

POSITION TITLE	Senior Knowledge Exchange and Research Translation Advisor
POSITION TERM	Ongoing/part-time (0.8 FTE)
FUNCTION	Growth and Impact
ANZSOG CAPABILITY	Capability Level 3
REPORTING MANAGER	Strategic Communications Manager
DIRECT REPORTS	0
LOCATION	Offices in Melbourne, Sydney and Canberra
APPROVED BY	Chief Operating Officer
DATE APPROVED	April 2026

ABOUT ANZSOG

The Australia and New Zealand School of Government (ANZSOG) was established by governments and a group of universities to serve governments and public services in Australia and Aotearoa New Zealand. Its members are the national governments of Australia and Aotearoa New Zealand, all Australian States and Territories, and leading Australian and Aotearoa New Zealand universities.

In delivering on its mission of public governance that people trust, the school brings together academic and practitioner experts from across our member governments and around the world to support current and future government and public sector capability needs and anticipate and address government and public sector challenges.

ABOUT THE POSITION

This knowledge exchange and research translation role is central to enhancing ANZSOG's engagement with academic and practitioner audiences, particularly through promotion of our Academic Fellows Program, related academic engagement and knowledge exchange initiatives.

With a core focus on connecting academic research and public sector practice, the Senior Advisor brings a combined research translation and communications skill set to ensure that research is effectively translated to be accessible, useable, relevant, and impactful for government and other key stakeholders across multiple jurisdictions.

The role works across ANZSOG's Marketing and Communications and Knowledge Exchange and Partnerships functions.

KEY RESPONSIBILITIES AND ACCOUNTABILITIES

Content Production, Delivery and Evaluation

- Coordinate and deliver internal and external communications related to ANZSOG's academic engagement and knowledge exchange initiatives, including the translation of complex research into accessible formats such as digital artefacts, evidence syntheses, explainer articles, presentations, news articles and social media content.
- Develop and manage content production workflows to meet strategic research communication timelines.
- Develop an annual operational plan of research translation activities including relevant communications content and media opportunities in line with the ANZSOG communications strategy.
- Develop content informed by the themes and types of research translation artefacts that will resonate best with ANZSOG's mission, generate interest from amongst its audiences and by actively connecting to the ecosystem of academics and knowledge producing organisations that operate in the field of public governance.
- Monitor trends in public sector needs, research translation methodologies and the approaches taken by other organisations engaged in research translation to inform best practice, strategic direction and future initiatives.
- Design and implement feedback mechanisms to evaluate the reach, engagement, and impact of communications.

Collaboration and Stakeholder Engagement

- Engage with ANZSOG Academic Fellows and academics from our member universities in the translation of their research and demonstrate the value and impact of this activity back to our partners.
- Maintain accurate records of research translation activities, partnerships, and outputs across ANZSOG's network.
- In collaboration with Thought Leadership and events, support the facilitation of cross-sectoral dialogue activities and events between academics and public sector leaders to promote the translation of evidence-informed policy development.
- Work with the relevant ANZSOG teams to align audience targeting, messaging and production schedules.
- Develop strategic relationships with other organisations engaged in research translation to create opportunities for communications collaboration.

QUALIFICATIONS, SKILLS AND EXPERIENCE

- Tertiary qualification - social sciences, public policy, public administration, and/or communications is preferred. Relevant postgraduate study and/or professional training is highly desirable.
- 3-5 years' experience in communications and research translation, preferably within the public sector, higher education, or research/policy institutes.
- Demonstrated technical knowledge and understanding of public governance and its disciplinary fields, including public administration, public management and public policy- or clear willingness, motivation or experience of engaging and developing working knowledge around new disciplinary fields of study.
- A strategic mindset to communications and a deep appreciation for the role of research in shaping public policy.
- High level of research acumen, including ability to evaluate research findings, research design, research methodology and the ethical conduct of research.
- Proven ability to translate academic research into accessible formats for diverse audiences.
- Strong written and verbal communication skills, with experience producing briefs, reports, and digital content.
- Effectiveness in collaborative environments with a passion about making academic insights accessible and actionable.
- Experience in project management, including coordinating production schedules and stakeholder engagement.
- Excellent interpersonal skills and the ability to build and maintain productive relationships across sectors.
- Demonstrated proficiency using digital communication tools, content management systems, and analytics platforms will be highly valued.

ANZSOG VALUES

ANZSOG is a values-based organisation. This means that we understand that the ways in which we work make a big difference in what we achieve. Our values are Excellence, Collaboration, Integrity and Respect, which guide our behaviours and attitudes as members of the ANZSOG community. As a binational learning organisation committed to authentically serving and partnering with governments and First Nations and Māori communities, we are also committed to engaging in ongoing learning to model the impact and change we seek to achieve through our work.