

Template for reporting an allergic reaction



The following information should be collected by schools for all allergic reactions (where there is a risk of anaphylaxis):

Student's name and date of birth.

Date and time of the allergic reaction.

Does the student have an ASCIA Action Plan for Anaphylaxis or ASCIA Action Plan for Allergic Reactions?

Yes No

Where was the student when the allergic reaction occurred?

What caused the allergic reaction? Was the student exposed to a known allergen and how did the exposure occur?

If no known allergies, what was the suspected cause of the allergic reaction?

Name and position (for example. nurse, teacher, administrator) of the staff member who provided first aid.

Signs and symptoms observed.



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Was the student's ASCIA Action Plan followed? Yes No

Where was the student treated?

How was the student positioned during the allergic reaction (sitting with legs outstretched or lying down)?

Was a prescribed adrenaline device used?

If not, why (for example expired, misfired, not as close to hand as a general use device)?

Was a general use adrenaline device used? Yes No

If so, why (for example first anaphylaxis, second dose)?

How long after observing anaphylaxis symptoms was the adrenaline device administered?

What medications were given, including additional doses of adrenaline? When were they given?

Was an ambulance called? Yes No

Was the student stretchered to the ambulance? Yes No

Was the student transported to hospital? Yes No

Was the parent/emergency contact called? Yes No

Any additional information that may be relevant to the incident. Yes No

Allergic reactions to packaged foods that do not list the student's food allergen, or to food provided by a food service provider after the allergy has been declared, should be reported to the local Health Department.