Daniel Smith

Personal details

Name	**Daniel Smith**
Address	**777 Wayne Newton Blvd., Las Vegas, Nevada 89074**
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Resume objective

Detail oriented Certified Public Accountant seeking to join the financial team at Johnson & Jones in Las Vegas, Nevada. Five-years of CPA experience processing P&L statements, reconciliations, documenting ledger processes, and balancing multiple financial accounts. Exceptional problem solving, analytical thinking, forecasting, and knowledge of corporate tax law. Uncanny ability to communicate with company executives, peers, vendors, and maintain a professional demeanor.

Professional Experience

Certified Public Accountant Aug 2017

Davis & Associates, Henderson, Nevada

Served as the CPA for Davis & Associates, a 27-member legal firm based in Henderson, Nevada. Key responsibilities included:

- Create financial reports on a weekly, monthly, quarterly, bi-annual, and annual basis to closely monitor the financial health of the law firm.
- Managed an annual budget exceeding $11.5 million dollar, with annual revenues of $56 million for three consecutive years.
- Reduced overhead expenses by 32 percent in 2020 during COVID-19 Global Pandemic.

Junior Accountant Sept 2014 - Jul 2017

Tubbs Manufacturing, Los Angeles, California

Served as a Junior CPA for Tubbs Manufacturing in Los Angeles, California. Worked with a team of four senior and 5 junior CPA's to oversee the financial records of a manufacturing company with annual sales eclipsing $475 million. Key responsibilities included:

- Worked with other Junior CAs to ensure all departments were audited weekly, monthly, and quarterly.
- Created a cloud-based reporting platform and payment gateway for customers to process invoices with reduced fees.

Education

Master's in Accounting Sept 2012 - May 2014

Columbia University, New York City, NY

Skills

Analytical Thinking, Creative Problem Solving, Multitasking, Organization, Corporate Tax Law

References

References available upon request