

Dear Parent/Carer,

We're pleased to inform you that you can now use your Tax-Free Childcare (TFC) account to pay for bookings through Magicbooking.

To ensure your payments are processed correctly, you'll need to link your Childcare Choices (HMRC) account to your Magicbooking profile. This simple setup allows your TFC balance to be displayed and used directly when making or paying for bookings, including any existing ones.



✓ What You Need to Do

1. Link your Junior Adventures Group setting in your HMRC account:

- Sign in at: https://www.gov.uk/sign-in-childcare-account
- Click 'Your Tax-Free Childcare account' and select your child's profile
- Click 'Add Childcare Provider'
- Search for your JAG setting using the setting name, postcode, or OFSTED registration number (you can find these details in your Magicbooking under Account > Centres, in the 'Tax-Free Childcare Info' column)
- Select your JAG setting and click 'Continue.'
- If needed, you can also link additional children.

2. Connect your HMRC account to Magicbooking:

- Log in to your Magicbooking account
- Go to Account > Account Details
- Find the HMRC card and click 'Connect Account.'
- You'll be redirected to GOV.UK to sign in and authorise the connection
- Once connected, your TFC balance will display in Magicbooking

Please see screenshots for support and guidance.



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Allow your software to connect with HMRC

Use this service to give MagicBooking permission to:

- Access Tax-Free Childcare account details, and process requests for payments to childcare providers
- Say Hello

Continue



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HMRC Developer Hub

What you will need

You will need the correct HMRC user ID and password. For example, if you want to authorise VAT software, use your VAT HMRC user ID and password.

If you are a tax agent, check you are using the right account (opens in <u>new tab)</u>.

You might need to confirm who you are by answering some security questions on, for example, your passport, P60 or other documents.

Sign in to the HMRC online service

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Keeping your information secure

Do not share your Government Gateway user ID and password with anyone else.

Sign in using Government Gateway

Government Gateway user ID

This could be up to 12 characters.

22 33 44 55 66 77

Password

•••••

Sign in



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HMRC Developer Hub

Jane Doe

Allow your software to connect with HMRC

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- Say Hello



n Do not give permission

Your permission lasts 18 months. After that, you will need to give permission again. You can <u>remove permission at any time</u>.

MagicBooking will conform to their <u>privacy policy (opens in new tab)</u> and their <u>terms and conditions (opens in new tab)</u>.

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3. What about existing TFC payments?

Once your TFC account is connected to Magicbooking, the system automatically applies TFC instalments to existing bookings.

(F) Important: If you currently have a standing order set up separately for TFC payments, please cancel it once your Magicbooking account is linked. This will avoid duplicate payments.

4. Top-up and view your TFC balance:

- Go to your Magicbooking Account > Account Details
- If your account is not yet connected, complete step 2 first
- Refresh the page to see your latest TFC balance
- Click 'Top-up' to access your HMRC portal and add funds

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5. Need help?

- Click the Help button in the top right corner of your Magicbooking account
- Or go to: [youraccounturl].co.uk/Help/Index

If you have any questions or need further support, we're happy to help. Please don't hesitate to contact us.



Kind regards,

Junior Adventures Group





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