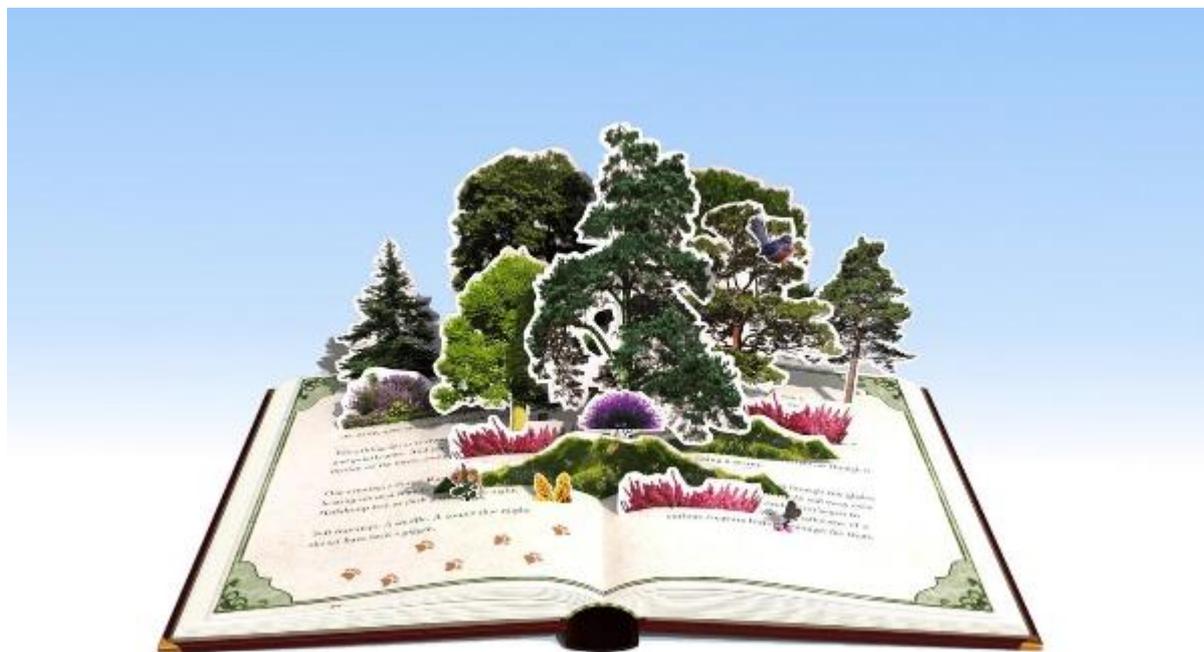


## The Big One Hundred – Wardrobe Specialist (Puppet) Brief

### Job Application Pack

If you need this pack in a different format, please contact our Admin & Finance Assistant [jamie@triggerstuff.co.uk](mailto:jamie@triggerstuff.co.uk) or phone 0117 403 4260.



The Big One Hundred

### **ABOUT THE BIG ONE HUNDRED**

To mark 100 years of A.A. Milne's *Winnie-the-Pooh* stories, Ashdown Forest, home of the original Hundred Acre Wood, will partner with Trigger in summer 2026 to deliver ***The Big One Hundred***.

Trigger is creating a new story for Ashdown Forest that uses imagination, play and storytelling to encourage nature connection and to care for this landscape which holds environmental and cultural significance for the next 100 years.

Through a series of interactive performances and events, visitors will be invited to explore the Forest where Christopher Robin once played, meeting a new character and discovering the natural world through curiosity.

Alongside this, Trigger will deliver a Learning and Participation programme which will include workshops, interactive events and a bespoke activity pack.

### **ABOUT TRIGGER**

Trigger dream-up, create and produce bold and brave live events. We interrupt daily life, reimagine and revive public spaces and put audiences and togetherness at the heart of everything we do. Our work is accessible, inclusive and boundary pushing. It's always memorable, often large-scale and outdoors. We create epic imaginative spaces, fly giant dragons and grow magical pop-up gardens. We showcase new, emerging, inspiring talent.



Our work highlights issues that are important to us all, even if they are difficult to navigate. Trigger is for everyone, and everyone is invited.

We are motivated by social and ethical issues, we explore often taboo or difficult issues in light, fun and joyful ways. We care more about the impact of the work on the audience than we do about fitting into a particular art form.

Trigger is a registered charity and is led by female Global Majority Co-Directors Angie Bual and Natalie Adams. Our core team and operational base is located in the village of Blagdon in The Old Post Office, North Somerset.

Registered Charity Number: 1194328

[www.triggerstuff.co.uk](http://www.triggerstuff.co.uk)

## **ROLE SUMMARY**

Wardrobe Specialist will maintain and manage all wearable puppet and costume elements for rehearsals, the two-day Ashdown Forest event, and a five-weekend August tour across Wealden District.

This role requires strong experience in puppetry, costume construction and maintenance for physical performance, with particular attention to durability, safety and performer comfort in outdoor, weather-dependent environments. The successful candidate will ensure the creature's visual integrity is consistently delivered while supporting safe and practical operation for the puppeteer cast.

## **PROJECT BREAKDOWN**

**The Creature:** Will be designed and fabricated by Jack Irving (Lady Gaga/American vogue) Find more info [here](#). The creature will be made of mixed materials including inflatable elements. The creature will be costumed/puppeteer by a cast of 8 with 2 swing (TBC) and performances will take place in an outdoor setting.

**Ashdown Forest Picnic:** The creature/puppet will appear in a series of choreographed outdoor performances, or 'Sightings' at Ashdown Forest. These Sightings will be integrated as part of a two-day event, which the audience is invited to enjoy as a Teddy Bear's Picnic style Family Fun Day. The site will be adjacent to the Ashdown Forest Visitor centre, where we will see 3-5 gazebos housing an Info and Welcome Point, Storytime areas, craft workshops and activities such as facepainting.

**Subsequent touring:** For each of the 5 weekends throughout the month of August, the creature will appear at a different venue across Wealden District Council. These appearances will be similar to the Ashdown Forest Picnic, but on a smaller scale.

## **ROLE SUMMARY**



The Wardrobe / Puppet Technician is the designated custodian of the puppet and all associated costume elements. They hold primary responsibility for the puppet's condition, dressing systems, maintenance, and operational readiness throughout rehearsals, delivery, and tour.

## RESPONSIBILITIES

### Pre-Production (1 Prep / Handover Day)

- Attend a formal handover with the Designer/Fabricator and Puppetry Director to gain detailed understanding of:
  - Puppet construction and materials
  - Structural stress points and maintenance requirements
  - Dressing sequence and safe fitting procedures
  - Operational limitations and performance strengths
  - Approved repair methods and material specifications
- Review any available technical drawings, maintenance notes, and fabrication documentation.
- Establish a clear maintenance and daily check protocol for rehearsals and performances.
- Be happy to learn about the electronics and be confident charging batteries.
- Work collaboratively with the wider creative and production team, providing reasonable support across the project as required, and undertake additional duties appropriate to the role as reasonably requested by the Senior Producer or Production Manager.

### Rehearsals & Ashdown Forest Event

- Hold primary responsibility for the puppet's physical condition.
- Lead on dressing and fitting performers into the puppet safely and correctly.
- Oversee daily maintenance checks and ensure the puppet is performance ready.
- Undertake minor repairs and adjustments on site (stitching, reinforcement, fastenings, padding, weatherproofing, cosmetic fixes).
- Ensure that all elements of the costumes are clean and ensure relevant elements are laundered when necessary.
- Support with get in and get out.
- Ensure the batteries are sufficiently charged and ready for performance.
- Implement and manage weather protection systems appropriate for outdoor delivery.
- Maintain maintenance logs and report structural or major issues immediately to the Production Manager and Producers.
- Advise the Puppetry Director and Company Stage Manager if performance adjustments are required due to puppet condition or safety considerations.
- Oversee safe storage, drying, packing and handling of the puppet between performances.
- Attend all "Sightings" and remain responsible for the puppet during performance windows.

### August Touring



- Attend all tour dates.
- Maintain full responsibility for the puppet's condition across all sites.
- Lead on packing, transport preparation, loading/unloading and safe storage of the puppet.
- Support on get in and get out
- Adapt maintenance systems to varied outdoor environments.
- Continue daily checks and minor repairs on tour.
- Escalate major structural issues to the Touring Production Manager and Producers.
- Maintain condition tracking and ensure the puppet remains safe and performance-ready throughout the tour period.

### EXPERIENCE & SKILLS REQUIRED

The Wardrobe / Puppet Technician should demonstrate:

- Proven experience working with large-scale costumes, wearable puppets, inflatable structures, or structurally complex performance costumes.
- Strong understanding of how to sew Nylon based/plastic fabrics
- Strong understanding of costume construction, structural reinforcement, and maintenance planning.
- Experience supporting live performance, ideally in outdoor or site-specific settings.
- Confidence dressing performers safely and efficiently, with awareness of weight distribution, visibility, ventilation, and physical strain.
- Ability to assess wear-and-tear quickly and implement effective on-site fixes under time pressure.
- Knowledge of weatherproofing and moisture management techniques suitable for outdoor events.
- Strong organisational skills in tracking costume elements, packing systems, and transport logistics.
- Calm and clear communication style, particularly when liaising with performers, stage management, and production teams.
- Awareness of performer wellbeing and physical safety in relation to costume and inflatable use.
- Ability to work collaboratively.

### **Desirable**

- Confidence working with air systems (fans, blowers, internal supports) and basic troubleshooting of inflatable performance elements.
- Experience undertaking repairs to inflatable elements, including patching, seam reinforcement, valve checks and air-retention troubleshooting.

Training and a detailed handover from the Designer/Fabricator will be provided in advance of rehearsals to ensure the successful candidate is fully supported in understanding the inflatable systems



and maintenance requirements. Candidates who do not yet have direct inflatable experience but are confident working with specialist fabrics and structural costume elements are encouraged to apply.

#### LOCATION

Rehearsal, Event delivery, get in and get out: Ashdown Forest, Wych Cross, Forest Row, RH18 5JP

Event delivery at Touring venues & site visits: 5 locations across the Wealden district

Planning and preparation: Remote working / own studio

#### TIMELINE

Rehearsal and performance timeline for the project is as follows:

Rehearsal Week 1: 18<sup>th</sup> May – 23<sup>rd</sup> May

Rehearsal Week 2: 14<sup>th</sup>-17<sup>th</sup> July

Live Event at Ashdown: 18<sup>th</sup>-19<sup>th</sup> July

Tour delivery x 5 locations in Wealden district: 1<sup>st</sup> August 8<sup>th</sup> August 15<sup>th</sup> August 22<sup>nd</sup> August 31<sup>st</sup> August

#### FEE

3 days prep @ £180pd = £540

1 week rehearsal into Ashdown Forest event: £800

5 days across August @ £180pd = £900

Total: £2240

#### HOW TO APPLY

To apply for the position, please provide the following information to [recruitment@triggerstuff.co.uk](mailto:recruitment@triggerstuff.co.uk) by **9am Tuesday 7<sup>th</sup> April**.

- A comprehensive CV detailing your education and work experience (no more than 2 A4 pages)
- A covering letter outlining your experience and suitability for the role and how your experience matches the role summary (no more than 2 A4 pages)
- A completed equal opportunities form available [HERE](#)

**We also accept the above information in video or sound format.**

Please note, any incomplete applications received will not be considered.



Successful applicants will be asked to provide 2 referees. All offers of employment will be subject to the receipt of satisfactory references. All applicants must be eligible to work within the UK.

Please submit your application by email with 'Trigger Wardrobe Specialist Application' in the subject line to [recruitment@triggerstuff.co.uk](mailto:recruitment@triggerstuff.co.uk).

**Application deadline: Tuesday 7<sup>th</sup> April**

**Interviews: Monday 13<sup>th</sup> April**



*PoliNations Trees by Trigger, at Shangri-La Glastonbury Festival 2025, captured by Giulia Spadafora*

## **EQUAL OPPORTUNITIES**

Candidates who are shortlisted for interview will be given the opportunity to specify any access needs so that appropriate arrangements can be made.

Trigger strives to be an Equal Opportunities Employer and to ensure that no person is unfairly discriminated against in its recruitment and selection policies and procedures. Trigger welcomes applications from all sectors of the community, regardless of age, disability, gender identity or gender expression, race, ethnicity, religion or belief, sex, sexual orientation or any other equality characteristic and makes appointments based solely on ability to fulfil the duties of the post. We actively welcome applications from individuals with backgrounds currently under-represented in the arts.

Your application and any associated personal information will be stored and processed in accordance with our Privacy Policy. We will keep your equal opportunities form for a period of 6 months, after which point, the data will be anonymised and aggregated for monitoring purposes. If you are employed by us, the information you supply will be kept securely and will form part of your employment record. All information will be treated in confidence and will not be seen by staff directly



involved in the appointment and used only to provide information for monitoring and evaluation purposes.