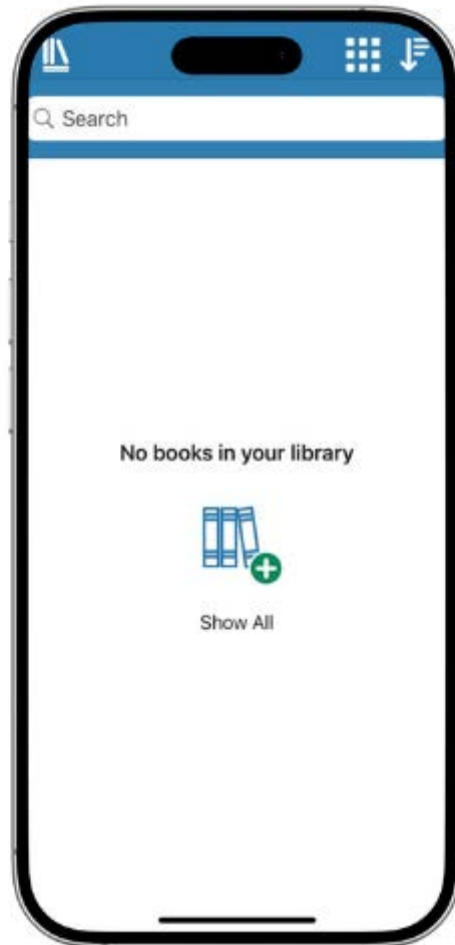




Dolphin EasyReader Quick Guide

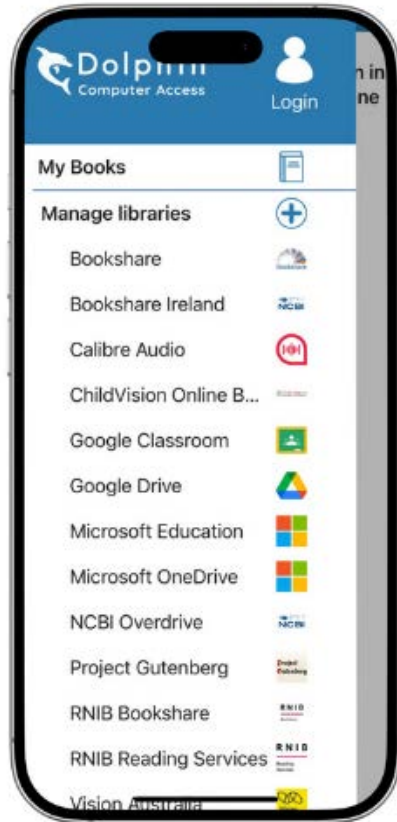
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Accessing Calibre audiobooks

Once you have signed up, you will go straight to the 'My Books' list every time you open EasyReader. This contains a list of all the books available for you to read. If you have not added any books to your list, EasyReader will provide instructions for adding a new title or you can follow the next step.

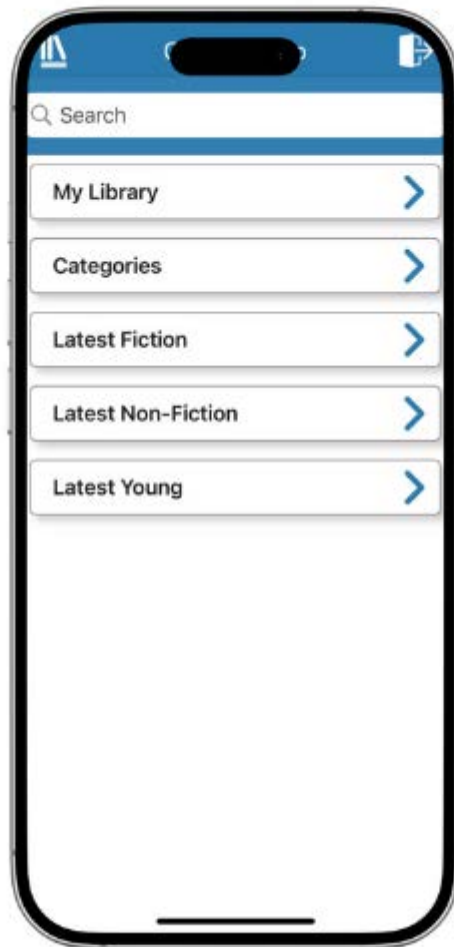


Downloading your first audiobook

1. Select the 'side menu' button at the top left of the screen



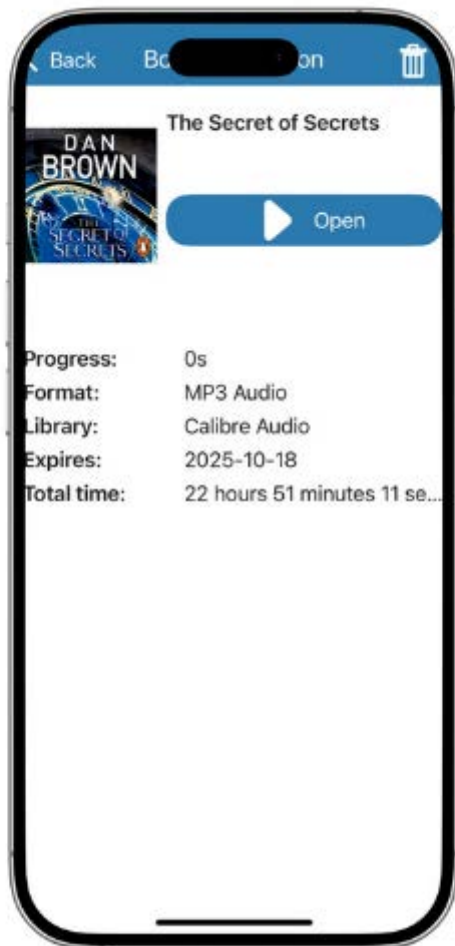
2. Select **Calibre Audio** from the list. If you are not logged in to the library, you will be asked to enter your login credentials. Your username is your membership number, beginning with 'ca'. If you do not know your membership number or password, please contact Membership Services on 01296 432339 or email them on enquiries@calibre.org.uk.



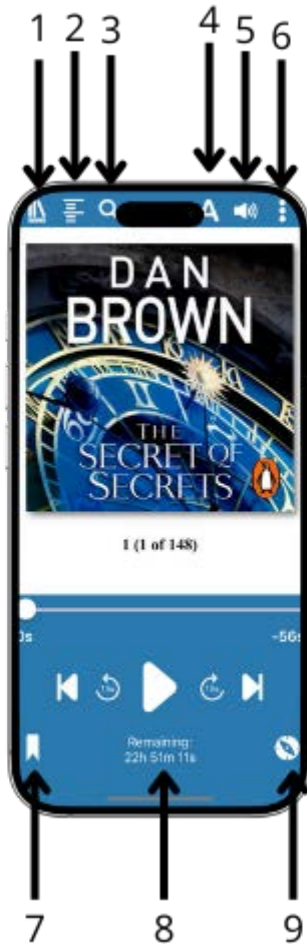
3. To search for a book, select All Books which takes you to a search bar. You can also select 'categories' or 'latest titles' to browse the collection.



4. Once you have found a book, tap on the book cover for more information about the book, including a synopsis (where available) and the option to borrow the book. If you click the **Borrow** button, the book will be added to My Library, where you can then download it.

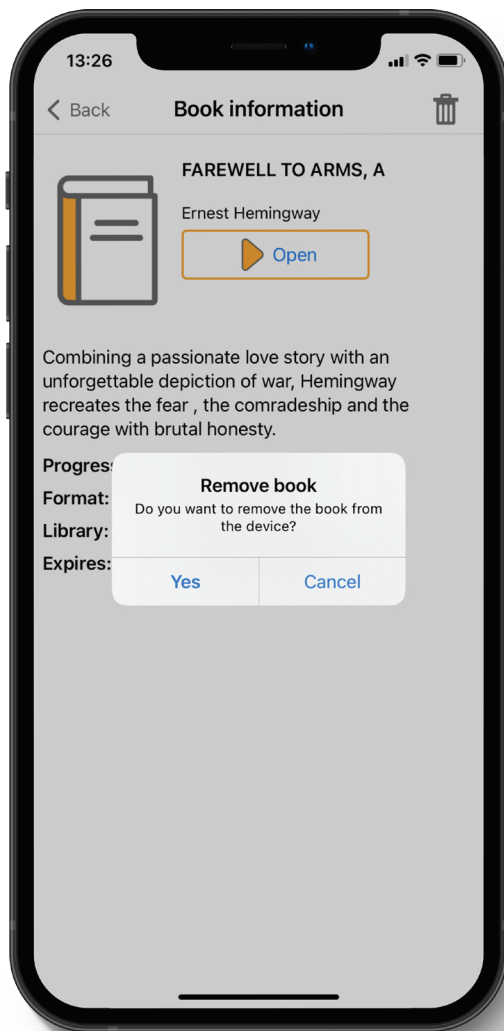


5. Click My Library, select the title and then choose the 'download' button to download the book to your device. Whilst the book is downloading, the download progress will be displayed.
6. Once the download has completed, you can open the book and begin listening using the 'open' button. The book will also be available in the 'My Library' list. Tap the book cover to open the book.



Player overview

1. Side menu
2. Track selection
3. Search
4. Styling settings
5. Audio settings
6. Book options
7. Bookmarks
8. Time left
9. Navigation settings



Returning an audiobook

1. Select the 'side menu' button at the top left of the screen
2. Select "My Books"
3. Tap on the information icon to the right of the title you want to return
4. Tap on the bin icon in the top right of the screen and confirm when the dialog box appears
5. In "My Books" you can also swipe left on the book title to reveal a 'delete' option.

Any questions?

If you have any questions or require further help, please do not hesitate to get in touch with our Membership Services team:

Email: **membershipservices@calibre.org.uk**

Telephone: **01296 432339**

calibreaudio.org.uk

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