

Guideline

Checklist for suspected cases

If there is any doubt as to whether an observed behavior or situation should be reported, this checklist provides a point of reference.

If you can answer at least one question with “yes”, the incident must be reported to the child protection team:

What event/observation is your concern based on:

- Have you witnessed violence against a minor?
- Do you have a concrete suspicion that someone has used violence against a minor?
- Is someone being accused of having committed violence against a minor?

Does your concern fall into one of the following categories?

- A minor may have been/is being neglected?
- A minor may have been/is being physically abused?
- A minor may have been/is being emotionally abused?
- A minor may have been/is being sexually abused?

Source: Kinderschutzkonzept – Leitfaden zur Erarbeitung von Kinderschutzkonzepten für Organisationen der außerschulischen Jugendarbeit in Österreich, Bundeskanzleramt, March 2023 (adapted).