Autodesk **Docs Quickstart** UP AND RUNNING
IN JUST 2 DAYS

This QuickStart gets you up and running with Autodesk Docs **in only 2 days** time.

We provide you the key configuration and features so you can **immediately apply** this to your work and take advantage of it. With our extensive experience, you are **assured** of the **service** you should expect.

Autodesk Docs is provided as part of the Autodesk Architecture, Engineering & Construction (AEC) Collection or available as a stand-alone license.
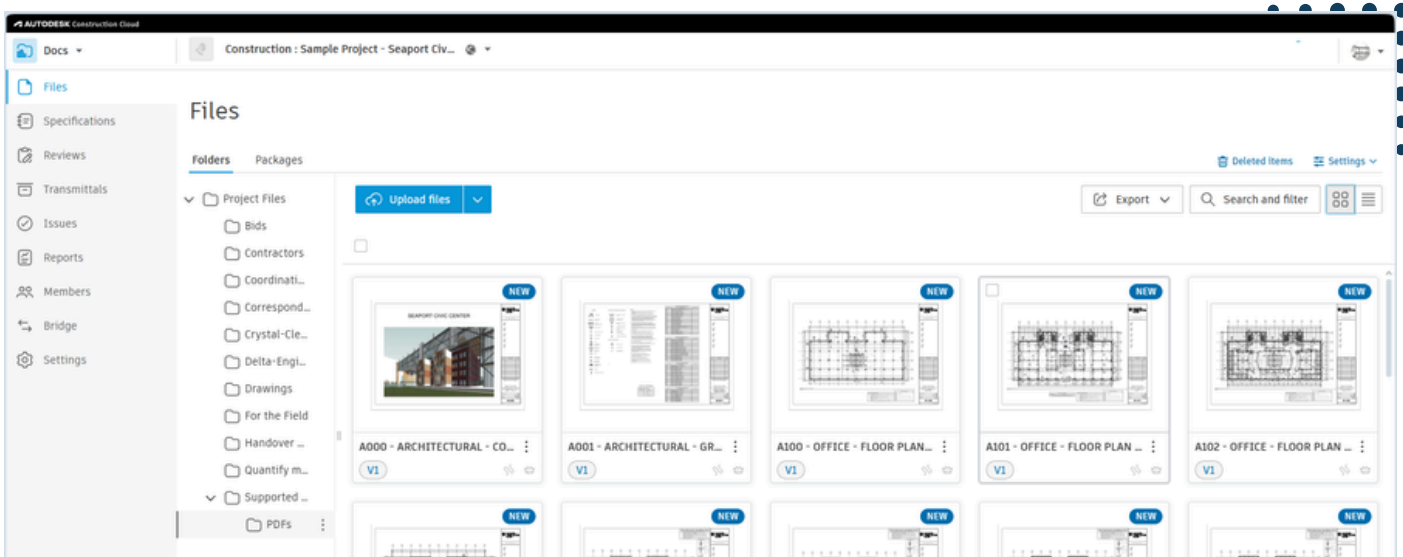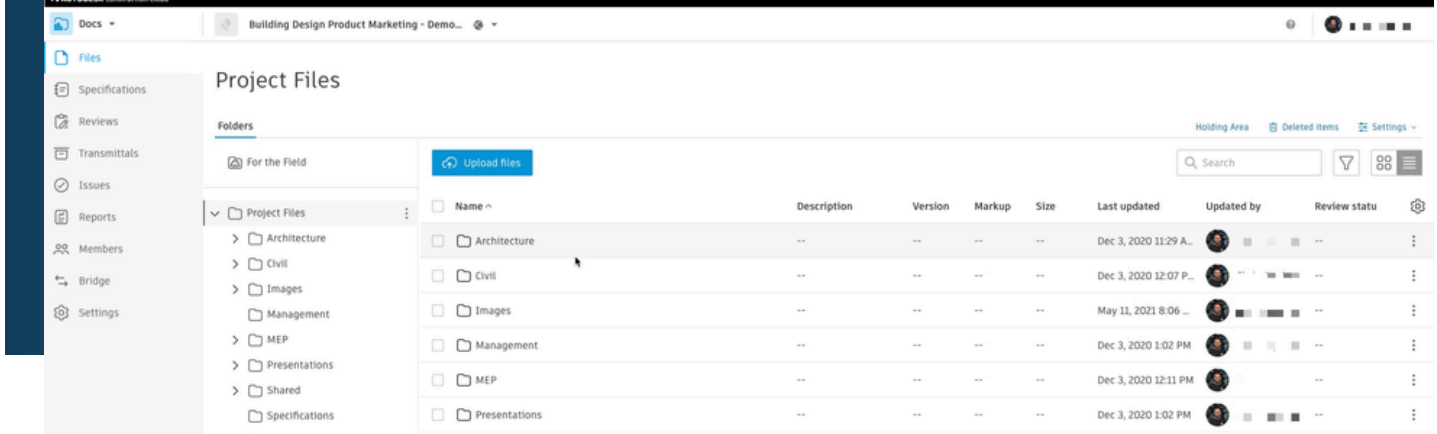
Autodesk **Docs Functionalities**:

Manage, find and view the actual information from a centralised location in the Cloud

- View models
- Save important documents
- Set up agreements internally/externally
- Set-up and review questions and remarks
- Work with the most current versions
- Document control by approval workflows
- Only access for authorised people only
- No more time-consuming use of other (communication) applications

With guided configuration and hands-on training, you'll gain the knowledge and structure needed to:

- Efficiently manage, find, and access project data in a structured cloud environment
- Ensure version control and secure document collaboration
- Implement workflows for approvals and document tracking
- Enhance collaboration across teams using web and mobile platforms

Quick Start **Deliverables**:

Basic of DM & ACC-platform

Fixed basic configuration
- Create template of project
- Create a project
- Set up companies
- Set up roles and users
- Set up fifile structure (ISO19650)
- Set up approval workflflow
- Advanced settings

Documentation of the configuration

Training key-users/admin (max 4 users)
- Account admin settings
- Project admin settings

Training users (max 4 - 8 users)
- Navigating
- Document control – file structure
- 2D/3D viewer
- Mark-ups
- Issues
- Approvals
- Sharing
- Bridge
- Desktop connector

By the end of the Quickstart you and your team will be **fully trained and ready to work** confidently in Autodesk Docs.

You'll **benefit from a structured cloud environment** configured according to **industry best practices** and **aligned with standards** such as ISO 19650.

Access rights, approval workflows, and file structures will be clearly **defined and tailored to your needs**, ensuring clarity and control across your projects.

This streamlined onboarding **reduces setup time and accelerates adoption**— giving you the confidence and tools to collaborate efficiently from day one.

Considerations:

ACC/HUB activations need to be done by the customer before the day of the Quickstart.

Our support team is happy to help you with any questions you have regarding the activation.
(a manual will be handed out)

Exclusions:

- Activation of the Cloud/Hub environment
- Project assistance
- Customised configuration and file-structure
- Integration in workflows/processes

Book your Quickstart now

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Let's **advance** the way we work together, to **build a better world**