Jasmine Jacobs

Critical thinking and detail oriented Operations Analyst seeking to help Johnson & Associates streamline their business operations. Seven-years of relevant work experience, serving as a security and sales operations analyst for two Fortune 500 manufacturing companies. Utilizing exceptional analytical thinking and robust strategic planning to reduce overhead expenses by 28 percent in 2019 and increasing profitability by 19 percent in 2020 and 2021 respectfully. Exceptional time management, problem solving, mathematics, and team building. Uncanny ability to communicate with stakeholders, vendors, and suppliers, while maintaining a professional and engaging demeanor at all times.

Work History

Security Operations Center Analyst

Aug 2017

Delano Gaming, Incorporated, Henderson, Nevada

Served as the team lead Security Operations Center Analyst for Delano Gaming, Incorporated - a Fortune 500 manufacturing company based in Henderson, Nevada. Managed a team of four entry-level operations analysts to help identify lapses in controls, procedures, and security protocols for a manufacturer of electronic gaming devices. Key accomplishments included:

- Collected analytical data from manufacturing, fulfillment, sales, and technology departments to reduce security threats by 35 percent from FY 2018 till FY 2019.
- Developed and activated security controls, and procedures that maintained security protocols, without impacting manufacturing lead time, and accelerated business growth during the COVID-19 global pandemic.
- Managed financial analytical review of a business with $2.8 Billion in annual sales - with a gradual average uptick in sales of 4.78 percent in four consecutive years.
- Maintained security clearance through the State of Nevada Gaming Association - valid through 2025.

Entry-Level Operations Analyst

Sep 2014 - Jul 2017

Davis Aerospace, Reno, Nevada

Served as an entry-level operations analyst for Davis Aerospace located in Reno, Nevada while completing Bachelor's Degree at the University of Nevada Reno. Worked with a team of eight Junior and Senior-Level business analysts to provide weekly, monthly, quarterly, and annual reports to analyze manufacturing, purchasing, inventory, and financial overview to key stakeholders and upper management. Key responsibilities included:

- Tabulated and analyzed monthly Profit and Loss statements, cash and accrual reports, gross margin, cost of goods, and multiple overhead expenses.
- Reviewed manufacturing lead time, securing raw materials, and vendor payments over a two year period.
- Prepared weekly reports to analyze financial goals, department expectations, accounts receivable, shipping and logistics, and customer satisfaction to provide recommendations on improving efficiency.
- Improved manufacturing lead time by 21-business days in FY 2016.

Education

Bachelor's Degree - Analytics

Sep 2011 - May 2015

University of Nevada Reno, Reno, Nevada

Personal details

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Jasmine Jacobs

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Additional info

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Skills

- **Analytical Thinking**
- **Creative Problem Solving**
- **Mathematics**
- **Multitasking**
- **Organization**
- **Information Technology**