



To reinforce our team located just southeast of Munich, we are seeking a

## PROJECT MANAGER – STRATEGY & CEO OFFICE

All genders; fixed term: 24 months



Vincotech

Headquartered in Unterhaching near Munich, Germany, we also own and operate a plant in Bicske, Hungary, and maintain sales offices around the world. Our global team of more than 700 people welcomes you to Vincotech, a Mitsubishi Electric Corporation company.

We ambitiously tackle the surging demand for efficient power conversion. Our innovative power modules bring our customers' best ideas to life and facilitate market-leading, energy-efficient applications. With speed and flexibility, we improve people's lives around the world and create a sustainable future. We attribute our international success to our **unstoppable team**.

Our amazing employees leverage each other's strengths and support one another unconditionally to succeed together. **Every individual is key to our exceptional performance**. Each is appreciated and empowered to make the most of their potential. We are motivated and rightly so, for our work is **impactful**.

Our promise to you is clear: **We bring our customers' best ideas to life**. Join us and **empower meaningful ideas**.

The **Project Manager – Strategy & CEO Office** works with the CEO to develop and carry out strategic initiatives and executive communication across the company.

### To make the best out of your work, we need you to:

- / Support the development, execution, and tracking of strategic and operational projects
- / Contribute to strategic analyses, market research, and business planning
- / Drive cross-functional transformation and change projects in collaboration with the CEO and management team
- / Assist the CEO with executive communication to ensure clear and structured messaging across the company:
  - / Create board and management presentations
  - / Structure strategic topics and decision papers for the CEO
  - / Draft strategy documents, reports, and shareholder communication materials
  - / Organize and prepare management meetings and workshops
  - / Prepare agendas and decision-making materials
  - / Document outcomes and follow up on agreed actions

LET'S EMPOWER MEANINGFUL IDEAS!

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## You are a good fit, if you have:

- / A BS/MA in business administration, industrial engineering, management, or a related field
- / Some experience in strategic planning, consulting, corporate development, or project management
- / An analytical outlook and the ability to think conceptually
- / Excellent PowerPoint and Excel skills
- / A talent for translating complex ideas into clear, compelling presentations
- / Strong organizational and project management skills
- / A structured, detail-focused approach to work
- / Excellent communication and presentation skills
- / The ability to work independently and proactively
- / A strong sense of initiative and ownership
- / A hands-on, pragmatic mindset
- / A willingness to travel
- / Fluency in English and German, both written and spoken

## Join us and succeed in a winning team:

- / Gain first-hand exposure to executive decision-making while contributing to strategic and operational projects in a dynamic international manufacturing environment
- / Work at the interface of strategy, operations, and executive communication, analyzing business challenges and executing projects alongside senior leadership
- / Build a strong foundation for your future in strategic planning, corporate development, or operational leadership roles
- / Enjoy an attractive salary and excellent benefits

We welcome your application and look forward to discussing how Vincotech can become your next career choice.