Autodesk **Docs Quickstart** UP AND RUNNING IN JUST 2 DAYS

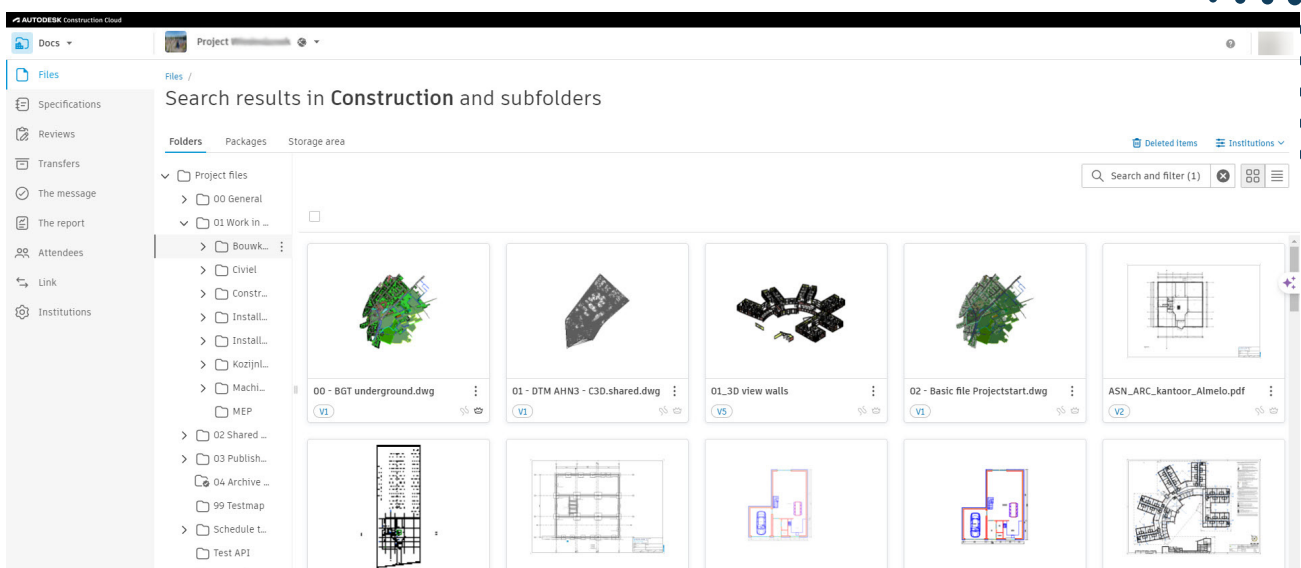This QuickStart gets you up and running with Autodesk Docs **in only 2 days** time.

We provide you the key configuration and features so you can **immediately apply** this to your work and take advantage of it. With our extensive experience, you are **assured** of the **service** you should expect.
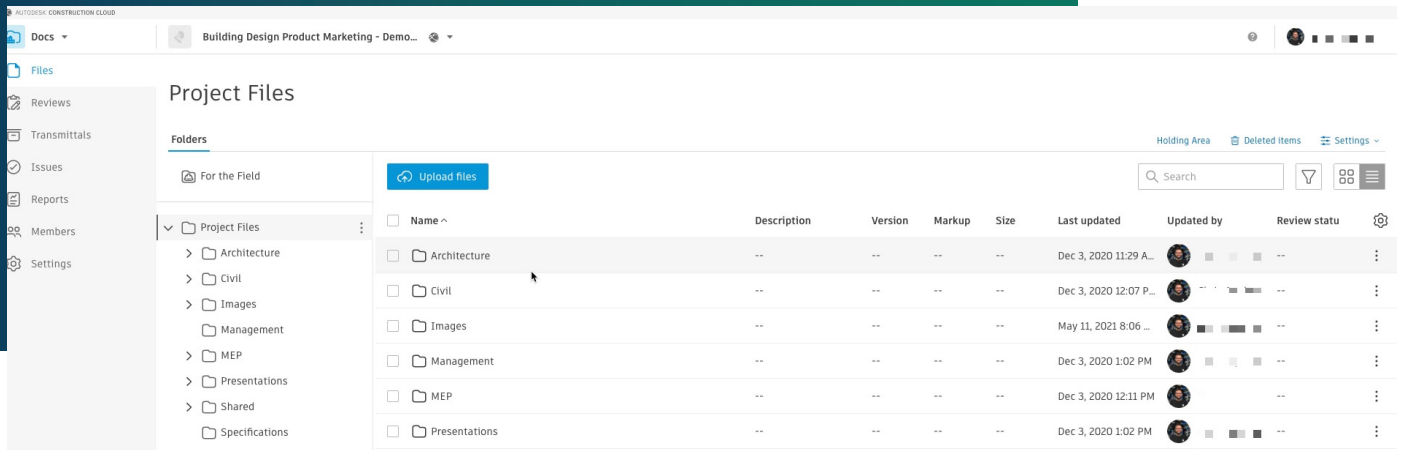
Autodesk Docs is provided as part of the Autodesk Architecture, Engineering & Construction (AEC) Collection or available as a stand-alone license.

Autodesk **Docs Functionalities:**

Manage, find and view the actual information from a centralized location in the Cloud

- o View models
- o Save important documents
- o Set up agreements internally/externally
- o Set-up and review questions and remarks
- o Work with the most current versions
- o Document control by approval workflows
- o Only access for authorized people only
- o No more time-consuming use of other (communication) applications

Quick Start **Deliverables:**

Basic of DM & ACC-platform

Fixed basic configuration
- Create template of project
- Create a project
- Set up companies
- Set up roles and users
- Set up file structure (ISO19650)
- Set up approval workflow
- Advanced settings

Documentation of the configuration

Training key-users/admin (max 4 users)

- Account admin settings
- Project admin settings

Training users (max 4 - 8 users)

- Navigating
- Document control – file structure
- 2D/3D viewer
- Mark-ups
- Issues
- Approvals
- Sharing
- Bridge
- Desktop connector

Considerations:

ACC/HUB activations need to be done by the customer before the day of the Quickstart.

Our support team is happy to help you with any questions you have regarding the activation.
(a manual will be handed out)

Exclusions:

- Activation of the Cloud/Hub environment
- Projectassistance
- Customized configuration and file-structure
- Integration in workflows/processes

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Let's **advance** the way we work together, to **build a better world**