

Jean Thompson

Redditch

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Meadow Views
Secondary School
M. Hughes
Redditch

Redditch, 5 August 2026

Dear Ms Hughes,

I am excited to apply for the Teaching Assistant position at The Westminster School. With a Postgraduate Certificate in Education (PGCE), I am eager to leverage my passion for helping students receive higher grades and contribute to their continuous learning.

As a former Volunteer at Langford Primary Academy, I assisted teachers with lesson planning, classroom activities, and student supervision, leading to a 20% increase in student participation. Furthermore, I led a project to organise drama classes, attracting over 50 pupils and receiving reviews with a rating of 85% and higher feedback from students and administration.

I appreciate The Westminster School's dedication to fostering a welcoming and diverse learning environment for all. With my proven track record of enhancing student engagement and improving grades by 20%, I am confident I will be a great asset to your team.

Yours sincerely,
Jean Thompson