

Privacy Notice

Advanced Semiconductor Equipment Technology Singapore Pte. Ltd. and its subsidiaries (collectively "ASETS", "we", "us", or "our") respects the privacy of our online visitors, customer, vendor and supplier personnel, job applicants and any other external individuals who interact with ASETS. We are committed to protecting your personal information.

This Privacy Notice describes how we collect, use, disclose or process and safeguard your personal data in accordance with the Personal Data Protection Act 2012 (Singapore) ("PDPA") and the General Data Protection Regulation (EU) ("GDPR") when you interact with us directly, visit www.aset.com.sg, use ASETS software or interact with ASETS in general. Additional information will be provided at the time we collect your personal information.

Please take the time to read this Privacy Notice carefully. By using our services, you acknowledge that you have read and understood the practices described herein. We may update this Privacy Notice from time to time to reflect our practices or for other operational, legal or regulatory reasons. We encourage you to review this notice periodically to stay informed about how we protect your personal information.

I. Information We Collect

"Personal Information" is information directly or indirectly related to an identified or identifiable natural person which can be used to identify you. We may collect personal information from and about you as follows:

1. **Personal Information You Provide:** ASETS may request, or provide you an opportunity to submit, personal information such as your name, email address, phone number, company name, job title, and postal address in order for ASETS to work with you.

For Job Applicants, we may also collect your personal identification information such as your NRIC/FIN/Passport No., nationality, gender, date of birth, marital status, education information such as education certificates and transcripts, photographs and any other audio-visual information, employment information and financial information as necessary.

Sensitive Personal data, e.g. health information or background checks, will be collected only where permitted or required by law or with your explicit consent.

2. **Information Collected Automatically:** As you access and interact with our website or online services, we may collect, process and store certain personal information automatically from the electronic device (e.g. computer or mobile device) you use to visit our website or online services. This may include your IP address, browser type, operating system, pages visited, and browsing behaviour or other technical data. We collect such information through cookies, analytics tools or similar technologies.

3. **Information Collected by Third Parties:** We may receive personal information from service providers or transactions you engage in with us, publicly available sources, recruitment agencies, business partners, social media platforms or reference entities.

While you are under no obligation to provide us with your personal information, you should understand that we will not be able to process your communications with us or render certain services that we offer without this information.

II. How We Use Your Personal information

We may use your personal information for the following purposes:

1. To respond to your inquiries or service requests.
2. To provide and improve our products, services, and website functionality.
3. To send you updates, newsletters, or marketing communications (only if you have consented).
4. To manage our relationship with you as a customer, vendor, supplier, partner, job applicant and etc.
5. To comply with applicable laws, regulations, or legal obligations.

6. To ensure website security, detect fraud, and prevent misuse.

III. Legal Basis for Processing

We process your personal information when one or more of the following legal bases apply:

1. **Consent:** You have given consent for specific purposes.
2. **Contractual necessity:** Processing is necessary to perform a contract with you or to take steps at your request before entering into a contract.
3. **Legal obligation:** Processing is required to comply with applicable laws.
4. **Legitimate interests:** Processing is necessary for our legitimate business interests (such as improving services or ensuring security), provided your rights are not overridden.

IV. Disclosure of Your Personal Information

We may disclose your personal information to:

1. Our employees and authorised personnel who need access to fulfil their duties.
2. Third-party service providers (such as IT, analytics, marketing, or logistics providers) under confidentiality obligations.
3. Regulatory authorities or law enforcement when required by law.
4. Business partners or affiliates, with your consent or as permitted by law.

We do not sell or rent your personal information to third parties.

V. Cross-Border Data Transfers

As we operate globally, your personal information may be transferred to and processed in countries outside your place of residence, including those that may not have equivalent data protection laws. In such cases, we ensure that appropriate safeguards (such as contractual clauses or data protection agreements) are in place to protect your information.

VI. Data Retention

We retain personal information only for as long as necessary to fulfil the purposes for which it was collected, or as required by applicable laws. When no longer needed, we securely delete or anonymise the information.

VII. Your Rights

You have the following rights under PDPA and GDPR:

- Access – Request a copy of your personal information we hold.
- Correction – Request correction of inaccurate or incomplete data.
- Deletion – Request deletion of your personal information where appropriate.
- Withdrawal of consent – Withdraw your consent at any time (this may affect our ability to provide services).
- Objection or restriction – Object to or request restriction of certain processing activities.
- Data portability (GDPR) – Request that your personal information be transferred to another organisation in a structured, commonly used format.
- To exercise any of these rights, please contact us (see Section X below).

VIII. Data Security

We implement appropriate technical and organisational measures to protect your personal data against unauthorised access, alteration, disclosure, or destruction. While we strive to use commercially acceptable means to protect your data, no method of transmission over the Internet is 100% secure.

IX. Cookies and Tracking Technologies

Our website uses cookies and similar technologies to enhance user experience and analyse site performance. You can manage or disable cookies through your browser settings. Some site features may not function properly without cookies.

X. How to Contact Us

If you have any questions, requests, or concerns regarding this Privacy Notice or your personal information, please contact us at DataProtection@assets.com.sg.

XI. Updates to This Privacy Notice

We may update this Privacy Notice from time to time. Any changes will be posted on this page with the updated date.