207.50	\$1,437.50	\$2645.00

* Please send through an invoice which we will pay immediately to continue the processing of the application.

APPLICATION FOR OFF LICENCE

Section 100 of the Sale and Supply of Alcohol Act 2012

To the Secretary, Dunedin District Licensing Committee

Application for an off licence is made in accordance with the particulars set out below:

Endorsements (tick if applicable)

- ☐ Auctioneer – s39
☒ Remote (internet) seller – s40

Contact person

Name: James West
Phone: 027 296 4402
Email: james.west@foodstuffs-si.co.nz
Postal address for service: Foodstuffs South Island, 165-169 Main North Road, Papanui, Christchurch
Postcode: 8051

Applicant details

Applicant status please select from the below options

- | | | |
|--|---|---|
| ☐ Individual | ☐ Partnership | ☐ Body corporate |
| ☐ Public company | ☒ Private company | ☐ Club |
| ☐ Trustee | ☐ Local authority | ☐ Licensing trust |
| ☐ Government department or other instrument of the Crown | ☐ Manager under the Protection of Personal Property Rights Act 1988 | ☐ Board, organisation or other body |

Legal name/s of the person/s or organisation that will receive any proceeds from alcohol sales.

Full legal name: Trents Wholesale (Liquor) limited
Any other names you may be known by: Trents
Address: Foodstuffs South Island, 165-169 Main North Road, Papanui, Christchurch
Postcode: 8051

Occupation: Director
Phone: 027 296 4402
Email: james.west@foodstuffs-si.co.nz

(If an individual)

Date of birth: Place of birth: Gender:

Postal address for documents: Postcode:

Is this your principal business? ☒ Yes ☐ No

Please state any other businesses: Licence is sought in connection with the business of a remote seller by arrangement with distributors / wholesalers in accordance with s19 of the Act (including Trents Cash & Carry and Distribution Centres)

Further details where the applicant is a company or an incorporated society

For a company (whether incorporated under the Companies Act 1993 or equivalent foreign legislation), give full legal names of directors.

Mary Monica Devine - 2A Wairarapa Terrace,
Merivale, Christchurch

Where the applicant is a **private company**, give full details of each person who holds any shares issued by the company as follows: full name, address, date of birth, place of birth, designation in company and percentage of shares held.

Trents Wholesale (Liquor) Limited is a wholly owned subsidiary of Trents Wholesale Limited. In turn Trents Wholesale Limited is a wholly owned subsidiary of Foodstuffs South Island Limited (FSSI). FSSI is a cooperative owned by its members.

Please also provide:

Authorised capital: \$1-

Paid up capital: \$1-

Where the applicant is a **public company**, give full details of each person who holds 20% or more of the shares, or any particular class of shares, issued by the company, as follows: full name, address, date of birth, place of birth, designation in company.

Further details where the applicant is a partnership

Full details of each partner as follows: full legal name, address, date of birth, place of birth.

Signature of each partner:

If a body corporate, please state the authority under which you are incorporated, e.g. Companies Act 1993, Incorporated Societies Act 1908, Charitable Trusts Act 1957.

Criminal convictions

Please state all criminal convictions against any applicants including Directors or Shareholders (except convictions for offences to which the Criminal Records (Clean State) Act 2004 applies).

Full Name	Conviction	Date of conviction
None n/a.		

(Use a separate sheet if necessary)

Details of premises

Proposed trading name:

Current trading name (if applicable):

Trents

Name of the building (if applicable):

Address of the premises: 17 Midland Street, South Dunedin. (Trents Wholesale (Liquor) Ltd.)
(note - remote sales office location)

Postcode:

Does the applicant own the premises? ☐ Yes ☒ No

If "no", please provide the full legal name and address of the owner:

Trents Wholesale Limited and Trents Wholesale (Liquor) Limited are wholly owned subsidiaries of Foodstuffs South Island Limited (FSSI). FSSI owns the building premises.

A written statement is required from the owner of the building or property giving you approval to sell and supply alcohol and allow its consumption on the premises. This can be sent to dla@dcc.govt.nz with the name of the premises and applicant included as a reference.

What type of lease does the applicant have and when does it expire?

Long term arrangement. - Tients is a wholly owned subsidiary of Foodshifts South Island. Foodshifts South Island Properties Ltd
Is the licence conditional on completion of building work? Yes ☒ No
If yes, please provide details: on the building.

Does the building have a current building warrant of fitness (BWOF)? ☒ Yes ☐ No

What is the maximum occupancy of your entire premises including outside areas?

210 (building) mezzanine floor (50)

Please describe in detail the number and nature of the toilet arrangements, e.g. number of male and female toilets, number of urinals, unisex facilities and accessible facilities:

N/A.

Remote Sales.

Fire Evacuation Declaration - Fire and Emergency Act 2017

Which of the following fire evacuation statements applies to you?

If unsure, check with Fire and Emergency New Zealand

- ☒ The owner of the building in which the premises is situated provides and maintains an evacuation scheme as required by section 76 Fire and Emergency Act 2017
- ☐ Because of the building's current use, the owner is not required to provide and maintain an evacuation scheme
- ☐ Because of the nature of the building, the owner is exempt from the requirement to provide and maintain an evacuation

Signed:

Date:

Business details

Is there a current alcohol licence for the premises? ☐ Yes ☒ No

Type: ☐ On ☐ Off ☐ Club

Licence number:

Expiry:

What is the general nature of the business to be conducted under the licence?

☐ Tavern ☐ Grocery ☐ Supermarket ☐ Hotel ☐ Bottle Store

☒ Other (specify)

Wholesaler - remote sales of alcohol only (24 hours)

Please select which days, and during which hours, you wish to be licensed to sell alcohol:

Day	☒ Mon	☒ Tues	☒ Weds	☒ Thurs	☒ Fri	☒ Sat	☒ Sun
Start time	12am	12am	12am	12am	12am	12am	12am
End time	12pm	12pm	12pm	12pm	12pm	12pm	12pm.

Is the sale of alcohol intended to be the principal purpose of the business? ☒ Yes ☐ No

If not, what is the principal purpose of the business?

In accordance with section 32(1)(c) of the SSA Act.

Does the applicant supply or sell, or intend to supply or sell, any goods other than alcohol and food?

☐ Yes ☒ No If yes, provide details:

Does the applicant provide, or intend to provide, any services other than those related to the sale or supply of alcohol or food?

☐ Yes ☒ No If yes, provide details:

What designation(s) are required for the premises?

- ☒ Undesignated (people of any age are permitted)
☐ Supervised (people under 18 years must be accompanied by a parent or legal guardian)
☐ Restricted (people under 18 years not permitted)

If different designations are required for different areas, please describe:

Manager details

Provide the below details for each manager or proposed manager.

Full name	Date of birth	Manager's certificate number	Expiry date

Conditions

1. What experience and training does the applicant have in relation to premises licensed to sell and/or supply alcohol?

Trents has been selling liquor to its licensed cashin carry service and delivery business customers since 1998.

2. What steps will be taken to prevent the sale and supply of alcohol to prohibited people (minors and intoxicated people)?

All sales of liquor will be made remotely to business customers only.

Please see attached the host responsibility statement.

3. What other steps will the applicant take to promote the responsible consumption of alcohol?

No sign. ficant amenity issues
- Please see supporting information attached.

All alcohol sales are limited to Vents business customers only.

4. How does the applicant intend to staff the premises to ensure compliance with the Act?

Please see attached supporting information.

- All Vents customer facing staff are trained in Red Seed

Sale of Alcohol Program, with every branch having senior staff members who hold managers certificates.

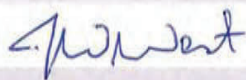
Please provide the number of staff and their experience.

Please see attached supporting information

5. How will the applicant train staff to ensure compliance with the Act?

Please see attached supporting information.

Signed:



Date:

7/4/26

Place:

Christchurch

Privacy statement

The information you provide in this application, and any supporting documents, will be used by the Dunedin City Council to process your application under the Sale and Supply of Alcohol Act 2012. The information will be shared with the Dunedin District Licensing Committee (DLC), Dunedin District Licensing Inspectors, Police and the Medical Officer of Health as part of the approval process. If required, the information may form part of a public hearing before the DLC and may be used in any subsequent decision relating to your application. The decision will be publicly available.

If your application is publicly advertised, the associated information will be publicly available.

The DCC is required to keep a statutory register of all alcohol licence applications and anyone can request a copy of that information under the Local Government Official Information and Meetings Act 1987. This information may also be used or shared for other purposes in line with the Privacy Act 2020. If you would like a copy of the personal information we hold about you, or to have the information corrected, please contact us at privacy@dcc.govt.nz or 03 477 4000.