

CLINICAL LABORATORY PERSONNEL COMMITTEE

August 24, 2013 - 11:00am
Louisiana State Board of Medical Examiners Office
New Orleans, LA

MINUTES

Members Present:

Mary Muslow
Brian Vidrine
Dana Grant!
Terry Cascio!
Rhonda M. Givens
Jim Taylor, MD
Chipley Booth

Guests Present:

Philip O. Bergeron
Liz Bohrer
George Roberts
Cecilia Mouton, MD
Patsy Jarreau

Members Not Present:

Phyllis Toups
Cesia Funez

I. Call to Order

Chairman Muslow called the meeting to Order at 11:15 a.m. A quorum was present.

II. Minutes of Last Meeting

Motion to approve minutes from November 3, 2012 by Dana Grant and seconded by Dr. Jim Taylor. *Motion passes* unanimously.

III. Dr. Cecilia Mouton, Executive Director

Dr. Cecilia Mouton, Director of Investigations for LSBME, discussed her role and experience with investigations. Common issues:

- Drug screen/testing affordability
- Lab personnel with arrest histories.

IV. Appointments/Introduce new members

Introductions of new board member Rhonda Givens.

V. Discussion on Open Meetings Law

Philip Bergeron discussed Open Meetings Law and applicability to CLPC.

VI. Office Update

Office update given by Patsy Jarreau.

A. Changes in application

- Competency checklist more straightforward
- Application reduced to 2 pages
- FAQ is in production

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- B. Possible changes in deadline for submission of renewals
 - November 30th deadline to be announced as to allow renewals to be available online for laboratory needs January 1st.
- C. Analyst working on files in Baton Rouge
 - Analyst is pulling files in Baton Rouge two days a week at this time.

VII. Lab Assistant license for those preparing cytology specimens

Laboratory assistant license is necessary as per current policy.

VIII. Executive Session

Motion to go into executive session by Dr. Jim Taylor and seconded by Dana Grant

Motion passes unanimously.

- A. COLA site visit to P.O.L.
- B. Applicant with criminal record
 - Deferred to next meeting due to lack of records.

Motion to go out of executive session by Rhonda Givens and seconded by Brian Vidrine. *Motion passes* unanimously.

VI. Vote on issues discussed in Executive Session

No voting needed at this time.

VII. Next meeting date: Saturday, November 9, 2013

Tentative date: November 9th in Baton Rouge at Adams and Reese Law Offices.

VIII. Adjourn

Motion to adjourn at 1:30 p.m. by Mary Muslow and seconded by Brian Vidrine.

Motion passes unanimously.