

The Louisiana State Board of Medical Examiners
OCCUPATIONAL THERAPY ADVISORY COMMITTEE

Minutes of Meeting

October 28, 2022

Virtual Zoom Meeting

A meeting of the Louisiana State Board of Medical Examiners Occupational Therapy Advisory Committee, pursuant to lawful notice, was duly convened and called to order at 10:34 a.m., October 28, 2022 via Zoom virtual video and live streamed to the public on YouTube. The chair verified the identity of all videoconference participants and that the audio and video were clear and audible. The chair advised that public comments could be mailed to publiccomment@lsbme.la.gov.

Members present were as follows:

Raelena Crooks
Darbi Philibert, Chair
Ingrid Franc, Vice Chair
Brenda Martin
Glynn Wallace
Amy Larriviere

Also present at the Meeting:

Vincent Culotta, LSBME Executive Director
Patricia Wilton, LSBME Executive Counsel
Jacintha F. Duthu, LSBME Executive Staff Officer
Olivia PeLong, Executive Program Specialist
Mary Peyton, General Counsel for LSBME
Susie Allen, Director of Research and Education
LaTasha Joseph, Licensing Analyst

Members Absent:

Kim Solari
Carolyn Murphy
Kelly Brandon

1. Old Business;

a. Darbi read the OTAC Mission.

- b. Minutes of last meeting.** Ingrid Franc noted that there was an error that needs to be corrected; Amy Yarbrough should correctly be Amy Larriviere. On the motion of Brenda Martin, duly seconded by Raelena Crooks, all present voted unanimously to approve and

accept the minutes of the September 16, 2022 OTAC meeting with the agreed-upon name change.

- No public comment.

2. **Old Business;**

c. **Laws and Rules Course and Quiz**

Ingrid Franc provided a summary of meetings she and Susie Allen had regarding the Laws and Rules Course and Quiz.

- On 10/28/2022, Ingrid and Susie went through all questions that had been submitted to Susie by OTAC. Several were deleted due to lack of relevance, poor wording, or because the question was regarding a Rules change that has not yet been finalized.
- There are now 53 questions in the 'Question Bank', covering the following topic areas:
 - Licensure
 - Practice
 - Supervision of OTAs
 - Causes for Non-issuance, Suspension, or Revocation of License
 - Continuing Professional Education
 - Ethical Issues and Whistleblowing
- **Laws & Rules Course and Test Next Steps:**
 - Susie will fine-tune the current course, determine the appropriate number of questions for the test, and select the questions from the question bank.
 - She will share these questions with OTAC in an executive session in order to get approval of the test.
 - She will then set up the course and quiz on CE Broker for only OTAC members to take in order to give feedback on it from the perspective of the user. She will make changes based on feedback before going live with the course.
- Susie thanked OTAC members for their time in creating questions.
- There was discussion on whether LSBME could administratively support an annual renewal quiz based on the course. Dr. Van suggested it be the same test that applicants for initial licensure take. The physicians are providing their Rules Course as a free continuing education course, but are not forcing it annually, and are using the same test as for initial applicants for physician licensure.
 - No public comments.

d. **Rules and Regulations Review and Update.** Darbi reviewed OTAC's decision to use one hour of each meeting toward making Rules changes and updates and started the group at where we had left on in September. Suggested draft changes were discussed and made for sections 1957 through 1961 (Subchapter G), as seen below.

- Section 1957 – No changes
- Section 1959A -Spelled out occupational therapy assistant and occupational therapist.
- Section 1959B – Added 'for expiring terms'.

- Section 1959C – No changes.
- Section 1959D – No changes.
 - Mary Peyton and Dr. Van clarified for members that if a current member in good standing states a desire to continue with a second or third term, the OTAC does not need to send out a call for nominations for the position. OTAC may recommend that current member to the board for approval of second or third term.
 - Also clarified that when replacing a member for expired term, the new member's term will start on January 1.
- Section 1961A - Added 'in its mission to protect the consumers of occupational therapy'.
- Section 1961A 1 – Removed this section.
- Section 1961A 2 – Added new section regarding advising board on required qualifications for practitioner licensure.
- Section - 1961A 3 – Remove 'and interviewing'.
- Section - 1961A 4 – No change.
- Section - 1961A 5 – Change to 'occupational therapy practitioners'.
- Section - 1961A 6 – Move this section to Subchapter G, Section 1961 C.
- Section - 1961A 7 – Extensively changed wording to 'advise and assist the board regarding qualifying continuing professional education requirements'.
- Section - 1961A 8 – Added a new role of the OTAC: 'Advise and assist the Department of Investigations as requested by the board in issues of ethical or disciplinary action'.
 - Darbi asked for any other missing OTAC roles. None were given.
- Section 1961B – Change 'discharging' to 'performing'. May need to change section numbers referred to in this section.
- Section 1961C – Moved 1961A 6 to this section. Change to, 'OTAC member *may* receive...'.
 - Ingrid motioned to accept the changes to Sections 1957 through 1961. Brenda seconded. All voted unanimously for the changes.
 - No public comment.

3. New Business

a. OTAC Terms.

- Kim Solari has stated in writing her desire to continue on OTAC for a second term. Darbi will send this to Dr. Van for approval by the board.
- Darbi Philibert and Brenda Martin's third and final term expires 12/31/2023.
- We agreed that a call for nominations should go out in June of any year in which a member's final term will be expiring.

b. Next Meeting. Our next meeting will be Fri. Nov. 18, 2022 at 10:30 AM.

- NBCOT will be giving a 30 minute presentation at the beginning of the meeting.
- Darbi asked that we review NBCOT's website, especially their JEDI course, prior to the meeting.

- c. **Meeting frequency in 2023.** Discussion regarding meeting frequency and length in order to achieve our goal of updating all Rules.
- The AOTA will be finalizing their recommendations regarding use of dry needling in the spring. This information is needed for inclusion in our Rules changes. Therefore, a target month of June of 2023 was set as a goal for our revisions to be complete.
 - All agreed that OTAC will need to meet at least 6 times in 2023. Options of meeting every other month or every month were given.
 - There was general agreement that it would be best to schedule every month, and then cancel if not needed.
 - All agreed that we need to increase the amount of time dedicated to the Rules changes. Options discussed were: increase to 90 minutes; 60 minutes followed by 10 minute break and then another 60 minutes; deciding on a 'chunk' to complete and working until it is done.
 - All members were asked to think about these options and come to November meeting prepared to decide.
 - No public comment.

The meeting was adjourned at 12:23 PM.