Personal details

Name
Etta Ridgemont

Phone number
(681) 204 7100

Email
example@cvmaker.com

LinkedIn
https://www.linkedin.com/in/petra-coyle

Professional Membership

AICPA Active Membership

Etta Ridgemont

Accomplished and committed accounting manager with B.Acy., CPA licence and 7+ years experience. Excellent people management skills overseeing a team of 15 accounting staff at various levels. Very knowledgeable in US GAAP with thorough understanding of internal controls. Strong communicator with sound time management and organizational skills. Implemented an employee collaboration and motivation program that has increased productivity by 30% and reduced employee churn by 87% and overall cost saving of $120K per annum.

Work Experience

Accounting Manager Nov 2015

Plasticard Locktech International, N Las Vegus

- Establishing and maintaining internal controls and guidelines for accounting processes
- Overseeing compilation of various weekly, monthly, mid-year and annual financial reports
- Confirming reported results comply with generally accepted accounting principles and financial reporting standards
- Auditing accounts to ensure compliance with state and federal regulations
- Liaising with outside auditors and providing required information for annual external audit
- Monitoring, analyzing, and implementing new accounting pronouncements
- Providing accurate financial data, analysis, reporting and tax for accurate decision-making
- Compiling consolidated financial reporting to head office
- Managing a team of 15 accounting staff responsible for accounting processes and financial reporting
- Recruiting and hiring accounting and financial staff
- Conducting annual performance evaluations and monthly progress follow-up meetings
- Coordinating training programs for new hires and identifying training needs of current staff

Skills

U.S. GAAP

Financial reporting

Organizational skills

Time management

Communication

Education and Qualifications

Bachelor of Accounting Sep 2007 - Jul 2011

University of Nevada, Reno

Professional Certification

Certified Public Accountant Sep 2015 - Jul 2016

American Institute of Certified Public Accountants

References

References available upon request