FINAL DESIGN
SUBMISSION CHECKLIST - RETAIL

Equals 100% of Final Design Submission Pack

- ❑ Final Design Response
    - ❑ Provide a complete, coordinated For Construction package that reflects the approved Design Development Submission and incorporates all applicable RDM, authority and consultant review comments.
    - ❑ Include a final response register cross-referencing each outstanding design review comment to the relevant drawing, detail or schedule.
- ❑ Final Floor Plan - 1:50
    - ❑ Show the lease line, building grid lines, shopfront and entry, closure line, partitions and doors, circulation, joinery, fixtures, furniture, equipment and back-of-house areas.
    - ❑ Dimension the tenancy layout, shopfront set-out, circulation widths, storage areas and locations of fixtures and equipment.
    - ❑ Show access, maintenance and operational clearances, including access to services cupboards and equipment.
- ❑ Floor Finishes Plan - 1:50
    - ❑ Identify floor finishes, finish codes, transitions, thresholds, movement joints, finished floor levels, gradients and ramps.
    - ❑ Show the slab and finished floor levels nominated on the Landlord's Tenancy Drawings and demonstrate a flush junction with the common mall floor finish.
    - ❑ Where floor build-ups are proposed, provide the build-up methodology, depth, extent and loading information for structural review.
    - ❑ Identify the location of base-building movement joints, including expansion and control joints, that affect the tenancy fitout.

- ❑ Shopfront and Internal Elevations - 1:20 / 1:50
    - ❑ Provide each public-facing shopfront elevation at 1:20, showing the lease line, shopfront form, entry and closure, glazing, signage, principal materials, levels and key dimensions.
    - ❑ Provide internal elevations at 1:50 showing wall finishes, joinery, fixtures, equipment, displays, signage, lighting and integrated services.
    - ❑ Clearly identify finish codes and cross-reference all relevant schedules and detail drawings.
- ❑ Sections and Detail Drawings
    - ❑ Provide complete construction sections through the shopfront, entry, floor and ceiling interfaces, internal joinery and all other key design features.
    - ❑ Provide the mall tile-to-tenancy floor threshold junction detail, nominating slab level, mall finished floor level, tenancy floor finish and complete floor build-up.
    - ❑ Provide the shopfront-to-mall ceiling interface detail, incorporating a 10-15mm shadowline between the shopfront and mall bulkhead or ceiling.
    - ❑ Provide fire hose reel cupboard and inter-tenancy wall/shopfront junction details. Refer to the applicable Uptown project typical details.
    - ❑ Detail how base-building movement joints, including expansion and control joints, are accommodated through all affected fitout elements, including shopfronts, floor finishes, partitions, wall finishes, joinery, ceilings and columns. Include waterproof treatment where required.

THRESHOLD AND SHOPFRONT DETAILING - DESIGN CONSIDERATIONS
The available setdown at the mall tile-to-tenancy floor junction may be as little as 15mm. Select and detail the proposed floor finish and build-up to suit the available setdown.
Maximise glazing panel sizes and detail adjoining panes with a minimal air gap and no visible silicone. The shopfront structural engineer is to consider these requirements when developing the glazing design and specification.

- ❑ Joinery Drawings - 1:20
    - ❑ Provide complete construction plans, elevations, sections and details for all custom joinery, including dimensions, materials, finishes, hardware, fixing and installation methods.
    - ❑ Show integrated storage, equipment, services, ventilation and access requirements.
    - ❑ Provide structural engineering for heavy, suspended or otherwise non-standard joinery and fixing systems where required.

- ❑ Reflected Ceiling Plan - 1:50
    - ❑ Show ceiling heights and finishes, lighting, signage, access panels, speakers, security devices and all other visible services.
    - ❑ Coordinate the RCP with the Annexure 4 Services Drawings Submission and incorporate all drawings, conditions and modifications issued through the base-building services consultants' Cat 1 design review process.
    - ❑ Show the location and architectural integration of speakers, security cameras and associated power and data connections.

CEILING, SECURITY AND SOUND - DESIGN CONSIDERATIONS
Visible services, including speakers and security cameras, are to be coordinated and finished to integrate with the ceiling design.
Where a sound system is proposed, locate speakers a minimum 3000mm from the entry, do not fix them to inter-tenancy walls, and provide a sound leveller set to a maximum 75dB. Speakers are to sit flush with the ceiling.

- ❑ Lighting Design Package
    - ❑ Provide a colour-rendered lighting plan, lux-level calculations and technical data sheets for all proposed light sources.
    - ❑ Show the intended lighting hierarchy, colour temperature, colour rendering, beam angles, dimming and control requirements.
    - ❑ Show shopfront zone lighting and signage circuited to a 24/7 timer and set to the hours directed by Centre Management.
- ❑ Signage and Graphics Package
    - ❑ Provide signage elevations and details showing location, dimensions, materials, finishes, illumination, fixing methods and concealed power supplies.
    - ❑ Provide the developed graphics and branding package, including artwork intent, locations, dimensions, colours, materials and application method.
    - ❑ Cross-reference all signage and graphics to the relevant architectural drawings and schedules.
- ❑ Schedules
    - ❑ Provide coordinated schedules for materials and finishes, lighting, equipment, fittings and fixtures, and furniture.
    - ❑ For each item, identify the supplier, manufacturer, product or model number, description, finish, intended location and a reference image.
    - ❑ Include final installation or fixing details and confirm current stock availability and order lead times for each specified item.

- ❑ Final Coloured 3D Visualisations
    - ❑ Provide final coloured 3D visualisations that accurately reflect the For Construction drawings, materials, finishes, lighting and signage.

VISUALISATION REQUIREMENTS
Visualisations must accurately correspond with the submitted plans, elevations, dimensions, materials and architectural form. Solely AI-generated visualisations are not accepted as architectural design submissions.
Where AI-assisted content is used, identify it as an AI-assisted visualisation in a footnote to each affected image.

- ❑ Final Physical Materials Sample Board
    - ❑ Submit an in-hand physical sample board of all final architectural materials and finishes, in addition to the final Materials and Finishes Schedule.
    - ❑ Label each sample with its final finish code, supplier and product reference, and cross-reference it to the submitted drawings and schedule.
    - ❑ Provide one complete physical sample board to Vicinity to retain on file.
- ❑ Authority and Consultant Documentation
    - ❑ Include final documentation, design guidance and approval conditions issued by the appointed Principal Certifying Authority and Town Planning Consultant, where required.
    - ❑ Include certified structural engineering drawings for the shopfront, glazing, signage, overhead elements, joinery, fixings, floor build-ups and other elements where required, including all connections to the base-building structure.
    - ❑ Include a letter from the tenant's structural engineer confirming that the fitout's imposed loads, including any concentrated point loads, do not exceed the applicable base-building slab loading capacity.
    - ❑ Where structural glazing forms part of the design, include documentation prepared and certified by a suitably qualified structural glazing or facade engineer.
    - ❑ Include the final Cat 1 services design documentation and base-building services consultant review outcomes applicable to the tenancy. Confirm that all conditions have been incorporated into the architectural drawings.

- ❑ Design Submission
    - ❑ Present the Final Design Submission at a face-to-face meeting with your Vicinity RDM and appointed shopfitter, where applicable.
    - ❑ Submit the complete architectural drawing set, schedules and all consultant documentation listed in this checklist as one combined PDF set for Final Design Approval, rather than as multiple individual PDF files.
    - ❑ Clearly mark the designer's title block 'FOR CONSTRUCTION' and provide drawing titles, drawing numbers, scales, revision numbers and revision dates throughout the submission.
    - ❑ Cloud all changes from the previous issue and cross-reference them to the applicable revision number.
    - ❑ Issue the complete Final Design Submission to your Vicinity RDM for Final Design Approval and receipt of Vicinity's official stamped drawings and Letter of Consent.