



National AFA Alumni Advisory Council (NAAAC) Position Description and Expectations

SCOPE FOR NAAAC

NAAAC is charged with providing a space for AFA alumni to create lifelong relationships, meaningful opportunities to learn through diverse connections, develop the whole person and to give back with time and/or resources. The Alliance Alumni Network is designed for alumni to continue supporting the mission of AFA and strengthening the impact of the ag and food industry. Below are major functions of NAAAC to carry out that charge.

Recognition of Fellow Alumni

NAAAC will assist AFA in the recognition of fellow alumni through the Bridge Builder Award and Bridge Builder Celebration in addition to the sharing of stories and testimonies through Alliance Connection.

Connecting Alumni to Alumni

NAAAC will support opportunities to bring alumni together with other alumni casually, formally, and virtually through various Alliance programs, including AllianceX and Alliance Connection.

Connecting Alumni with AFA

NAAAC will encourage a philanthropic spirit among alumni and facilitate opportunities to reconnect with AFA through volunteerism and giving, primarily through student-facing programming (AFA Leader Institutes, AFA Leaders Conference), virtual volunteer experiences and during AFA Day of Giving.

Learning Through Connections

The Alliance (supported by NAAAC) is a network of AFA alumni that are thought leaders, change agents and innovators passionately seeking new ideas and differing perspectives that inspires personal growth and contribution to the exciting future of agriculture, food and natural resources industry.

NAAAC LEADERSHIP

Eligible Council members can run for Vice Chair (see below for eligibility requirements) and will be voted on each December with a majority vote from current members.

Council Chair

The Council Chair is NAAAC's chief engagement leader, specifically managing over all Council meetings after developing agendas in consultation with the AFA staff liaison.

- Serves as the official representative for NAAAC on the AFA Board of Directors, attending all in-person meetings throughout the year and providing summary updates from those meetings to the Council in a timely manner.
- Ensures all voices are being shared equally during meetings and holding Council members accountable for their attendance and participation.
- Provides guidance and support to Vice-Chair in their role throughout the year and with their annual transition to Chair.
- One year commitment beginning March 1.
- Ensures progress is being made toward NAAAC annual goals, while also providing support and holding NAAAC members accountable.
- If the Chair were to step down at any point in the year, an immediate resignation letter must be sent to the AFA staff liaison and Vice Chair. The Vice Chair would then be asked to step into the Chair roles and responsibilities for the remainder of that year.

Council Vice Chair

The Council Vice Chair is NAAAC's chief galvanizing leader, specifically managing over all non-standing committee meeting needs throughout the year in addition to helping lead recruitment efforts for future Council rosters.

- In the absence of the Council Chair, serves as the official representative for NAAAC on the AFA Board of Directors.
- Assists the Council Chair in performing his/her duties, as needed.
- Serving as Council Vice Chair and Chair is a two-year commitment. After one year of volunteer service is complete, any Council member is eligible to run for election as Vice Chair in December before the official term starts March 1. AFA staff liaison to provide guidance on who is eligible from current Council for leadership roles.
- Council members must run for Vice Chair (and subsequently Chair) between years 2-3 of their term length. No Council member is allowed to continue service past 5 years. For example, if a Council member wanted to be considered for Vice Chair and Chair, they would need to run no later than year 3 of their 4-year length (Vice Chair would be held in year 4 and Chair in year 5).

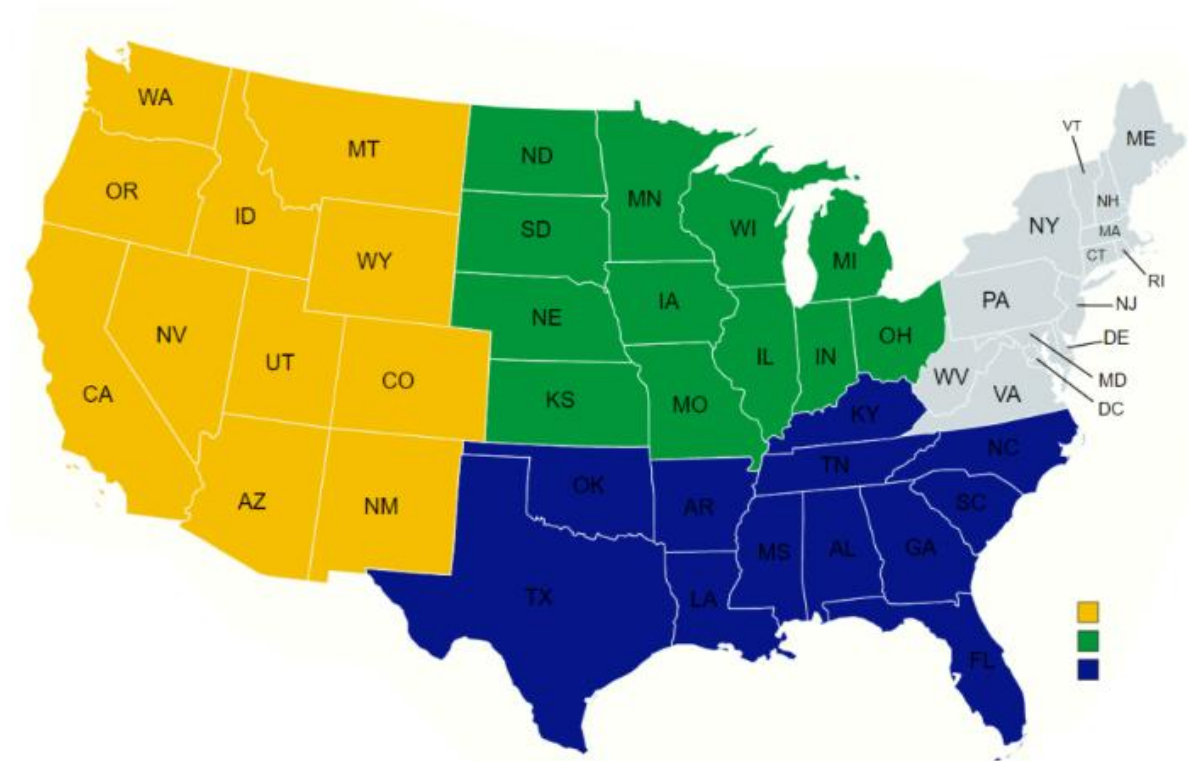
- Vice Chair automatically becomes Council Chair after year 1 is completed and would be asked to step into Chair roles at any point in the year if Chair was unable to complete duties.

- If the Vice Chair were to step down at any point in the year an immediate resignation letter must be sent to the AFA staff liaison and Chair with the following replacement actions taking place: the Council will host an emergency meeting that would require a full council vote to fill the seat of 'interim' Vice Chair of eligible Council members. The ideal timeline of Vice Chair replacement would take place within a two week time frame from letter delivery to election. The goal of the election of this interim Vice Chair would be to fill the seat for the remainder of the term and a new Vice Chair would take place, on schedule, before the launch of the next AFA fiscal year.

NAAAC REGION ASSIGNMENTS

During their term, each Council member will represent one of the four US regions (see below) that will coincide with outreach efforts. Living in the area assigned is not required but will be considered in final assignments.

- Yellow = West Region
- Green = Midwest Region
- Gray = Northeast Region
- Blue = South Region



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NAAAC EXPECTATIONS AND COMMITMENT

1. To attend all meetings of the Council as scheduled, which includes up to 12 meetings per year with three in-person and any special and/or emergency meetings* may be required.

Meeting schedule for 2026-2027 can be found below:

- *March 24-27 (in person); Nashville, TN - AllianceX and NAAAC onsite meeting*
- *April 20 (virtual); Debrief on AllianceX + future planning*
- *May 18 (virtual); Provide voice on Alliance initiatives*
- *June 15 (virtual); Provide voice on Alliance initiatives*
- *July 22-25 (in person); Raleigh, NC – CORE Synergy Meeting*
- *August 17 (virtual); Provide voice on Alliance initiatives*
- *September 21 (virtual); Strategy and outreach in recruitment of new council members for 2026*
- *October 19 (virtual); Preparation for AFA Leaders Conference*
- *November 12-13 (in person); Kansas City, MO – engage with alumni and students during AFA Leaders Conference*
- *December 7 (virtual); Debrief on AFA Leaders Conference feedback + future planning*
- *January 11 (virtual); Provide voice on Alliance initiatives*
- *February 15 (virtual); Preparation for AllianceX 2026*

*NAAAC defines ‘emergency meetings’ as the following: an emergency meeting is convened to address unforeseen circumstances or urgent matters that require immediate attention. Such meetings are called by the Council or AFA leadership to discuss critical issues and make decisions promptly. The term "emergency" implies a situation demanding swift action, and these gatherings cannot follow the regular notice period, often requiring shorter notification. In the case of all Council members not being available for the emergency meeting, 80% representation is required to hold a live vote (if applicable). However, a virtual vote (with comments on the matter at hand) can also be hosted ahead or directly following the emergency meeting to ensure 100% participation is met.

2. To support AFA Staff in the development and implementation of programs for the Alliance.

3. To come to meetings prepared to contribute to the discussion of issues and business to be addressed at scheduled meetings, having read the agenda and all background support material relevant to the meeting.
4. To thoughtfully review all actions taken by the Council and vote for what I believe. If I am in a minority position on an issue, I will express my opinion prior to voting. After the vote, so long as my conscience dictates, I will support all actions taken by the Council in a positive manner.
5. To actively identify, recruit, and cultivate relationships with alumni for the Alliance through my given region and beyond.
6. To support the professional staff in their decisions regarding administration and management.
7. To always represent AFA and the Alliance in a positive and professional manner. AFA reserves the right to remove any current Council members from their role, at any time, if their behavior is deemed to have reputational damage on the wholistic AFA brand and/or the audiences it serves.
8. Each council member is expected to make a monetary donation annually to AFA in the amount that they wish to give. The amount of the gift does not matter – the action behind it is what means the most to solidify your leadership role within NAAAC.
9. To actively participate in AFA and alumni-related recognition initiatives (i.e. Bridge Builder awards, etc.).
10. To actively engage (share AFA messages though Team fundraising page) in AFA's annual giving campaigns:
 - AFA Day of Giving; July 15, 2026
 - GivingTuesday; December 1, 2026
11. To attend and actively participate in alumni socials and events that align with NAAAC in-person meetings and that are located near me.
12. To maintain role for at least one 2-year term. There is a maximum of two 2-year terms.

Qualifications & Skills

- Alumni of AFA program, meaning participated in at least one AFA student program including AFA Leader Institutes
- Broad personal/networking skills
- Strong peer network
- Passionate in servant-based leadership and building up the Alliance
- Self-directed, willing to take initiative and detail-oriented

Benefits

- Registration fees and onsite meals at events covered/provided by AFA
- Provide leadership and guidance to AFA and the Alliance
- Opportunity to expand your network among agricultural peers and agricultural industry representatives
- Opportunity to give back to AFA

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- Personal and leadership skill development through life-long learning opportunities

Financial Commitment

- Council members are responsible for their travel and lodging for in-person meetings (outside the CORE synergy meeting, which is funded through partnership with BASF). Onsite meals and activities will be covered by AFA.
- Council members represent a variety of professional backgrounds and career paths. Ideally, employer-sourced funding is and has been a preferred way of support and is the responsibility of each member to secure. However, we recognize this is not viable for all and is not a prerequisite for council membership.
 - Travel costs could include:
 - Flight or gas reimbursement to attend two in-person meetings (whichever is most cost effective)
 - Hotel rooms to attend in-person meetings. That would include 4 nights in 2025.
 - Meals not provided by AFA (mainly occurring outside of scheduled agenda and during travel to and from meetings).
- In the case that a council member cannot obtain financial support from their employer or is self-employed, financial support from AFA **may** be applied. Please note this is not a guarantee and is based on various factors.
- Each council member is expected to make a monetary donation annually to AFA in the amount that they wish to give. The amount of the gift does not matter – the action behind it is what means the most to solidify your leadership role within NAAAC.

Please sign and date below after you've read and agree to the above terms and conditions:

My employer **will** cover the cost of my involvement in NAAAC

My employer **will not** cover the cost of my involvement in NAAAC

Applicant Signature

Date

Employer Signature

Date

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