perk

Lay the groundwork

- [ ] **Understand the mandate:** brief finance, IT, and procurement on scope and key dates
- [ ] **Establish ownership:** set up a working group with clear goals and accountability
- [ ] **Audit your workflows:** map how UK invoices are sent, received, and processed today
- [ ] **Clean your data:** standardize supplier and customer records for straight-through matching

Get ready to go live

- [ ] **Assess your systems:** check if your ERP and finance tools can handle structured e-invoices
- [ ] **Train teams, update policies:** align day-to-day processes with the new model
- [ ] **Segment for onboarding:** prioritize suppliers and customers by spend and readiness