

Leader Fellowship Capstone Information Sheet

2022 Capstone Dates:

Capstone Info Meetings:

Spring: Thursday, January 27, 2022 6-7 p.m. CST

Tuesday, February 8, 2022 12-1 p.m. CST

Capstone Complete by Dates:

Spring 2022 Graduates: April 29, 2022.

Fellowship Capstone Process:

Coaches and candidates can use this check list to help guide them as they schedule the capstone experience. For any questions, email leaderfellowship@afa.org.

Task for coaches.

Task for candidates.

- ☐ **Coaches** and **candidates** should work together to determine a one-hour time slot that they and the candidates board of directors are available.
- ☐ On the Fellowship landing page, a suggested agenda is available for the **candidate** to put the attendees, date, and other linking information.
- ☐ **Candidates** should provide Fellowship program manager with this agenda, and they will provide a Zoom link and calendar invite to guests.
- ☐ **Candidates** should ensure Fellowship components are uploaded to AFA profile by completion of capstone. (Resume, Individualized Development Plan and Portfolio)
- ☐ **Candidates** should reach out to Fellowship program manager for final PAIRIN assessment prior to capstone date. This assessment can be included in portfolios and can be paired with first assessment to demonstrate progress.
- ☐ **Coaches** should ensure they and Board of Directors come with 4-5 behavior-based interview questions to ask candidate during the capstone. If the coach would like to arrange a pre-meeting to review the flow of the experience or other matters, feel free to reach out to program manager to organize a zoom link.
- ☐ Materials such as capstone rubric and behavior-based interview questions are available online for **coaches** or reach out directly to program manager.
- ☐ Upon the candidate successfully completing the capstone, **coaches** should email program manager and confirm for records.
- ☐ **Candidates** who successfully complete the program will be recognized at the following AFA Leaders Conference.
 - Examples:
 - Capstones completed in Fall of 2020 or Spring 2021, recognized at Leaders Conference 2021.
 - Capstones completed in Fall 2021 or Spring 2022, recognized at Leaders Conference 2022.