



SNOWMAN RACE
The Ultimate Race for Climate Action

*Tarayana Centre, P.O.Box 126, GPO
Thimphu; Bhutan
E-mail: info@snowmanrace.org
Contact # 17576468- 2102
Website: www.snowmanrace.org*

STANDARD BIDDING DOCUMENT

Logistic arrangement along the Snowman trek route for Snowman Race

Snowman Race Secretariat

August 2026

REQUEST FOR QUOTATION

For

Logistic Arrangement for Snowman Race 3rd edition from 24th till 28th Oct 2026.



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Invitation for Quotation (IFQ)

Terms and Conditions

1. In pursuant to the tender announcement published on the official Snowman Race social media page and the Department of Tourism website on 31st August 2026, the Snowman Race Secretariat invites the quote/bids for Food & Lodge services for Snowman Race 3rd edition 2026 from 24th Oct till 28th Oct 2026.

2. The Snowman Race would like to invite interested tour operators/service providers who have experience in managing such events to submit their quotations for managing the following camp stations for the Snowman Race 3rd edition 2026 . The campsites are:

i. Tarina

ii. Lhedi

iii. Gache Gom

iv. Julay Tsho

3. The number of heads to be catered is 35 individuals as follows:

Sl.#	Participants	No. of Heads
1	Athletes	17
2	Camp Manager	1
3	Security Personnel	6
4	Health Official	8
5	BAAF Official	1
6	Media (BBS/Kuensel)	2
	TOTAL	35



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4. In each campsite, the service provider should be provided following for all athletes, production team, camera operators & arm personnel:

1. Sleeping tents (2men)
2. Kitchen tent
3. Dining Tent (20 people sitting capacity)
4. Operations Tents
5. Toilet Tents
6. Shower Tents
7. Sleeping mat
8. Pillow
9. Foldable chair
10. Foldable Table
11. Power Generator (Solar)
12. Portable Hyperbaric (Gamow) Bag
13. Horse to carry Trekking Equipment and luggage
14. Food Supplies (B/fast, Lunch, Dinner & Refreshment)

5. The bidder(s) may quote for all campsites under this invitation. However , the evaluation will be carried out separately/item-wise for each campsite and a contract will be awarded to the bidder(s) offering the lowest evaluated price for each campsite to each service provider.

6. The bidder(s) shall submit one original of the priced quotation with the Form of Bid and clearly marked ORIGINAL. In addition, the bidder(s) should also submit one copy marked as COPY. The quotation including all documents in the attached format should be sealed in an envelope as required and addressed to and delivered at the following address **Head, Snowman Race Secretariat, Tarayana Centre, Chubachu, Thimphu).**

7. The deadline for submission of your quotation(s) by the bidder is on **7th September 2026 (on or before 3:00 PM)** and will be opened on **7th September 2026 at 4:00 PM.**

8. Quotation by fax or by any other electronic means will not be accepted.

9. The service provider has the menu option, and the client reserves the right to select the menu for the event.

10. The successful bidder shall deposit 10 % of the bidding amount, as Performance Security deposit. The security deposit shall be valid through the contract period and will be returned after the end of the contract.

11. If the Service Provider fails to provide any of the agreed-upon services, 10% of the security deposit will be forbidden.



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12. Payment of the invoice shall be arranged by the Client (Snowman Race Secretariat) within thirty (30) days upon submission of original invoice and TPN number against the actual supplied quantities of goods/services as listed in the Work Order.

13. The quoted price shall include only the costs involved.

14. VALIDITY OF THE OFFERS: your quotation(s) shall be valid for a period of (3months) from the deadline, for receipt of quotation(s).

Documents required to be submitted as part of the Quotation:

Two copies (One Original and One Copy) of quotations, submitted by the Tour Operator/Service Provider shall comprise of the following:

- a) A duly completed and signed priced quotation, as per the Schedule of Items and the Priced Quotation of the SBD.
- b) **A valid Trade License¹;**
- c) **A valid Tax Clearance Certificate;**
- d) **Application submitting experience in similar services.**
- e) **a list of staff (1 Campsite Manager, 1 Trekking Cook, 5 Assistant Cook) for each campsite.**

CONTRACT AGREEMENT

[The successful Bidder shall fill in this form in accordance with the instructions indicated]

THIS CONTRACT AGREEMENT made the [insert number] day of [insert month], [insert year],

BETWEEN

(1) [The Snowman Race Secretariat], having its principal place of business at [THIMPHU inside

Tarayana Centre, Chubachu, Thimphu] (hereinafter called “the CLIENT”), and

1 The non-submission of historical (b & c) documents should not become a rejection criteria and should be given one chance to the bidder(s) to submit.



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(2) [Insert name of Service Provider], a registered license holder and having its principal place of business at [insert: address of Service Provider] (hereinafter called “the Service Provider”).

WHEREAS the CLIENT invited Bids for Campsite Manager, viz., (**meals & logistic arrangement arrangement at campsites**) and has accepted a Bid by the Service Provider for providing mentioned Services in the sum of [insert Contract Price in words and figures of quoted rates] (hereinafter called “the Contract Price”).

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall constitute the Contract between the Client and the Service Provider, and each shall be read and construed as an integral part of the Contract, viz.:
 - (a) This Contract Agreement;
 - (b) Terms and Conditions;
 - (c) The Service Provider’s Bid/Quote;
 - (d) The Client’s Notification of Award of Contract;
3. This Contract shall prevail over all other Contract documents. In the event of any discrepancy or inconsistency within the Contract documents, then the documents shall prevail in the order listed above.
4. In consideration of the payments to be made by the Client to the Service Provider as hereinafter mentioned, the Service Provider hereby covenants with the Client to provide the Services and to remedy defects therein in conformity in all respects with the provisions of the Contract.
5. The Client hereby covenants to pay the Service Provider in consideration of the provision of the Services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of Bhutan on the day, month and year indicated above.



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For and on behalf of the CLIENT:

Signed:

In the presence of:

For and on behalf of the Service Provider:

Signed:

In the presence of:

PERFORMANCE SECURITY

(The bank, as requested by the successful Bidder, shall fill in this form in accordance with the instructions indicated)

Date: *(insert date (as day, month, and year) of Bid submission)*

IFB No. and title: *(insert no. and title of bidding process)*

Bank's Branch or Office: *(insert complete name of Guarantor)*

Beneficiary: *(insert complete name of Purchaser)*

PERFORMANCE GUARANTEE No.: *(insert Performance Guarantee number)*

We have been informed that [insert complete name of Service Provider] (hereinafter called "the Service Provider") has entered into Contract No. [Insert number] dated [insert day and month], [insert year] with you, for the supply of (description of Goods and related Services) (hereinafter called "the Contract").

Furthermore, we understand that, according to the conditions of the Contract, a Performance Guarantee is required.

At the request of the Service Provider, we hereby irrevocably undertake to pay you any sum(s) not exceeding [insert amount(s)² in figures and words] upon receipt by us of your first demand in writing declaring the Service Provider to be in default under the Contract, without

² The Bank shall insert the amount(s) specified in the SCC and denominated, as specified in the SCC, either in the currency(ies) of the contract or a freely convertible currency acceptable to the purchaser.



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cavil or argument, or you needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This Guarantee shall expire no later than the [insert number] day of [insert month] [insert year],³ and any demand for payment under it must be received by us at this office on or before that date. We agree to a one-time extension of this Guarantee for a period not to exceed [six months] [one year], in response to the Purchaser's written request for such extension, such request to be presented to us before the expiry of the Guarantee.

[Signatures of authorized representatives of the bank and the Service Provider]

Bank Guarantee for Advance Payment

[The bank, as requested by the successful Bidder, shall fill in this form in accordance with the instructions indicated.]

Date: *[insert date (as day, month, and year) of Bid submission]*

IFB No. and title: *[insert number and title of bidding process]*

[Bank's letterhead]

Bid Form:

Sl No	Name of Campsite	Amount
1	Tarina	
2	Lhedi	
3	Gache Gom	
4	Julay Tsho	

Note: Successful bidders for Tarina and Lhedi have to plan their route to the station via Gasa and the other two stations should be from Bumthang.

³ Date established in accordance with Clause 19.4 of the General Conditions of Contract ("GCC"), the purchaser should note that in the event of an extension of the time to perform the contract, the Purchaser would need to request an extension of this Guarantee from the Bank. Such a request must be in writing and must be made prior to the expiration date established in the Guarantee.



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Menu for Tarina campsite

#	Item Description	Rate per head	Total
Welcome Refreshment			
1	Tea, coffee and green tea		
2	Sandwich		
3	Momo		

#	Item Description	Rate per head	Total
Breakfast			
1	Tea, coffee and green tea		
2	Porridge		
3	Bread, sandwich, omelet and boiled egg,		
4	Fried rice		
5	Banana, apple and oranges.		
Lunch		Rate per head	
1	Rice		
2	Pasta/noodles		
3	Two meat item		
4	Egg item		
5	Dal/jaju		
6	1 vegetable item		
7	Seasonal fruits		
8	Juice		
9	tea/coffee/green tea		



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Total			
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Dinner		Rate per head	Total
1	Soup		
2	Rice		
3	Spageti		
4	Two meat item		
5	Dal		
6	1 egg item		
7	1 vegetable item		
8	Banana, apple and oranges.		
9	Tea/coffee/green tea		
Total			

Menu for Lhedi campsite

#	Item Description	Rate per head	Total
Welcome Refreshment			
1	Tea, coffee and green tea		
2	Sandwich		
3	Momo		
Total			

#	Item Description	Rate per head	Total
Breakfast			
1	Tea, coffee and green tea		
2	Porridge		
3	Bread, sandwich, omelet		



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	and boiled egg,		
4	Fried rice		
5	Banana, apple and oranges.		
Lunch		Rate per head	
1	Rice		
2	Pasta/noodles		
3	Two meat item		
4	Egg item		
5	Dal/jaju		
6	1 vegetable item		
7	Seasonal fruits		
8	Juice		
9	tea/coffee/green tea		
Total			

Dinner		Rate per head	Total
1	Soup		
2	Rice		
3	Spageti		
4	Two meat item		
5	Dal		
6	1 egg item		
7	1 vegetable item		
8	Banana, apple and oranges.		
9	Tea/coffee/green tea		
Total			



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Menu for Gache Gom campsite

#	Item Description	Rate per head	Total
Welcome Refreshment			
1	Tea, coffee and green tea		
2	Sandwich		
3	Momo		
Total			

#	Item Description	Rate per head	Total
Breakfast			
1	Tea, coffee and green tea		
2	Porridge		
3	Bread, sandwich, omelet and boiled egg,		
4	Fried rice		
5	Banana, apple and oranges.		
Lunch		Rate per head	
1	Rice		
2	Pasta/noodles		
3	Two meat item		
4	Egg item		
5	Dal/jaju		
6	1 vegetable item		
7	Seasonal fruits		
8	Juice		
9	tea/coffee/green tea		
Total			



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Dinner		Rate per head	Total
1	Soup		
2	Rice		
3	Spageti		
4	Two meat item		
5	Dal		
6	1 egg item		
7	1 vegetable item		
8	Banana, apple and oranges.		
9	Tea/coffee/green tea		
Total			

Menu for Julay Tsho campsite

#	Item Description	Rate per head	Total
Welcome Refreshment			
1	Tea, coffee and green tea		
2	Sandwich		
3	Momo		
Total			

#	Item Description	Rate per head	Total
Breakfast			
1	Tea, coffee and green tea		
2	Porridge		
3	Bread, sandwich, omelet and boiled egg		
4	Fried rice		
5	Banana, apple and oranges.		



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Lunch		Rate per head	
1	Rice		
2	Pasta/noodles		
3	Two meat item		
4	Egg item		
5	Dal/jaju		
6	1 vegetable item		
7	Seasonal fruits		
8	Juice		
9	tea/coffee/green tea		
Total			

Dinner		Rate per head	Total
1	Soup		
2	Rice		
3	Spageti		
4	Two meat item		
5	Dal		
6	1 egg item		
7	1 vegetable item		
8	Banana, apple and oranges.		
9	Tea/coffee/green tea		
Total			

The following trekking equipment to be arranged by successful bidders:-

Trekking equipment for Tarina campsite

#	Item	Qty	Rate
1	Sleeping tent	12 nos.	



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2	Kitchen tent	1 no.	
3	Dining tent	2 no.	
4	Operations tents	1 no.	
5	Toilet tents	4 nos.	
6	Shower tents	3 nos.	
7	Sleeping mat	18 nos.	
8	Pillow	18 nos.	
9	Foldable chair	20 nos.	
10	Foldable table	5 nos.	
11	Power Generator(Solar)	1 no.	
12	Foldable Hyperbaric (Gamow bag).	1 no.	
13	Boleros(Trekking Crew)	2 nos.	
14	Pack ponies	23 nos.	
Total			

Trekking equipment for Lhedi campsite

#	Item	Qty	Rate
1	Sleeping tent	12 nos.	
2	Kitchen tent	1 no.	
3	Dining tent	2 no.	
4	Operations tents	1 no.	
5	Toilet tents	4 nos.	
6	Shower tents	3 nos.	
7	Sleeping mat	18 nos.	
8	Pillow	18 nos.	



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9	Foldable chair	20 nos.	
10	Foldable table	5 nos.	
11	Power Generator(Solar)	1 no.	
12	Foldable Hyperbaric (Gamow bag).	1 no.	
13	Boleros(Trekking Crew)	2 nos.	
14	Pack ponies	27 nos.	
Total			

Trekking equipment for Gache Gom campsite

#	Item	Qty	Rate
1	Sleeping tent	12 nos.	
2	Kitchen tent	1no.	
3	Dining tent	2 nos.	
4	Operations tents	1 no.	
5	Toilet tents	4 nos.	
6	Shower tents	3 nos.	
7	Sleeping mat	18 nos.	
8	Pillow	18 nos.	
9	Foldable chair	20 nos.	
10	Foldable table	5 nos.	
11	Power Generator(Solar)	1 no.	
12	Foldable Hyperbaric (Gamow bag).	1 no.	
13	Boleros(Trekking Crew)	2 nos.	



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14	Pack ponies	32 nos.	
Total			

Trekking equipment for Julay Tsho campsite

#	Item	Qty	Rate
1	Sleeping tent	12 nos.	
2	Kitchen tent	1no.	
3	Dining tent	2 nos.	
4	Operations tents	1 no.	
5	Toilet tents	4 nos.	
6	Shower tents	3 nos.	
7	Sleeping mat	18 nos.	
8	Pillow	18 nos.	
9	Foldable chair	20 nos.	
10	Foldable table	5 nos.	
11	Power Generator(Solar)	1 no.	
12	Foldable Hyperbaric (Gamow bag).	1 no.	
13	Boleros(Trekking Crew)	2 nos.	
14	Pack ponies	23 nos.	
Total			

Additional Responsibilities of the Service Provider

1. Runner Goody Bags:

The service provider shall arrange and provide a goody bag for each runner at every designated camp along the race route. The contents of the goody bag shall be as specified or approved by the SMR Office.



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2. Sleeping Mats:

The service provider shall arrange and provide adequate sleeping mats at each designated camp for the runners. The mats must be clean, safe, and suitable for overnight accommodation.

3. Transportation and Handling of Runner Belongings:

The service provider shall be responsible for the safe collection, transportation, and handling of runners' personal belongings at each designated camp. These belongings may include clothing changes and other essential personal items required by the runners during the race. The service provider shall ensure that the belongings are properly identified, securely stored, transported to the respective camps as required, and returned to the Snowman Race (SMR) Office upon completion of the event. The service provider shall take full responsibility for any loss or damage resulting from negligence or improper handling.

NOTE:

1. The amount quoted should be EXCLUSIVE of Tax and Service Charge.
2. There are 17 athletes', logistics and meals to be arranged for above mentioned campsites (welcome refreshment, dinner, lunch and breakfast).