

Louisiana State Board of Medical Examiners

Occupational Therapy Advisory Committee Meeting Minutes

Date: 03/02/18

Present: Dr. Vincent Culotta, Amy Yarbrough, Leslie Clement, Gretchen Reeks, Brenda Martin, Craig Toups, Darbi Philibert

Absent: Shantel Suane; Gina Blanchard

Agenda item	Discussion	Recommendations/Actions
Call to order/Establish Quorum	Call to order 9:20 am and Quorum Established	
Approval of minutes from 12/2/17 meeting	Minutes reviewed; No corrections recommended	Motion made by Gretchen Reeks to accept the minutes; Seconded by Darbi Philibert
Paul Fontana and Elise Kelone representing LOTA Presentation to revisit procedures for OTAC member appointments <ul style="list-style-type: none">a) Presentation to revisit procedures for OTAC member appointmentsb) Request as to why OTAC rescinded LOTA approval of coursesc) Request discussion and recommendation of the OTAC to board for OT to take orders from a Physician's Assistantd) Request to add Ethics and Juris Prudence to	<ul style="list-style-type: none">a. Dr. Culotta reported that OTAC could design a system for OTAC member nominations and send to the board for approval. He suggested that the RSS feed for LSBME website could be a way to send a blast email to all OTs licensed by the state to be notified that there is an opening on the committee. OTAC to report available positions in meeting minutes and post on LSBME website.b. Amy Yarbrough stated that OTAC must provide course approvals due to rules/regulations stating that OTAC is approving body. Further, Dr. Culotta stated that the board cannot show favoritism to a specific organization with performing a duty such as course approval.c. Discussion regarding PA as a referral source would increase patient's access to care; expand referral source for consumer as well as licensee and increase continuity of care by not delaying treatment waiting on order/referral.	The following recommendations/actions regarding LOTA presentation: <ul style="list-style-type: none">a. Amy Yarbrough will write letter to Phil Bergeron to discuss exact formalities of reappointment. OTAC would like to suggest that a current OTAC members ending 2 year term must be reappointed by the board to continue if member has agreed or offer to all licensed therapists to send a curriculum vitae to be considered for appointment by the board. Further discussion will be necessary upon finding out the information from Phil Bergeron. (some discussion during executive session). Appointed to 2 years/term; max of 3 terms (6 years); open for nomination: if Board member does not want to continue another term, Board doesn't re-appoint; at that point, notify public of open Board position(s).

<p>CEU requirements for licensure</p>	<p>d. Discussion regarding Ethics included that AOTA provides an ethics course that is 1.5 hours. It was noted that there are questions, for new OT licensees only, regarding juris prudence for LSBME. Discussion for 12 CEUs to include or not include Ethics/juris prudence recommendation.</p>	<p>b. LOTA was notified that OTAC would resume course approvals. This is due to rules/regulations state that OTAC is to approve courses for the board. Further, that the board cannot show favoritism to a specific organization with performing a duty such as course approval. (discussion during open meeting as well as executive session)</p> <p>c. OTAC to send recommendation to the board requesting to add Physician Assistants as an OT referral source. Amy Yarbrough to write above recommendation to LSBME for consideration.(Motioned by Darbi Philibert and Seconded by Craig Toups. All members present agreed)- (some discussion during open meeting and some during executive session)</p> <p>d. OTAC to send recommendation to the board that OTs will continue to have 12 hours of CEUs per year and additionally have 1.5 hours of Ethics that are AOTA/LOTA approved courses as well as 1.0 hour Juris prudence via LSBME website. The OTAC will provide a bank of random questions given for the Juris Prudence to be placed on LSBME website. Licensed OT/OTA will be notified if this is approved via RSS feed (blast email)-Amy Yarbrough to write recommendation to LSBME for consideration. (Motioned by Amy Yarbrough and seconded by Darbi Philibert. All members present agreed)-Some discussion in open meeting and some during executive session</p>
<p>Break 10 minutes and resume in Executive level session</p>		<p>Motion by Brenda Martin to move to Executive level session; seconded by Darbi Philibert.</p>

Follow up discussion regarding reactivation licensure for CEU approval	Discussion regarding previous OT re-activation candidate's CEU approval. It was confirmed that a 10 and 6 hour online CEU followed up with Questions/answers and demonstration from instructor in person is regarded as good as or better than a live course. The CEU was previously recorded and conducted by presenter/therapist that reactivation candidate was job shadowing. The presenter/therapist corroborated that follow up was completed with demonstration and questions/answers. Both courses were AOTA approved as well.	<p>Motion to consider these online CEUs regarded as part of requirements considered live CEUs by Darbi Philibert and seconded by Craig Toups. All in attendance agreed.</p> <p>Amy Yarbrough to follow up with a letter of recommendation/changes to inquirer.</p>
Update on telehealth complaint	It was noted that a previous complaint regarding telehealth was sent to investigation. Further it was stated by Dr. Culotta that we must follow the standards of practice regarding telehealth. If a physical examination is required then no telehealth. If it does not require a physical examination (such as but not limited to a Home exercise program or some type of education for patient) then it can be completed via telehealth. Further, a therapist completing any such telehealth will have extensive documentation regarding what type of therapy was conducted. All telehealth complaints will be regarded with this information.	This information can be sent on email blast to all licensed OTs in Louisiana. Amy Yarbrough to follow up as information is given.
Ethics/Confidentiality, HIPPA laws violation question	<p>Discussion had regarding violation of an OT's co-worker possibly abusing private health information of patient.</p> <p>Discussion was had and recommend for:</p> <p>OT to contact AOTA ethics review committee regarding specific OT in violation</p> <p>OT to possibly follow up with Compliance officer for school board</p> <p>OT to follow up with HIPPA/FERPA regarding abuse of private information</p>	<p>Motion by Craig Toups to send recommendations listed to OT who can pursue violations through listed entities. Seconded by Leslie Clement.</p> <p>Letter with recommendations will be written by Amy Yarbrough to be sent to the inquirer. No board action recommended.</p>

OTA writing orders and changing diets	Discussion regarding standards of practice to include revise treatment plan without physician's order. Chapter 49.25 C and D as well as 4915 C	<p>Motion by Darbi Philibert to send standards of practice in treatment regarding revising treatment plan without physician's order. It was seconded by Gretchen Reeks</p> <p>Amy Yarbrough to write a response of recommendations to the inquirer.</p>
Respiratory practices for OTs	Discussion that OTs providing techniques to patients to clear lungs such as coughing; huffing or percussion as well as deep breathing exercises would be viewed as a preparatory activity for treatment much like a modality it should be followed up with a functional activity. Also, a therapist should have clinical competency in using these techniques documented.	<p>Motion by Gretchen Reeks to view respiratory practices stated as a preparatory activity with treatment is acceptable as long as therapist follows up with a functional activity and therapist is deemed clinically competent with said techniques. Motion seconded by Brenda Martin</p> <p>Amy Yarbrough to follow up with letter stating recommendations to inquirer.</p>
Telehealth report	<p>Darbi Philibert presented information accrued for all 50 states regarding telehealth. Darbi stated that she had spoken with AOTA concerning the comments for state of Louisiana section. They are not accurate at this time. Dr. Culotta spoke with OTAC regarding telehealth stating it is viewed as the clinician should be following standards of practice (if action requires physical exam then it is necessary for the clinician to be physically present) along with detailed documentation.</p> <p>Further it was stated by Dr. Culotta that we must follow the standards of practice regarding telehealth. If a physical examination is required then no telehealth. If it does not require a physical examination (such as but not limited to a Home exercise program or some type of education for patient) then it can be completed via telehealth. Further, a therapist completing any such telehealth will have extensive documentation regarding</p>	<p>Elaine will send an email to each OTAC member with attachment from Darbi's presentation. This will allow the OTAC members to read and familiarize with other states rules/regs to determine if there are items to discuss in future OTAC meetings. At this time we are asked to discern all telehealth questions with regard to need for standards of practice as well as accurate and detailed documentation of activities during telehealth session.</p>

	what type of therapy was conducted. All telehealth complaints will be regarded with this information.	
Executive level session	Amy Yarbrough suggested that all private business had been discussed.	Craig Toups motioned to open meeting to public and seconded by Brenda Martin.
NBCOT	Elaine reported that Shawn Conway is requesting a meeting to present at the OTAC June 1 st meeting. He would like to report on NBCOT's certification programs and services to include the examination application, administration process, certification renewal, NBCOT Navigator, disciplinary action and the state regulatory board administrator portal	Elaine to contact Shaun to confirm June 1 st meeting
Provider Course Approvals	Amy Yarbrough reported that the OTAC will need to provide course approvals that are not AOTA approved or provided by LOTA. They will need to be approved/disapproved in a timely manner. Amy Yarbrough suggested that a sub-committee be formed to provide course approvals in suitable time frame between OTAC quarterly meetings. If the committee needs further suggestion/recommendations of the OTAC it will be brought to the OTAC quarterly meeting or emailed to all members to deliberate.	<p>A motion was made by Leslie Clement to form an OTAC sub-committee for course approvals. Seconded by Craig Toups. All present agreed. The sub-committee will be made up of the following volunteer OTAC members: Leslie Clement (will oversee committee), Darbi Philibert, Gretchen Reeks, and Brenda Martin.</p> <p>New OTAC sub-committee to determine if current procedures for Course approval need to be adjusted. Will report in June meeting for any suggestion of changes. Further, the sub -committee will meet following OTAC meeting today to discuss 3 pending course approvals from agenda.</p>
Adjourn	Meeting adjourned at 1pm	Amy Yarbrough motioned to adjourn the meeting and it was seconded by Leslie Clement. All present agreed.