Deniz Clarke Liverpool, United Kingdom +44 79 4434 5514 example@cvmaker.uk

Rolls-Royce Holdings plc Mr. Robert Edwards 1 July 2025

Dear Mr. Edwards,

I am writing to formally resign from my position as Software Engineer at Rolls-Royce Holdings plc, with immediate effect as of 26th September 2025.

Due to unforeseen personal circumstances, I am unable to continue in my current role and must step down immediately. I sincerely apologise for the short notice and any inconvenience this may cause.

I want to express my gratitude for the opportunities and experiences I've had during my time with Rolls-Royce. It has been a privilege to work with such a talented and dedicated team.

Thank you for your understanding and support during this transition.

Yours sincerely, Deniz Clarke