

## **Clinical Laboratory Personnel Committee**

**November 1, 2014 - 10:00 a.m.**

**Law Offices of Adams and Reese**

**Baton Rouge, LA**

Members Present: Cheryl Caskey; Rhonda Givens; Dana Grant; Mary Muslow; Jim Taylor, MD; Brian Vidrine; Cesia F. Gudiel

Guests Present: Rebecca Smith (Adams and Reese); Patsy Jarreau, AD, CLPC; Phyllis Toups

### **I. Call to order**

Meeting called to order at approximately 10:26 a.m. A quorum was present.

### **II. Minutes of the last meeting**

A motion to approve the minutes when corrected of the June 14, 2014 meeting by Rhonda Givens. Second by Jim Taylor. All approved, motion passed.

### **III. American Medical Certification Association (AMCA)**

The AMCA is requesting approval as a provider for certification of phlebotomist in the State of Louisiana. Discussion via conference call with the administration of AMCA.

**Motion:** Pending a modification of their program requirements (must require 100 venous and 25 capillary sticks) and providing the CLPC evidence of external validation of their exam, AMCA can be a provider of a certification exam.

Motion made by Jim Taylor, second by Cheryl Caskey. All approved, motion passed.

### **IV. Office update**

- A. Web-site is unavailable for the renewal process.
- B. Renewals for 2015 will be mailed.

### **V. Review of Laboratory Assistant checklist**

Sub-committee to undertake the review of the checklist to:

- A. Modify the wording on the current forms to ensure competence was an observed process and require the signature of the observer.

- B. Modify the checklists to require periodic updates as needed to ensure competence.
- C. Remove the Histology and Cytology sections.

**VI. ASCP Board of Certification**

Will retain the fee for the administrative processing of an extra set of scores. There was a proposal for the LSBME to accept the scores from the MLS program administrator/director.

**VII. Executive Session**

Motion made by Cheryl Caskey, second by Rhonda Givens. All approved.

**VIII. Other Business**

- A. Informal discussion for possible CE process geared towards phlebotomists and lab assistants.  
One idea was the web-based programs offered by Media Lab. Data base management is a major obstacle.
- B. Mary Muslow retained her position as Chair of the CLPC and Dana Grant accepted the role as secretary.
- C. Informal discussion for nominations/ideas for those CLPC positions still vacant and those coming open.
- D. CLPC is still in search of an opinion from the Histology society in regards to licensure.

**IX. Next meeting date**

February 28, 2015

**X. Adjourn**

Motion to adjourn at 12:37 by Cesia Gudiel . Second by Rhonda Givens.  
All approved, motion passed.