Declarations of interest form

(advisory committees)

# Instructions

The purpose of this form is to give NICE information about your interests that could be seen as relevant to the work of the NICE advisory committee you are currently, or seeking to be, involved with.

Interests can arise from professional or personal activities and include employment and income (outside of the NHS or public sector), speaking engagements, shareholdings, publications and research, and membership of professional or voluntary organisations.

Interests that are not relevant or could not be seen to be relevant to the committee’s work do not need to be declared. For example, membership of sports and recreation societies, positions in local community groups, and shareholdings in companies unrelated to NICE’s work.

You are responsible for the accuracy and completeness of the form and are encouraged to fully disclose any interests. Not declaring a relevant interest could lead to disqualification from membership of the committee.

**The declaration should cover all current interests and any from the last 12 months.** Please also declare any new interests that are not currently held but will arise during involvement with the committee (for example, a new research project).

**Please include all interests relevant or potentially relevant to the committee’s work.**

Before completing the form please ensure you read NICE’s [policy on declaring and managing interests](https://www.nice.org.uk/about/who-we-are/policies-and-procedures). There is also a helpful [FAQs](https://www.nice.org.uk/Media/Default/Get-involved/Join-a-committee/Recruitment-pack/faqs-declaration-of-interests.pdf) on the committee vacancies page.

## Section 1: Identifying information

**Title**: Enter text here.

**Name**: Enter text here.

**Advisory committee**: Enter text here.

**Current/proposed role on committee**: Enter text here.

## Section 2: Do you have any interests to declare?

In this section we ask about your **own** interests. Section 3 below then asks about any interests of people and organisations you have a close association with.

### FINANCIAL INTERESTS

This relates to any financial benefits to you (direct interests). This means anything of monetary value, including: salary and payments for services; equity interests, including stocks, stock options or other ownership interests; and intellectual property rights, including patents and copyrights and royalties arising from such interests. Examples are:

* paid employment in a role relevant or potentially relevant to the committee including in the health and social care sector or commercial sector
* work in the commercial sector including: a directorship or consultancy that attracts regular or occasional payments or benefits in kind such as hospitality; payments for speaking engagements and sitting on advisory boards
* clinicians undertaking private practice
* ownership of part ownership of a healthcare provider including a GP partner or a community pharmacist who owns their business
* direct payments from the commercial sector to attend a meeting, conference or event, over and above funding to support reasonable travel, accommodation and attendance costs
* shareholdings or other investments in the commercial sector (unless these are held in a managed fund in which you do not have the ability to instruct the fund manager on the composition of the fund)
* personal payment from the commercial sector to undertake research.

**Please give details of any FINANCIAL INTERESTS (or state ‘nil’ if none to declare)**

Please provide a description of the interests declared. It should contain enough information to be meaningful to enable a person with no prior knowledge to be able to read this and understand the nature of the interest and how it is relevant to the committee’s work. Please also include the date that the interest arose and the date it ceased (if applicable).

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| **Details of interest** | **Date arose** | **Date ceased** |
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### NON-FINANCIAL PROFESSIONAL AND PERSONAL INTERESTS

This relates to any non-financial professional or personal benefit, or non-financial issue that could affect your perceived objectivity. Examples include:

being an advocate for a particular group or member of a lobbying or pressure group with an interest in health or social care.

holding office or a position of authority in a professional organisation such as a royal college, a university, charity, or advocacy group.

involvement in an ongoing or scheduled trial or research project aimed at determining the effectiveness of a matter under review.

having published a clear opinion about the matter under consideration.

having authored or co-authored a document submitted as an evidence publication to the relevant NICE advisory committee.

**Please give details of any NON-FINANCIAL PROFESSIONAL AND PERSONAL INTERESTS (or state ‘nil’ if none to declare)**

Please provide a description of the interest declared. It should contain enough information to be meaningful to enable a person with no prior knowledge to be able to read this and understand the nature of the interest and how it is relevant to the committee’s work. Please also include the date that the interest arose and the date it ceased (if applicable).

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| **Details of interest** | **Date arose** | **Date ceased** |
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## Section 3: Interests of people and organisations you are closely associated with

### INDIRECT INTERESTS

In this section we ask about circumstances where there is, or could be perceived to be, an opportunity for a third party closely associated with you to benefit.

This could be through another person or organisation having a financial or non-financial interest (as defined above), and potentially benefiting from a decision you may be involved in making through your work on an advisory committee.

This can include:

* close relatives, close friends, associates and business partners
* employers (for example with research grants or other funding)
* where you are appointed as a committee member to represent an organisation
* where you are attending a meeting to speak on an organisation’s behalf, or you are making a written submission to the committee on behalf of an organisation.\*

\* If you have been nominated by a stakeholder organisation to give evidence to a committee, please use this section to declare the nominating organisation’s interests relating to the topic – this includes any financial interest the organisation has in the technology or comparator product; funding received from the manufacturer of the technology or comparator product; or any published position on the matter under review.

**Please give details of any INDIRECT INTERESTS (or state ‘nil’ if none to declare)**

Please provide a description of the interest declared. It should contain enough information to be meaningful to enable a person with no prior knowledge to be able to read this and understand the nature of the interest and how it is relevant to the committee’s work. Please also include the date that the interest arose and the date it ceased (if applicable).

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| **Details of interest** | **Date arose** | **Date ceased** |
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## Section 4: Declaration

The information you provide on this form will be used to see if you have any potential conflicts of interest. We ask for this information to comply with our organisational policies.

Information may be disclosed to third parties in accordance with the Freedom of Information Act 2000 and will be published in registers that NICE holds.

For more information about how we process your personal data, please see our [privacy notice](https://www.nice.org.uk/privacy-notice).

### Declaration

I confirm that the information provided above is complete and correct. I acknowledge that any changes in these declarations during my work with NICE must be notified to NICE as soon as possible and no later than 28 days after the interest arises. I am aware that if I do not make full, accurate and timely declarations then I may be asked to stand down from the advisory committee. A deliberate failure to disclose an interest could in the most serious cases be treated as misconduct and result in referral to a relevant professional body.

[ ]  I **do** give my consent for this information to be published on registers that NICE holds.

[ ]  I **do not** give my consent for this information to be published on registers that NICE holds. If consent is **NOT** given, please state reasons (please note this will be agreed in exceptional cases only):

Enter text here.

**Signed**: Enter text here.

**Date**: Enter text here.

Signatures can be added electronically, or the document can be printed, signed and scanned.