



EF International Language Campus		03958
Name of Institution		Institution Number
AI Policy	July, 2024	February 11, 2025
Name of Policy	Effective Date	Revision Date

Artificial Intelligence (AI) Policy

This policy outlines the acceptable use of artificial intelligence (AI) tools and applications within EF classrooms to ensure their safe, ethical, and responsible use.

EF acknowledges that technology is ever-changing and has a tremendous impact on our global society, local community, and classrooms. Artificial intelligence (AI), including generative forms of AI, is becoming more a part of our everyday lives. It is our responsibility to educate and train students to utilize AI in an ethical and educational way.

Therefore, EF is not banning the student or teacher use of AI, but each student will need to be aware of the limitations and guidelines of its usage:

1. Any misuse of AI tools and applications, such as hacking or altering data, is strictly prohibited.
2. Teachers may allow the use of AI for curriculum purposes. EF reserves the right to remove access to specific websites as it sees fit, adhering to specific data and privacy guidelines regarding age restrictions and usage as they develop in the space.
3. Students who use AI software with a personal device and/or personal credentials should do so at their own risk - acknowledging that each platform is collecting various forms of data.
4. Students must acknowledge the use of AI in any capacity related to their school work: text, image, multimedia, etc. Failure to do so correctly may have them receive warnings up to and including termination of their program should they misuse the platform without correctly citing sources or acknowledging use of AI.
5. Students should acknowledge that AI is not always factually accurate, nor seen as a credible source, and should be able to provide evidence to support its claims.
6. Students must also acknowledge that AI has a proclivity to hallucinate so all information must be checked and cited.
7. All users must also be aware of the potential for bias and discrimination in AI tools and applications.
8. EF partners with Turnitin and can use the findings from that provider to provide evidence in the instance of alleged academic dishonesty.

Consequences for misuse can be found in the Academic Dishonesty Policy.